

# **July 2010 Quarterly Report**

City of Eureka



## **BUILDING DEPARTMENT**

The 2nd quarter valuation for 2010 of \$3,240,514 is down from last years 2nd quarter total of \$3,887,671. The Building Division issued 255 permits for the quarter. Staff conducted approximately 634 inspections, 45 plan reviews, and investigated 20 new code enforcement complaints. During the quarter 31 code enforcement cases were resolved.

<b>Permit Type Totals</b>			
	No. of Permits	Valuation	Fees
Commercial	0	\$0.00	\$0.00
Demolition	0	\$0.00	\$0.00
Duplex	0	\$0.00	\$0.00
Electrical	26	\$27,981.00	\$2,113.00
Fire Alarm	0	\$0.00	\$0.00
Fire Sprinkler	3	\$27,000.00	\$1,875.00
Grading	2	\$0.00	\$417.00
Improvement Commercial	53	\$619,627.00	\$20,243.00
Improvement Residential	87	\$554,805.00	\$20,892.00
Mechanical	17	\$500.00	\$1,098.00
Misc.	0	\$0.00	\$0.00
Multi-Family	1	\$1,502,549.00	\$15,396.00
Plumbing	25	\$0.00	\$1,447.00
Residential Addition	3	\$133,985.00	\$3,358.00
Reroof Commercial	7	\$134,422.00	\$2,420.00
Reroof Residential	29	\$215,845.00	\$5,344.00
SFD	0	\$0.00	\$0.00
Signs	2	\$23,800.00	\$1,332.00

<b>Quarter Summary</b>					
	April	May	June	Quarter Totals	Last Years Totals
Permits ISSUED	89	74	92	255	225
Permits FINALED	66	70	67	203	220
Valuation	\$649,114.00	\$481,655.00	\$2,109,745.00	\$3,240,514.00	\$3,887,671.00
Inspections Performed	239	209	186	634	847
Plan Reviews	10	18	17	45	70

Code Enforcement					
	April	May	June	Totals	Last Year Totals
Complaints OPENED	9	7	4	20	37
Complaints CLOSED	15	6	10	31	29
Investigation Fees	\$765.00	\$1,067.00	\$642.00	\$2,474.00	\$3,304.00

### **Vacant and/or Boarded Buildings**

**Vacant and/or boarded building monitoring inspections were conducted in July in conformance with Eureka Municipal Code § 150.095. Eighteen (18) buildings/properties were inspected. Ten (10) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. Five (5) owners obtained permits for repairs and those properties are exempt from this quarters monitoring fee. One (1) property was added to the list and two (2) vacant properties have been added to the list this quarter as a result of the inspections.**







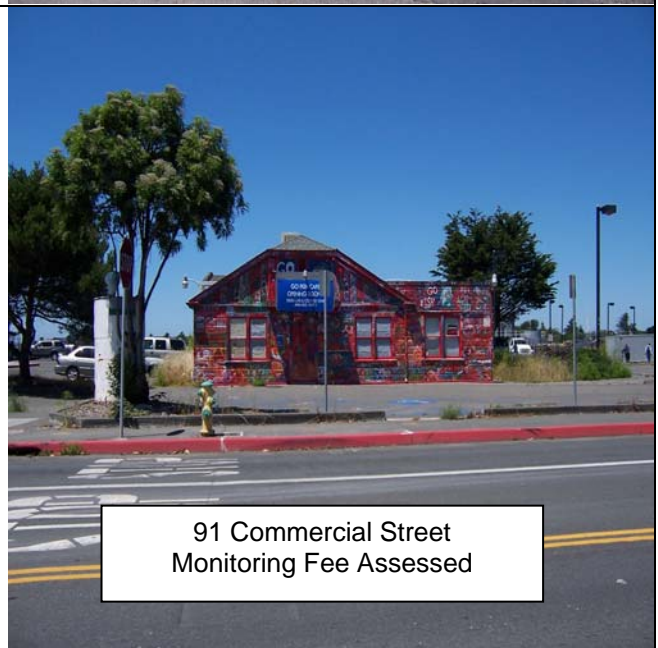
1424 Pine Street  
Monitoring Fee Assessed



915 Del Norte Street  
Monitoring Fee Assessed



1432 Sunny Avenue  
Monitoring Fee Assessed



91 Commercial Street  
Monitoring Fee Assessed



435 O Street  
Monitoring Fee Assessed



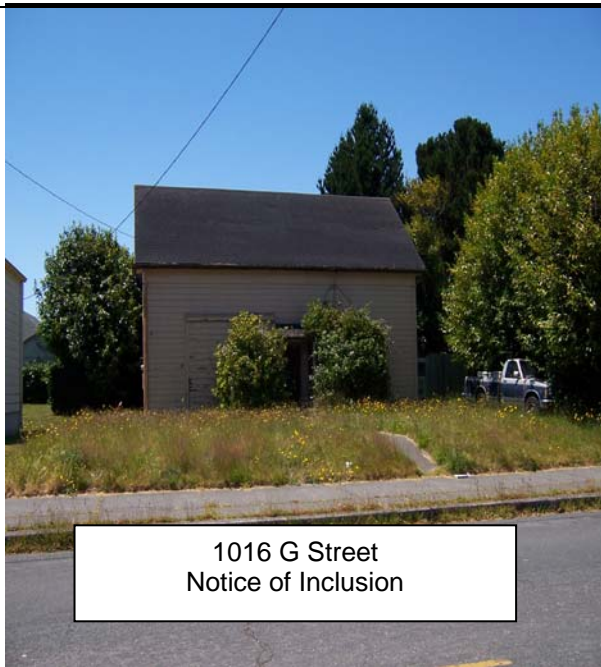
716 8th Street  
Monitoring Fee Assessed



2325 2nd Street  
Monitoring Fee Assessed



428 8<sup>th</sup> Street  
Monitoring Fee Assessed



1016 G Street  
Notice of Inclusion

### COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
109 4 <sup>th</sup> Street	Vietnam Veterans	Fire Sprinkler	\$27,000.00
701 5 <sup>th</sup> Street	Umpqua Bank	Earthquake Repairs	\$42,550.00
239 Buhne Street	Odd Fellows Hall	Replacing Retaining Wall	\$50,000.00
337 2 <sup>nd</sup> Street	Lois Fini	Earthquake Repairs	\$100,000.00
635 H Street	Carrington Company	Environmental Remediation System	\$55,000.00
1040 Myrtle Avenue	George & Janet King	Tenant Improvements	\$40,000.00
535 5 <sup>th</sup> Street	Justin Ladd	Alibi Remodel	\$100,000.00
1820 3 <sup>rd</sup> Street	Steve & Tina Strombeck	New 16 Unit Apartments	\$1,502,549.00
2660 Jacobs Avenue	Charles & Terri Yolo	Re-Roof	\$40,000.00
2215 Tydd Street	James Eley	Re-Roof	\$39,648.00

### RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
1275 Searles Street	LL Dot Inc.	Repair Deck & Re-Roof	\$50,000.00
2232 F Street	Patrick Lynch	Legalize Secondary Dwelling Unit	\$30,000.00
1314 N Street	Anita Iglesias	Tenant Improvements & Addition	\$65,000.00
1626 L Street	James Defenbaugh	Additions	\$45,878.00
235 W. Del Norte Street	Kwong & Qiong Chan	Fire Damage Repair	\$28,810.00
1419 East Avenue	Steven Kilburn	Interior Remodel	\$25,000.00
1631 McFarlan Street	Papstein Investments	Rehab Per Scope	\$25,164.00
2541 G Street	Greg & Sharon Pierson	Remodel Without Permit	\$46,780.00
2015 Huntoon Street	William & Michell Rice	Garage Addition	\$68,446.00
1541 D Street	William & Judith Binnie	Addition	\$59,539.00



## *Department and Mission*



The Community Development Department is responsible for administering, implementing and enforcing the goals and policies of the City of Eureka's adopted General Plan, its zoning regulations as well as other local, state, and federal land use and environmental regulations.

The Department has five divisions:

- ♦ Administrative
- ♦ Current Planning
- ♦ Long Range Planning
- ♦ Environmental Planning
- ♦ Enforcement

Our mission is to administer and implement the goals and policies of the City Council within the framework of the adopted General Plan.

We strive to promote and encourage comment, understanding, and public interest in the planning process; and to explain the many and varied rules, regulations, policies and procedures in a courteous, knowledgeable and professional manner.

Our goal is to continue to provide exceptional public service even in the face of severe budget constraints.



## *Spotlight on Medical Cannabis Ordinance*

The City of Eureka will soon have a new Medical Cannabis Ordinance.

The purpose and intent of the Medical Cannabis Ordinance is to regulate the cultivation, processing and distribution of medical cannabis within city limits in a way that protects the public health, safety and welfare of the community.

The Medical Cannabis Ordinance regulates the cultivation, processing and distribution of medical cannabis in or from private residences, and by collectives and cooperatives.

Of serious and growing concern within the city is the increasing number of "grow houses" and the in-

crease in personal and property crimes that go along with grow houses. The Medical Cannabis Ordinance will regulate grow houses as a land use which will prohibit the conversion of residences to "grow houses."

Collectives and cooperatives will be required to obtain a Conditional Use Permit for their facilities.

The Ordinance includes 'caps' on the number of collectives or cooperatives that will be allowed within city limits. The city will use an RFQ process to solicit proposals from collectives and cooperatives who desire to establish cultivation, processing and/or distribution facilities

within the City. A committee will be established by the Council to review and rank the proposals with the top ranked respondents invited to submit an application for a Conditional Use Permit.

However, because the Conditional Use Permit is a discretionary permit, there is no guarantee to those invited to submit an application for a Conditional Use Permit that the Planning Commission will approve the use permit.

Anyone interested in additional information is encouraged to visit the City's website or to contact the Community Development Department (*see the contact information above*)



## COMMUNITY DEVELOPMENT DEPARTMENT

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### *Administrative Division*

The Administrative Division provides guidance and leadership for, and plans, coordinates, supports and monitors the activities of the Community Development Department. The Administrative Division provides staff support to boards, commissions, the City Manager and the City Council.

The Administrative Division also provides the administrative support for the entire Community Development Department.



### *Current Planning Division*

The Current Planning Division administers and implements the goals and policies of the General Plan and enforces local, state, and federal zoning and land use regulations including but not limited to the Coastal Act, Subdivision Map Act, and CEQA.

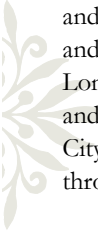
The Current Planning Division reviews all building permits for conformance with zoning and

land use regulations, and reviews all business licenses for compliance with zoning regulations.

The Current Planning Division provides information services to the public and other city Departments; meets with property owners and applicants to discuss development proposals; conducts Development Coordination Committee

meetings; processes all development applications; provide staff support to the Planning Commission; Historic Preservation Commission; Design Review Committee; and, a variety of ad hoc committees; and, nearly all other day-to-day planning related tasks and duties.

### *Long Range Planning Division*



The Long Range Planning Division is responsible for updates and amendments to the General Plan; plan interpretation; ordinance implementation; General Plan compliance and consistency determinations; Housing Element review and updates; grant preparation and support; administration for Long Range City Planning; and, annexations and other City reorganization efforts through LAFCO.

In addition, the Long Range Division is responsible for flood plain management, special land use surveys, studies and reports supporting land use decisions as required.

The Long Range Planning Division also processes City projects such as the Elk River Trail and the Coastal Trail. This Division is involved in the county wide regional Blueprint Planning project.







## COMMUNITY DEVELOPMENT DEPARTMENT

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### *Environmental Planning Division*

The Environmental Planning Division supports the Community Development Department and other City Departments through planning, implementation, management, and monitoring of a variety of complex projects, programs, and activities.

The Environmental Planning Division aids other City Departments in determining project permit requirements, the

environmental review process, and advises on feasible mitigation measures, project management, and compliance monitoring. The Environmental Planning Division completes the environmental work and permit applications, and if appropriate, the grant applications for City projects; and assists in project management, grant funds accounting and mitigation monitoring.



### *Enforcement Division*

The Enforcement Division implements the goals and policies of the General Plan through the enforcement of local Zoning, Land Use, Coastal Zone and Subdivision ordinances. The primary goal of the Enforcement Division is voluntary compliance.

The Enforcement Division

oversees, directs and conducts the notification and inspection necessary for abatement of violations in accordance with City policies, procedures and ordinances, and state law.

The division coordinates with other City, local, state and federal regulators on enforcement actions that cross over jurisdic-

tional boundaries.

The Enforcement Division compiles and maintains data and information for all citizen and agency filed complaints, ongoing compliance investigations, abatement proceedings, and violation compliance.

### *Staff and Contact Information*

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## COMMUNITY DEVELOPMENT DEPARTMENT

### *Summary of Second Quarter Activity*

In the second quarter of 2010, the Community Development Department held at least 15 public hearings and presented over 33 applications to decision makers for action. In addition, the Department presented a number of reports and applications to the City Council for consideration and action.

We reviewed approximately 70 building permits for compliance with zoning regulations.

We issued 23 Home Occupation Permits and conducted approximately 10 code compliance inspections.

### *Prioritization*

Due to reduced staffing, the Department has had to make a number of adjustments. We no longer have full time administrative support to greet customers who come to the counter or to answer in-coming phone calls, therefore, we must ask customers to ring a bell for service and phone calls are routed to voicemail. We try to return all phone calls within 24 hours.

We are prioritizing projects and enforcement. For projects, we continue to abide by the Permit Streamlining Act for discretionary permits, and we are prioritizing city projects based on such parameters as grant funding deadlines, state/federal directives, and, of course, Council priorities. Regarding enforcement, our priority are those violations that threaten the public health and safety.

### *Partial list of Projects, Permits and Ordinances that we are working on*

- |   |  |  |
|---|--|--|
| ◊ Montessori School, Cooper Gulch.                | Neighborhood Group.  | ◊ Martin Slough Enhancement.                   |
| ◊ Medical Cannabis Ordinance.                     | ◊ Sphere of Influence update, LAFCO.                           | ◊ G&R Metals Remediation Project.              |
| ◊ Jefferson School                                | ◊ Elk River Wildlife Trail.                                    | ◊ Stimulus-Funded Street Improvement Projects. |
| ◊ Wireless Telecommunications Ordinance.          | ◊ County General Plan Update.                                  | ◊ PALCO Marsh Vegetation Management.           |
| ◊ Greenway/Open Space Ordinance.                  | ◊ Forster Gill Subdivision.                                    | ◊ Marine Life Protection Act.                  |
| ◊ Update of the Coastal Zoning Regulations.       | ◊ Historic Preservation Program.                               | ◊ Mad River Pipeline.                          |
| ◊ Group Home Ordinance.                           | ◊ Clarke Historic District Formation.                          | ◊ Wastewater Outfall Stabilization Project.    |
| ◊ Design Guidelines.                              | ◊ Flood Plain Ordinance Update.                                | ◊ Food Waste Digester Project.                 |
| ◊ Pec and Crouse Retaining Wall Setback Variance. | ◊ Martin Slough Interceptor.                                   | ◊ Biosolids Disposal.                          |
| ◊ 2009 Housing Element.                           | ◊ PALCO Marsh Phase 1A.  | ◊ Parcel 4.                                    |
| ◊ Marina Center.                                  | ◊ Simpson Remediation Project (Del Norte and Railroad Avenue). | ◊ Chase Bank Sign Variance Modification        |
| ◊ St Joseph Hospital/Dolbeer                      | ◊ Waterfront Drive Extension.                                  | ◊ Komak Garage Variance                        |
|   | ◊ Waterfront Drive Connection.                                 |  |



## Eureka Fire Department 2010 2nd Quarter Report

### Chief's Report

Chief Eric M. Smith



The second quarter of 2010 proved to be another challenging period for EFD and the City as a whole. The challenges ranged from the current and future budget woes, to that of developing and implementing a number of regional partnerships in the areas of Technical Rescue, Mutual Aid, and Hazardous Materials response. At the same time, we continued to work toward minimizing the budget-related anxiety of our young staff. The uncertainty of these times weighs heavily on us all, especially our newer and more vulnerable employees.

At the beginning of the second quarter, we concentrated on finalizing our employee group(s) participation in the newly formed Multi-Agency Technical Rescue Team. The team, a partnership between Eureka, Humboldt, and Arcata Fire, is the culmination of an eight year effort to bring specialized technical rescue capabilities to the North Coast Region. We have developed a cadre of nearly twenty responders and obtained a specialized rescue trailer via a grant from Cal-EMA. The trailer will provide the basic equipment and space from which the team will work during a rescue operation. The team has specialized training to deal with emergencies resulting from natural and man-made disasters including earthquakes, trench or confined space rescues, and over-the-bank rescues. Much of the credit for keeping the rescue team formation on track goes to a few members of the team; specifically EFD members Kent Hulbert, Nathan Baxley, and Chris Jelinek.

During the quarter, EFD was able to make some headway in the restructuring or reducing its role within the Hazardous Materials Response Team. Working in partnership with the Haz Mat JPA, a preliminary multi-agency responder configuration was identified. This new format allows responders from other agencies to join the team and to participate as "certified" Hazardous Material technicians or specialists. In doing so, the team should be able to reduce its dependence upon EFD as the sole hazardous material responders with the option to call upon trained responders located throughout the two-county region.

Administration staff worked with the Samoa Peninsula Fire Department in formalizing a response format for Mutual Aid responses to their district. For some time now, SPFD has struggled to maintain an effective

volunteer firefighting base and has been dependent upon Arcata Fire to assist them. For a short period of time, EFD and HFD #1 have agreed to respond one engine each to specific incidents with the SPFD district. Incidents such as structure or vehicle fires will receive a multi-agency response from the participating mutual aid departments, thus ensuring that no one single mutual aid agency is carrying the brunt of the assistance. During this short period, it is expected that SPFD will be able to shore up their volunteer program and begin to recover their response capabilities without additional assistance from mutual aid agencies.

In closing, I have heard it stated that the difficult times we currently face are just a temporary upward spike in budget pressures and demands, and that they will eventually subside. And while this may come to pass at some point, I envision that the fire service will not see a subsidence in the demands and pressure to do more with less. As a matter of fact, I see the challenges growing even more as the fire protection system as we know it today is under tremendous strain. I am concerned that it is close to, and at some point soon will, collapse. The recent ladder truck and fire station plumbing system failures are just two symptoms of this impending problem. As I observe the debate continue about water and sewer system infrastructure needs, I often wonder why we have been so unsuccessful in educating the public and council about our needs related to facilities, apparatus, and equipment. The challenge of providing services to the public with our infrastructure inadequacies only adds to the stress of our personnel who provide those services. However, even in times such as these, there are any number of instances that remind me daily of the great group of people working here at the city who "plug holes" in the failing dike every day. From our great mechanics at the City's shop, to facilities maintenance staff, to our IT staff, all working with limited resources to ensure that we, EFD, is able to fulfill its mission - the protection of our community. So, when times are tough and overwhelming, pause for a moment and look around at those who support you and the community as a whole; they are the people who will get us through these difficult times.

*Sincerely, Chief Smith*

The Operations Division, often referred to as “fire suppression,” is the largest program within the Fire Department. Suppression personnel respond to fires, medical emergencies, water and land based rescues, hazardous material incidents, and related calls for service, emergency and non-emergency. Suppression personnel also assist in the Prevention program through code enforcement building inspections, business and multi-occupancy residential structures and fire education efforts.

This division is the most visible side or “face” of the fire department, but what makes up this part of the department? The part of the fire department that most people think of when they think “FIRE” are the big red fire engines they see on the streets. This is part of the Operations Division. Eureka Fire Department utilizes three staffed fire stations within our community. The Headquarters station or “HQ” is located at 6<sup>th</sup> and C Streets. The common directions given to find it are “across from the Denny’s parking lot.” Headquarters houses our downtown Engine 8115, a 2002 Pierce. Also responding from HQ is our 1994 Pierce 100 foot Aerial Ladder Truck. HQ houses a reserve engine that is put in service when other engines require maintenance, during major emergencies, and some wildland fire assignments. We also house our state assigned Cal-EMA fire engine, the Regional Hazardous Materials response vehicles, and a technical rescue trailer. Also located at HQ is our Administrative Staff and offices, and the Prevention Bureau. This is the location to go for most services related to the fire department.



Our next station is Station 3, which is located at West Henderson and Ocean. This station and Station 4 were both built and occupied in 1957. This station is staffed with three fire personnel, and houses a 2006 Pierce fire engine, Engine 8113. Both 8113 and 8115 are 2,000 gallon per minute pumpers. For many, 2,000 gallons is a hard number to visualize. Think of a one gallon milk or water jug in your refrigerator. Each of these engines is capable of pumping 2,000 of those one gallon containers through the pump of the fire engine each minute! Also housed at Station 3 is our 1977 85 foot Sutphen reserve fire truck. If you look into the front

window of Station 3 you will not see the truck parked there, as it is currently pressed into front line service at HQ while our main ladder truck is receiving repairs for a replacement motor.

Station 4, located at Myrtle and Cousins is our third staffed fire station. This station houses a 1991 Pierce fire engine, Engine 8114. It also houses a reserve 1991 Pierce fire engine that is used just like the reserve at HQ. These engines will pump 1,500 gallons of water; remember that previous milk/water jug example. Both engines were purchased at the same time, and both saw frontline service at Stations 3 and 4. While having two engines purchased at the same time allows familiarity for fire personnel and mechanics, it causes problems further down the road as those engines age and wear, and makes replacement of the apparatus a significant financial challenge. Station 4 was expanded through a coordinated project with the Humboldt Regional Occupational Program Building Trades class in 2003. The station added the space for an additional bedroom, and existing space was transformed into individual sleeping dorms. This was a quality of life improvement that provided privacy, and as such was a step toward the future, as we anticipate a workforce that continues to diversify.



People sometimes ask questions of us while we are at meetings or out in the field. One question that I have received asks why Eureka Fire Department engines are red in color, but a yellow fire engine arrived at my house in the City of Eureka? The answer is all about service to the public. A number of years ago, Eureka Fire Department and our neighboring agency, Humboldt #1 Fire Protection District, signed an agreement for Automatic Aid. This agreement was in many cases a sort of “boundary drop.” It provided that the two agencies would work together, sending the closest engine regardless of jurisdiction. Residents in Lumbar Hills or in the Washington School area will often see a yellow fire engine from the closer Humboldt stations, while residents in some of Myrtle town and the south part of Eureka outside the city limits will see a red engine. Additionally, both departments respond together to structure fires, extrications, and other major calls. Both departments also



cover for each other when one engine may be on a call, or have to go out of their respective district to take care of business. Fire engines provide coverage 24 hours a day, seven days a week in the greater Eureka area.

Another common question comes up during business inspections, where we are asked why it takes three firefighters and a big red engine to conduct these inspections? There are a number of reasons why a full engine company conducts these walk through inspections. First and foremost is that we have to be ready to respond at all times whenever an emergency call is received. We would not be able to provide a timely response if the fire engine was back at the station. The activity also provides the crew with the ability to see the business in a non-emergency setting. It makes our jobs easier if we have a basic understanding of floor plan and layout before we go to a fire or other emergency, rather than trying to learn the layout under zero visibility smoke conditions. Further, it gives our personnel a chance to point out issues that they might see that could be safety hazards; how often do we see something in our everyday life that we simply get used to and no longer recognize as a possible hazard? Having three fresh sets of eyes allows us to advise the property owner or tenant of the issue. Finally, the interaction allows our personnel and the business owners and public to get to know each other a little bit better.

This has been a short introduction to the Eureka Fire Department's fire stations and fire apparatus. I hope it has been informative and helpful in understanding who and where we are. In the coming quarters, you will continue to see a blend of information from our various collateral duties that fall under the Operations Division, current events within the Operations Division, and continued background into our operation. As always, if you have questions don't hesitate to call or stop by.

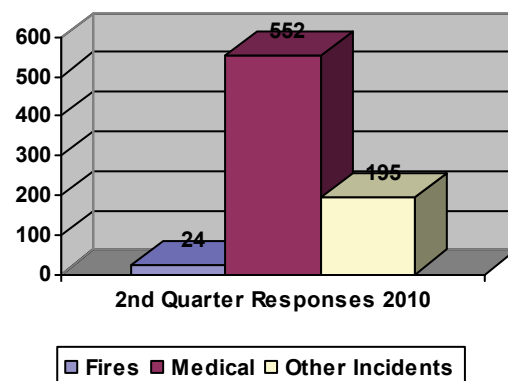
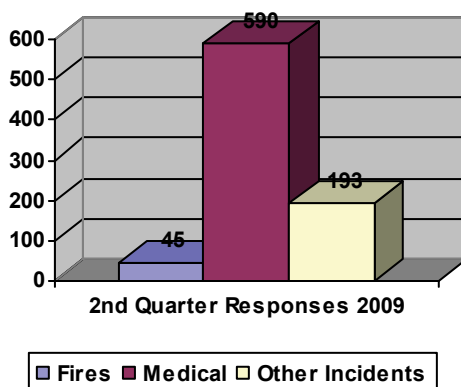
*Bill Gillespie*

## **Incident Activity**

During the quarter, EFD responded to a total of 771 calls for service. Fire calls represented 24 calls, 11 of which were listed as structures. One of those fires was a fatal fire, where an adult male perished. Overall estimated dollar loss from structural fires was \$240,800 for the quarter. Emergency Medical Service (EMS) Incidents, including minor and major medical aids, traffic collisions, extrications and rescues, and lift assist calls accounted for 552 incidents. All other calls for service accounted for 195 responses.

As you can see, our call volume for the second quarter 2010 is very similar to the same period from 2009, with the exception that our overall fire number is down for the period in 2010. These figures come from Firehouse data provided for the quarter.

**2nd Quarter Response Statistics  
FY 2009-2010 Comparison**



**Collateral Duties****Apparatus****Emergency Medical Services (EMS)****Equipment  
-Hand Tools****Facilities  
-Buildings & Grounds****Hose/Nozzles****Hydrants  
-Testing & Data****Infectious Disease Control****Maps/GIS****Monitoring Equipment****Personal Protective Equipment****Power Equipment****Radios/Pagers****Respiratory Protection Program**

- Air Compressor
- SCBA

**Safety  
- Fire Department**
**Target Hazard**

- Sprinklered Buildings
- Knox Boxes & Keys

**Technical Rescue****Training****Volunteers****Wildland****Technical Rescue****Captain II Kent Hulbert**

Humboldt County is no stranger to the effects of the weather and the unpredictable nature of earthquakes and other natural disasters. Past events have at times isolated the North Coast, hindering timely assistance from other areas of the state due to damaging or flooding roadways, leaving local first responders to manage challenging events.

After September 11<sup>th</sup> 2001, the Homeland Security concept was brought abruptly to the forefront by the tragic events of the World Trade Center bombing. It was found that the ability of fire departments, law enforcement, and medical services personnel to manage and respond to large scale technical events was severely taxed.

Homeland Security has a wide ranging focus; for the fire service it has meant funding for equipment and training for events that have a potential for loss of life and destruction of infrastructure. In the past, such events would have been handled on the fly using techniques that may not keep pace with newer equipment or building construction changes. Some of the heavy rescue concepts in use today were built on military findings after WW II. The difference today is that the first responder has a better grasp of the challenges that a large scale event can provide because of the focused training and equipment available.

The state homeland security agency expressed interest in focusing funding and training toward the technical rescue aspect of the fire service with the eventual goal of providing dedicated equipment to cities or regions throughout the state. Then Office of Emergency Service (OES, now Cal-EMA) was given the task of providing 16 trailer based type 2 medium caches of rescue equipment in addition to upgrading the existing fleet of 120 OES fire engines to light rescues. These assets would be available locally, regionally or state wide by mutual aid or assistance for hire similar to the wildland fire agreement that Cal-EMA administers.

While this technical rescue concept was evolving, the local region was funded through grants for a series of basic rescue systems classes. These classes were held at the joint Hilfiker Regional Training site. Over the last 5 years more than 100 students have gone through a Rescue Systems 1 class offered locally. Additionally, Cal-EMA committed to provide one of the previously mentioned type 2 trailers locally. With that trailer and equipment came the additional training requirement of Rescue Systems 2 and Trench Rescue. As the Hilfiker site is not yet able to support the Rescue Systems 2 training, a partnership has been forged with Novato Fire Department, and 19 local students have attended class at the Novato Training site.

After Cal-EMA notified the Eureka Fire Department that a Type 2 trailer was being dedicated to be placed in our local area, the concept of a local technical rescue team was proposed based on a regional concept. Eureka Fire Department realized early that training for 18 to 24 members was unrealistic and it posed huge staffing issues for a single department. The decision was made to poll our partner agencies around the Humboldt Bay area for interest. After several conceptual meetings Eureka, Humboldt Fire District #1 and Arcata Fire Department came together as stakeholders to provide staffing, training, and additional equipment to support the Type 2 rescue trailer. The trailer was accepted from



California Emergency Management Agency (CAL EMA) by Humboldt Fire District #1 with the understanding that the training requirements will be met within 1 year.

Currently, the training component has just finished with the first 2 trench rescue classes. The trench rescue training is the last component of the required training to meet the CAL- EMA requirements.

The regional team has been established with 24 members from 3 departments and has adopted the Humboldt Urban Search and Rescue (HUSAR) name. Six of those members sit on an operations committee that is overseen by an executive committee consisting of the Fire Chiefs of the three stakeholder departments. Quarterly training drills are key to maintenance of skills, and the first of those was completed in June. Operationally the team could be utilized now even though CAL-EMA terms gave the team until May 2011 to complete training

Future plans are in the process, but some of the obvious needs for HUSAR include recruitment and retention of team members from the three stakeholder departments, as well as including potential membership from other interested parties including northern Humboldt County fire agencies and public works agencies. The process of "typing" the team through CAL-EMA provides assurance that HUSAR has completed training and has the equipment that is required. Other plans center on the expansion of the training and training equipment capabilities of the Hilfiker training site to be able to provide quality, affordable continued training to the region.

With the continued support of the State, County of Humboldt, Humboldt Office of Emergency Services, Humboldt Fire Chiefs, County Training Officers, Humboldt Regional Occupational Program, the City of Eureka public works and fire department, Humboldt Fire District, Arcata Fire District, and private industry, HUSAR has developed from a concept into a reality.



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the

### Volunteers Jim and Margaret Stevens recognized at the May 4th City Council Meeting

Jim & Margaret Stevens were recognized as Eureka Fire Department's 2008 and 2009 Volunteers of the Year. The couple has worked tirelessly on the restoration of Sequoia Hose Company No. 6, one of Eureka's *retired* fire stations located at 1766 J Street. Sequoia 6 houses a late 1800's hose cart, the 1864 Torrent Engine No. 1 and the 1928 American Lafrance Engine, along with antique photos and fire department logs and records.



Sequoia Hose Company No 6  
and the 1928 American Lafrance

Jim and Margaret's fundraising efforts have included an annual rummage and baked goods sale, booths at the Fourth of July Festival and the annual Fire Department

Open house. Those funds along with donations have provided Sequoia 6 with a new roof, new gutters, working heaters and a security alarm system. Future projects include exterior paint, a new foundation, new windows and eventually, to return the building to its original appearance.



Eric Smith, Jim Stevens, Jeff Leonard, Margaret Stevens

Two important administrative projects were completed at the end of this quarter relative to the close out of the fiscal year.

With the start of the new fiscal year the program's goals and objectives were reviewed and updated. These goals will be used to direct the bureau's activities over the next fiscal year and measure our results.

The update of the fee schedule included an overhaul of several of our billing and fee procedures, particularly in the area of plan review and new project development. New fire sprinkler systems, for example, require several different inspections. This fee schedule includes cost recovery for new project inspections.

Development of Captain II Laidlaw continued this quarter. Ed attended a residential sprinkler class at the Wharfinger building and a residential care home class at 3030 L. Ed and Captain 2 Emmons are regularly working together on plan review and other prevention related activities.

### Property: Enforcement / Abatement Issues

The most significant recent issue related to abatement, and City services in general, is the departure of our City Attorney Sheryl Shaffner. Sheryl has been a tremendous resource for our City providing inspirational leadership for our City Improvement Team, code enforcement, and as a resource for our legal needs. I found her to be dedicated and professional and a pleasure to work with.

The abatement case at 315 C street has been inactive this quarter. There was a status re-inspection at 117/119 5<sup>th</sup> as it continues to work its way through the court system. Warrant inspections were conducted at 833 H and 1624 Sunny.

The City's first use of receiverships was used at 1506 McCullens and 1805 2<sup>nd</sup>. The process was used to demolish the fire damaged structure at 1506 McCullens and action to demolish the building at 1805 2<sup>nd</sup> is in progress.

### Property / Development Issues

The re-opening of the Eureka Inn was a significant event for our community. The Fire Prevention Bureau was involved with insuring adequate fire and life safety measures were in place including functioning fire sprinklers and alarm systems.



The College of the Redwoods has two major projects going. A new Student Services building is currently under construction in the field below the dorms. This construction impacts access to the campus and we're working with C/R and project staff to minimize and mitigate these impacts.

The college is planning two additional buildings scheduled for construction next year. These buildings will be located inside the current campus and have significant impacts on access and fire protection systems. We are currently in the review process for this project.

Construction continues at St. Joseph's hospital. Final grade, roadway and flatwork is scheduled for the next couple of months.

### Investigations

The most significant investigation of the quarter was the residential fatality fire at 1805 2<sup>nd</sup> on May 26<sup>th</sup>. The labor-intensive cause and origin investigation required mutual aid for on-scene assistance and follow up is still ongoing.



There were investigations of possible incendiary fires at a garage fire on Hillsdale Street (Butler / Lynch) and a utility trailer (Goodlive).

A sprinkler activation at the Multiple Assistance Center extinguished what could have been a significant fire in the laundry room.

### Public Education and Events

Five public education sessions on fire extinguishers, home and workplace safety, and disaster preparedness were conducted.

### Other Issues

The contract issue of plan review at College of the Redwoods has apparently been resolved; at least at the department level.

Our responsibility as "Authority with Jurisdiction" at "I" occupancies between us and the State Fire Marshal's office has also been resolved.

*Rusty Goodlive*



## **Fire Prevention Program**

### **Captain II Chris Emmons**

The Eureka Fire Department is comprised of two divisions, Suppression and Prevention. The most visible aspect of the agency is the Suppression Division. That is the branch of the department that has the big red trucks, sirens, and is noticed mostly during high profile emergency incidents. What the public is less aware of is the Fire Prevention Bureau. The FPB is staffed by two full-time fire officers and a part time inspector.

Asst. Chief Goodlive is the Fire Marshal and oversees the activities of the bureau. The technical aspect of the bureau falls to Fire Captain II Chris Emmons. He has many duties that fall under the responsibility of the Fire Prevention Bureau. Besides being a firefighter and command officer first, Chris's responsibilities include management of the Fire Inspection program that the Engine Companies are assigned to perform on a monthly basis. He also is the coordinator for the department's fire cause and origin investigators and is a lead investigator himself. Chris is a department liaison to the Humboldt County Fire/Arson Investigation Unit and responds to other agencies to assist with investigations.

Much of Chris's time is spent in the office performing plan reviews on projects submitted by developers. He is looking for the fire and life safety issues that keep the public safe in the different occupancies throughout our city. Upon completion of a plan review, Chris sometimes conducts site visits and consultations at the request of the developer or contractor to help mitigate issues with the project to ensure that it meets required building and fire code standards.

When the project is completed, Capt. II Emmons performs a final inspection, in partnership with the Building Department, to certify that the fire and life safety codes are all met to allow the location to be occupied. These inspections may include inspection and testing of building and life safety features such as exits, to technical systems such as fire alarms and sprinkler systems. The "engineering" aspect of the FPB is highly technical and requires 160 hours of additional training to become a certified Fire Prevention Officer.

Code Enforcement is an aspect of the department's FPB that Chris doesn't take lightly as he is charged with ensuring the safety of the public through enforcement of building, fire, criminal, and health and safety codes. He is a member of the City's Community Improvement Team which is comprised of other members from departments in the city structure such as Building, Community Development, Engineering, Public Works, and the Police Departments. They meet routinely to discuss and inspect properties that have become threats to the safety of the community because of the rundown condition and structurally unsafe buildings. Through various avenues, the Fire Prevention Bureau, along with the other members of the CIT, aid in mitigation of the hazards. Many times the occupants receive help from outside agencies that the occupant would not have known was available.

Public Education is another facet of the Fire Prevention Bureau. Chris is frequently requested to do public presentations regarding, fire and life safety, home safety, disaster preparedness, and live fire demonstrations with the use of fire extinguishers. The FPB is committed to spreading the message of safety throughout the community and does this through various public functions, private classes, and general question and answer presentations.

A method of relaying the public safety messages is through the department Information Officer. The Fire Prevention Captain II serves as the Information Officer for the department. Capt. II Emmons has served as an Information Officer on a California Incident Management Team and has brought the skills and knowledge gained from those experiences back to the city. Chris is frequently seen on television, heard on the radio, or read in the paper informing the community of various aspects of the happenings in the fire service. Most recently Capt. II Emmons lead the effort of constructing information briefing packets for Governor Schwarzenegger when he visited the Northcoast to survey damage from the January 9<sup>th</sup> Earthquake. Chris's experience with the Incident Management Team and the staff from the Fire, Community Development, Building, Engineering, and Redevelopment Departments allowed the city to produce a professional looking document that was informative and catalogued the events of the city in a short amount time.

Although the Fire Prevention Bureau activities are rarely high profile like fires or rescues, the responsibilities and tasks that the FPB perform ensure the safety of the members of our historical community. If you have a question, give Chris a call at the Fire Department. He enjoys spreading the safety messages throughout the community.

# 2010 SECOND QUARTER INCIDENTS

Reporting Period

April - June 2010

Legend

Medical Emergency

481

Fire

26

Other Service

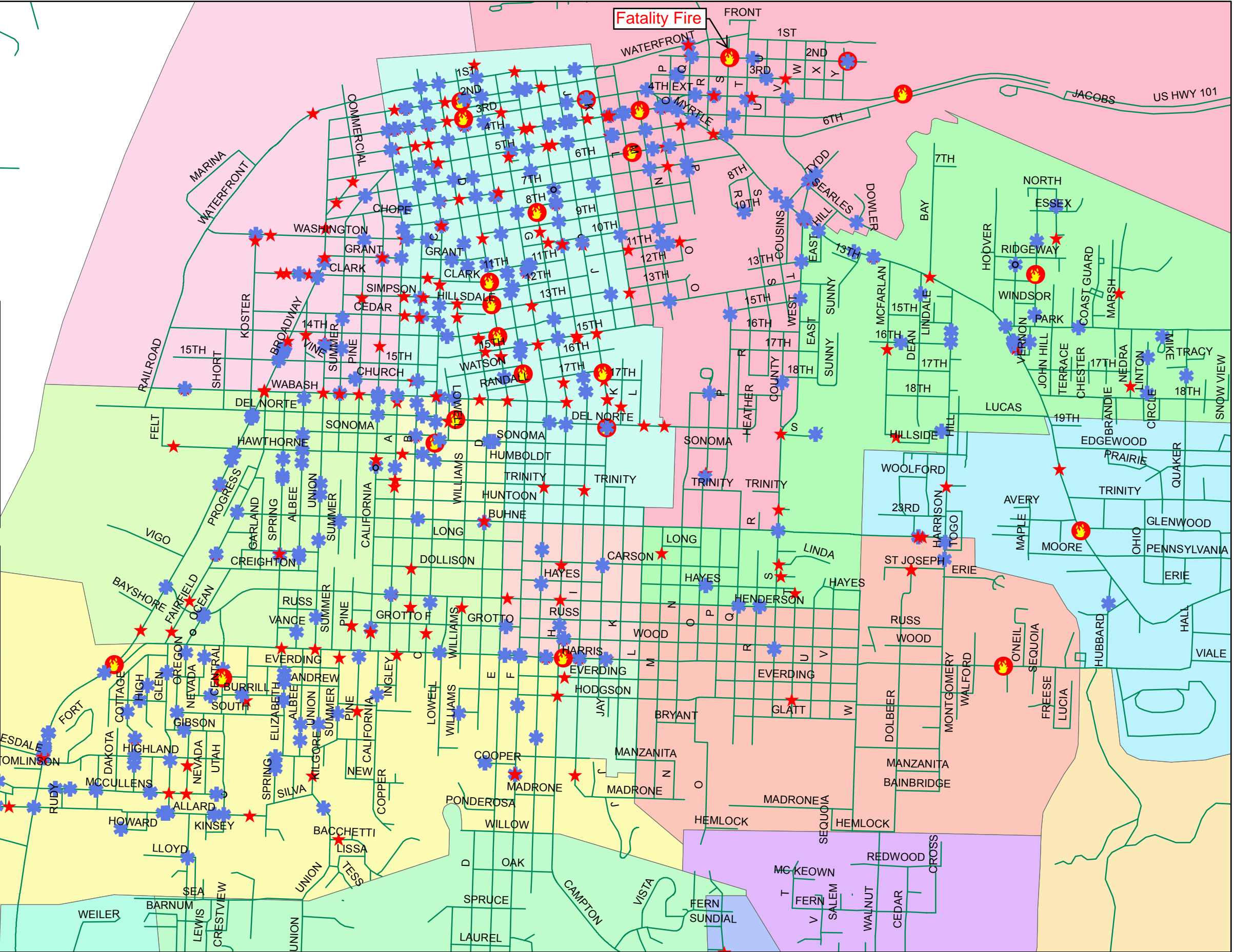
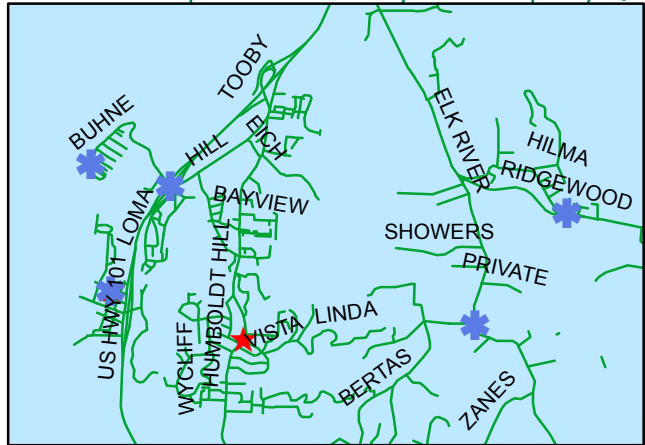
259

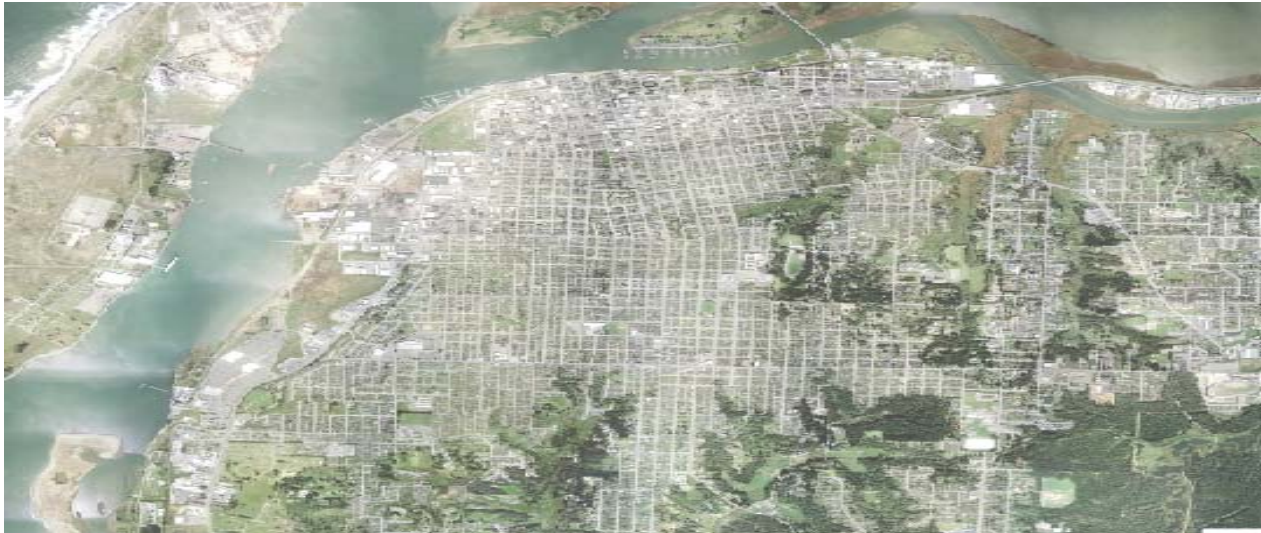
Total incidents

766

Fatalities-

1





# **ENGINEERING DEPARTMENT**

## **Activities and Status Report**

### **Second Quarter 2010**

#### **Summary of Activities**

##### **1. Administration**

**The Engineering Department continues to operate under budgetary constraints with reduced staff level from previous years due to the current state of finances. Department staff continue to find cost effective solutions to serving the City's needs within the current fiscal constraints, while maintaining the level of service.**

##### **2. Construction Division**

**In the second quarter of 2010, no projects were completed, construction continued on two projects, and engineering design continued on nine projects and two programs.**

### **3. Development Division**

Development issued numerous sidewalk and street repair Encroachment Permits (with 3 to 5 sites per permit) to Danielson Construction for patching earthquake emergency repairs made by PG&E and AT&T. Water and sewer permits have significantly slowed due to the recession. Counter inquiries by citizens and developers still require attention. Insurance reviews for leases, agreements, construction contracts and encroachment permits continue to require approximately one employee's full time.

### **4. GIS Division**

**In the forthcoming fiscal year, The GIS Division is planning a centralized, "Enterprise" GIS migration, consolidation of mapping data between the City's Corporation Yard and Engineering Department and a public safety oriented, GIS-based response and planning system.**

### **5. Traffic/Signals Division**

**Administering grant funding of \$3.6 million for traffic safety, streets, and signal improvements has been the focus of this quarter.**

### **6. Property Management**

**Property Management oversees Capital Improvement Program Projects along with performing routine property management duties, which include managing real property and the administration of leases for the City of Eureka and the Eureka Redevelopment Agency. Property Management continues to operate under budgetary constraints while continually searching for and evaluating cost effective measures for managing the City's real property.**



# Construction Division

Kurt Gierlich  
Carolyn McKenna

Angi Sorensen  
Angela Martindale

Lisa Savage  
Scott Ellsmore

**No projects were completed in the second quarter of 2010.**

**The following projects are currently in construction:**

**1. “C” Street Market Square and Parking Lot Utilities – \$1,700,000**

Reconstruction of “C” Street from First Street to the Boardwalk, along with a 17,000-ft<sup>2</sup> Market Square (plaza). This pedestrian-oriented plaza area will include installation of street furniture consistent in number, scale, and style with those on the existing Boardwalk and “F” Street pedestrian plaza. The Square will also contain a performance area, Madaket ticket booth, outdoor dining areas, provisions for art sculptures, and an anchoring system for a 60x120 foot removable tent. Construction of the underground utilities to serve the Market Square and future Public Parking lot will be constructed as part of this project. (Gierlich, Martindale, Lapotre and Cleek Architecture, Travie Westlund, SHN Consulting Engineers & Geologists) Pacific Earthscape Construction

**2. Fishermen’s Terminal Building – \$2,700,000**

Construction of a 17,300-ft<sup>2</sup> building adjacent to the Fishermen’s Dock and Market Square, with 15,700 ft<sup>2</sup> dedicated to fish processing and coastal-dependent businesses and 1,600 ft<sup>2</sup> dedicated to a retail seafood business and café, and a 41-space (including two ADA-compliant spaces) public parking lot immediately south of the Fishermen’s Terminal Building. The parking lot will be landscaped and will include amenities consistent in number, scale, and style with those on the existing Boardwalk and “F” Street pedestrian plaza, and it will include five spaces with provisions for electric vehicle charging stations. (Gierlich, Martindale, Savage, Lapotre and Cleek, Whitchurch Engineering, Travie Westlund, Skyline Technical Systems) Randy Hill Construction, Inc.

**The following projects are currently in design:**

**3. Martin Slough Interceptor - Phase 1 – \$7,100,000 (\$2,572,905 Prop 50 Grant Funding + \$1,829,000 EPA Funding + \$ 971,300 City Funding + \$1,727,000 HCSD Participation)**

The City received State of California Proposition 50 grant funding and EPA Special Appropriations grant funding to construct the first phase of the Martin Slough Interceptor project. Phase 1 consists of permitting, easement acquisition, and construction of the main gravity wastewater interceptor pipeline from the “O” Street lift station to the Golf Course lift station. Construction is postponed, pending finalization of contractual cost sharing agreement, construction financing, permitting, and acquisition of easements. (Gierlich, Shikany, Savage, SHN Consulting Engineers & Geologists)

**4. Anode Bed Replacement on Cross Town Interceptor – \$40,000**

This work is an element of the continuing maintenance program for the cathodic protection system on the Cross Town Interceptor wastewater transmission main. A

corrosion evaluation is required, and design and construction of the anode bed replacement will be based on the results of the corrosion evaluation. (Sorensen)

**5. Biosolids Dewatering Facility - Phase 2 – \$1,400,000**

Phase 2 will consist of the purchase and installation of mechanical equipment for an automated dewatering facility. Phase 2 will be constructed in the future when financing allows. (Sorensen, Gehrke, SHN Consulting Engineers & Geologists)

**6. Mad River Pipeline Phase 4 – \$1,500,000**

Phase 4 will replace two sections of the Mad River Pipeline as a part of the continuing project to provide improved water supply system reliability. The section in Arcata is located between the south side of 7<sup>th</sup> Street and the California Highway Patrol Station, and the section in Eureka is located between the Ryan Slough Pump Station and the intersection of Frank and Glenwood Streets. Construction will be scheduled when financing allows. (Gierlich, Sorensen, Oscar Larson & Associates).

**7. Water Reservoir Maintenance and Security Project - Phase 3 – \$200,000**

Phase 3 will consist of abrading and repainting the interior structural members of the reservoir roof. Construction is expected to begin in fall of 2010. (Sorensen, McKenna)

**8. Former Carson Mill Site Cleanup – \$300,000**

The City received a second Brownfields Grant in the amount of \$200,000, for additional cleanup of contaminated soil on the City-owned property known as the Former Carson Mill Site or the Halvorsen Property. The project will consist of excavation, testing, and disposal of contaminated soil. The Site Cleanup Plan and Sampling and Analysis Plan have been approved by the EPA and Regional Water Quality Control Board, and the bid documents are being prepared. (Gierlich, Sorensen, SHN Engineers & Geologists).

**The following projects are undergoing preliminary design and environmental review:**

**9. Waterfront Drive Extension Project - Del Norte to Hilfiker – \$12,000,000**

The extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently under environmental evaluation and EIR preparation. (Gierlich, Shikany, North State Resources, Oscar Larson & Associates)

**10. Waterfront Drive Connection - Phase II “G” to “J” Streets – \$3,600,000**

This project will complete the northern portion of Waterfront Drive and provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City's Humboldt Bay waterfront, from “T” Street in the northeast to Del Norte Street at the southwest. The CEQA document is complete. A grant in the amount of \$450,000 was received from Caltrans' Local Assistance Program Bicycle Transportation Account. Staff is currently negotiating with the railroad authorities for right-of-way. (Gierlich, Parrot, Martindale, Savage, Shikany, SHN Consulting Engineers & Geologists).

## **The following projects are continuing:**

### **11. Martin Slough Interceptor - Phases 2a, 2b, & 2c – \$14,400,000**

Phase 2 of the Martin Slough Interceptor project includes construction of a new pump station (Phase 2a) and force main (Phase 2b). Phase 2c will consist of demolition of several lift stations and connection of various sewer basins to the interceptor to begin operation of the Martin Slough Interceptor as a complete and functional system. The construction schedules for Phases 2a, 2b, and 2c will be based on securing funding for each phase. (Gierlich, SHN Consulting Engineers and Geologists, Brown and Caldwell)

### **12. Wastewater Facilities Plan and Program - Phase 2b – \$250,000**

Phase 2b of the Wastewater Facilities Plan will build on the recently completed Phase 2a Facilities Plan work. It will include updating and evaluating the ebb tide discharge model, effluent blending and storage evaluation, feasibility analysis for treating peak wet weather discharges, solids thickening facility pre-design, web-based collection system model, and collection system Inflow and Infiltration reduction program. (Gierlich, Knight, Young, Gehrke, Brown and Caldwell)

### **13. SCADA System Program – (\$160,000)**

This program will upgrade the City's Supervisory Control and Data Acquisition (SCADA) systems. SCADA systems are used to monitor and control chemical, physical, and treatment processes in municipal water and wastewater systems. The needs of the entire system are being assessed to identify, prioritize, and develop individual project budgets, and the SCADA system that monitors conditions at the wastewater lift stations is being replaced. (Sorensen, ArcSine Engineering)

## **TOTAL: 13 Projects, \$45 Million Capital Improvement Value**

### **Longer Term Projects:**

#### **A. Mad River Pipeline - Phases 5 & 6**

Design and construction of subsequent phases of the Mad River Pipeline project will progress as funding becomes available. (Gierlich)

#### **B. High Zone Water Pump Station – \$500,000**

Design and construction of a new pump station to fill the elevated water storage tank will progress as funding becomes available. (Gierlich, Sorensen, McKenna)

#### **C. Sewer Lift Station Upgrades – \$300,000**

This continuing maintenance project will upgrade wastewater lift stations and collection facilities on a yearly prioritized basis. The next project will focus on rebuilding the lift station at the intersection of Hilfiker Lane and Broadway. (Sorensen)

- E. **Sunny Avenue and 14th & 'P' Embankment Repairs – \$400,000**  
Preliminary construction plans were completed in October 2003, and have been placed “on the shelf”, pending identification of funding for these projects. (Gierlich, SHN Consulting Engineers & Geologists)
- F. **Railroad Crossings – \$100,000**  
This project would replace at-grade railroad crossings at various locations. Construction is deferred pending availability of State funding.
- G. **North Eureka Gateway Transportation Enhancement Grant – \$1,500,000**  
This proposal is on hold. This project would enhance State Route 101 from Airport Road to “V” Street as an entrance gateway with street trees, landscaped medians, sidewalks, street lighting, and bike lanes. A prior \$800,000 proposal for the section from “V” Street to the Eureka Slough Bridges received strong community support. However, a major stakeholder, Keep Eureka Beautiful, no longer supports the project, and Caltrans will not sponsor the project without strong community support.
- H. **Extended Fuel Storage Facility – unknown cost at this time**  
The increasing number of backup generators installed at City facilities has created the potential for a shortage of fuel in the event of an extended emergency. This project will quantify fuel storage requirements and evaluate potential sites at which additional fuel storage and dispensing facilities may be located in order to decentralize emergency fuel storage for City facilities. (Gierlich, Martindale, Knight, Young)
- G. **Commercial Street Underground Fuel Tank Replacement – \$300k to \$400k**  
This project consists of replacing the Underground Storage Tanks (UST's) with Above Ground Storage Tanks (AST's), remediating soils, and connecting the AST's to the new conveyance piping. Urgency of the tank replacement has diminished due to previous and ongoing work. Construction schedule has not been determined. (Gierlich, Savage, SHN Consulting Engineers & Geologists)

#### **Other Department Projects and Programs:**

- **Engineering Standard Drawings and Design Standards**  
The department has been developing engineering construction standards and detail drawings for a number of years. The end result will be a set of published documents containing design standards and details for water, wastewater, storm drains, streets, and other miscellaneous details used for construction in the City of Eureka. (Sorensen)
- **Water Distribution System Modeling**  
This project will create a working model of the City of Eureka's water distribution system. The resulting model will be utilized in analyzing the water distribution system and designing future improvements to the water system, especially with respect to fire flow analysis and the impact of future development. (Sorensen, McKenna)



- **Engineering Document Database and Long Term Digital Storage program**

This project will create a computer database for all the Engineering Department files and maps. The program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's scanners. (Martindale)

# Development Division

Gary Boughton  
Tiffany Peerson

Laurie Shannon

## Review of:

1. Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (2)
2. Building Permits, (28 permits, some with several reviews)
3. Encroachment Permits (34)
4. Insurance Reviews, (232, some with several reviews)
5. Water Permits, (0)
6. Sewer Permits, (3)
7. Requests for Service or Complaints, (10)
8. Street Tree Reviews, (0)
9. Certificate of Subdivision Compliance Descriptions, (1)
10. Coastal Development Permits, (5)
11. Conditional Use Permits, (5)
12. Design Review Applications, (15)
13. Street and Alley Vacations, (0)
14. Variances, (5)
15. Lot Line Adjustments, (0)
16. Parcel Maps, (0)
17. Subdivision Maps, (0)
18. Descriptions for City Projects, (1)
19. Humboldt County Referrals, (5)

In addition to assisting citizens at the counter, and working on future projects, Staff also works on the following programs and attends the following meetings:

### 1. **Capital Improvements Program**

Engineering staff is beginning the annual update of the City's Five-Year Capital Improvement Program (CIP). This document is used to identify needed capital improvement projects and to coordinate the financing and timing of improvements. The primary purpose of the CIP is to assist in the orderly implementation of the broad and comprehensive goals of the adopted General Plan and for the maintenance and replacement of the City's infrastructure by establishing an orderly basis to guide local officials in making sound budget decisions and by focusing attention on community goals, needs and capabilities to maximize the benefit of public expenditures. The 2009-2014 CIP was reviewed by the Planning Commission in February 9, 2009 and received and filed by the Eureka City Council at its March 3, 2009 meeting. (Martindale, Boughton)

**2. City Council**

Staff attends the twice monthly Council meetings to answer questions Council may have on Engineering agenda items and to have a better understanding of Council directions and concerns for the City. (Gierlich, Boughton)

**3. Disadvantaged Business Enterprise Program (DBE)**

In order for the City of Eureka to receive Federal Financial Assistance from the U.S. Department of Transportation (DOT), the City of Eureka is required to sign an assurance that it will comply with 49 CFR Part 26. The City of Eureka has established a Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the 49 CFR Part 26. Engineering updates the Program yearly to reflect proposed use of Federal monies during the next fiscal year and establish a goal for Disadvantaged Business Enterprise participation on each federal financed project. The State has a new twist to the program by adding Underutilized Disadvantaged Business Enterprises (UDBE's). (Boughton)

**4. Design Review**

Staff attends Community Development's twice monthly meetings and provides written comments. The comments are generally preliminary notification of conditions or permit requirements from Engineering, in order to perform certain work efforts. (Shannon, Boughton)

**5. Development Coordination Committee**

Staff attends Community Development's meetings, along with other departments and utility representatives, to coordinate applicants' projects and to set conditions. (Boughton)

**6. Humboldt County Liaison Committee**

Staff attends the monthly meetings to coordinate agency and utility projects. The County, cities and each utility company provide information to coordinate projects in the most efficient and costly manner. Staff has been instrumental in reinitiating these valuable monthly meetings. (Sorensen, Boughton)

**7. Insurance Review**

Staff reviews insurance certificates and endorsements for all Engineering contracts, including Agreements and Leases along with reviews for contractors/persons wishing to work in City rights-of-way under Encroachment Permits. Reviews require a technical knowledge of insurance requirements and documentation which transfers the liability of the action of others working for the City or working within our rights-of-way. (Peerson)

**8. Open Space, Parks and Recreation Commission**

Staff attends the once a month meeting to update the Commission on Engineering projects of their concern and to answer questions the Commission may have. (Boughton)

**9. Planning Commission**

Staff attends Planning Commission meetings to answer City Engineering questions the Commission may have on agenda items and to have a better understanding of the Commission's direction. (Boughton)



# GIS Division

Riley Topolewski

The GIS Division, staffed with a coordinator, has the following projects or tasks either completed or currently underway during the second quarter of 2010.

- **Humboldt County Bike Map**
- **Tsunami Evacuation Map**
- **Clark Historic District Database Creation**
- **Parking Control Survey Mapping**
- **Contaminated and Vacant Site Mapping**
- **Creation of a Centralized, GIS Server**

The GIS Division has a new centralized, dedicated GIS server. The new server will allow for a new array of GIS services for city, private and public access clients. The hardware is in place and the GIS Division has begun migrating data and applications during this past quarter.

- **Housing Element Collaboration**

The GIS Division produced all mapping elements of the Housing Element of the City's General Plan Update. In accordance with Community Development's requests, subsets of parcels were grouped into various categories and thematically mapped. New GIS datasets were also created and have become commonly exchanged information.

- **Web GIS Application**

The GIS Division has recently migrated its old Web GIS application to a brand new web application that runs on ESRI's ArcGIS Server. The new site is available on the City of Eureka GIS Program Homepage,  
<http://www.ci.eureka.ca.gov/depts/engineering/gis.asp>

- **Block/Utility Map Consolidation**

The GIS Division has completed the scanning of all Corporation Yard Utility maps. Block maps, water maps and drainage maps comprise the bulk of the effort. Phase two of this project involves meticulously noting any and all differences between the maps maintained by the Corp Yard and those maintained by the Engineering Department. Phase two is complete. Phase three, which is currently underway, consists of processing the consolidated mapping information into the appropriate GIS datasets.

- **Host Regional GIS Users Group**

The City of Eureka Bayroom at the Wharfinger building is the new location for the North Coast GIS User's Group. The group meets quarterly to discuss the latest applications of GIS on the north coast

- **Wireless E 9-1-1 Project**

The GIS Division has been involved in the statewide Wireless E 9-1-1 Project in conjunction with the City of Eureka Police Department. The GIS Division is responsible

for the accurate placement of addresses received from the city Public Safety Answering Point (PSAP). PSAPs are responsible for answering 9-1-1 calls for emergency assistance from police, fire, and ambulance services.

- **Water Distribution System Mapping**

Digital datasets describing Eureka's water distribution infrastructure have been created and are currently being revised to improve accuracy and add features. Water meter locations and service connections are being mapping as well as attributed with pertinent data.

- **Wastewater Collection System Mapping**

The GIS Division updates and maintains existing GIS datasets describing the City of Eureka, and HCSD wastewater collection system to remain current.

- **Parcel Database Updates**

The GIS Division updates the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the county assessor's office and various other sources are reflected. Ongoing.

- **Local Area Network Application Creation/Maintenance**

Creation and maintenance of specific GIS applications for City of Eureka employees. Most applications utilize the Arcreader platform or mapserver web-gis. (ongoing)

- **Application Deployment**

Develop and deploy specific applications for specific departmental needs. For example, develop mapping applications with an emphasis on utility information for employees within the maintenance divisions. (Ongoing)

- **Process Daily Requests for Mapping**

The GIS Division is solely responsible for the requests from various departments for current mapping. These requests occur on a daily basis.

# Traffic/Signals Division

Sheila Parrott

Dan Moody

Scott Ellsmore

## The following project is in construction:

### **Street Overlay 2009 - \$585,678**

This project is paving full street widths and repairing sidewalk defects on Hodgson Street and Summer Street. Harris Street is being ground and patched from Broadway to "K" Street in anticipation of future overlay. Construction is being completed by Mercer-Fraser Company. American Recovery & Reinvestment Act (ARRA) funding for this project is being provided.

## The following projects are being awarded:

### **Street Overlay 2010 - \$400,000**

This project will rehabilitate 3<sup>rd</sup> Street between Broadway and "B" Street, including an AC overlay, sidewalk construction, and storm drain replacement. In addition, Harris Street will be ground and patched from "K" Street to Harrison Avenue. The apparent low bidder is Mercer-Fraser Company and the project will be awarded in July with construction anticipated to begin August 2010. American Recovery & Reinvestment Act and Gas Tax funding is being provided for this project.

### **Harris and Central Traffic Signal - \$175,000**

This project will construct a new traffic signal at the intersection of Harris Street and Central Avenue. The apparent low bidder is Heaps Electric and the project will be awarded in July with construction anticipated to begin August 2010. Proposition 1B funding for this project has been received.

## The following project is out to bid:

### **Safe Routes to School – Washington Elementary School - \$200,000**

This project will install traffic calming features, improve crosswalks, and fill sidewalk gaps in the Washington Elementary School area. The design was approved by the State Architect and is currently out to bid. Construction is anticipated to begin August 2010. A Safe Routes to School grant was approved for this project and an educational element is included which will be completed by RCAA.

## The following projects are in design:

### **Maintenance Paving 2010 - \$125,000**

This project will rehabilitate 23<sup>rd</sup> Street, between Dean and Harrison, County Lane between 17<sup>th</sup> and West, and a utility trench failure on Manzanita and will include the installation of an ADA compliant crosswalk. Design is in progress and construction is anticipated to begin summer 2010. Proposition 1B and HCSD funding will be used for this project.

**Campton Road Guardrail Installation - \$88,000**

This project will install guardrail on Campton Road to reduce run off the road type collisions. The project is awaiting federal authorization to proceed and construction is anticipated to begin summer 2010. HSIP (Highway Safety Improvement Program) grant funding has been awarded.

**Harris and E, Harris and F Streets Left Turn Signalization - \$154,000**

This project will install southbound left turns at the Harris and E Street, and Harris and F Street intersections. This will include new lanes, signal heads, signal arms, and detector loops. The design is in process and construction is anticipated to begin summer 2010. HSIP grant funding has been awarded for these safety improvements.

**Harris and Harrison Signalization Upgrades - \$200,000**

This project will install north and southbound left turn signalization at the Harris and Harrison intersection. This will include new lanes, signal heads, signal arms, and detector loops. Preliminary design is in process and construction is anticipated to begin spring 2011 Proposition 1B funding for this project has been received.

**The following projects have been awarded grant funding:****Harris and “S” Street Signal Improvements - \$160,000**

Grant funding for the installation of protected left turn signals was awarded through the Highway Safety Improvement Program (HSIP). The installation of protected left turn signals at Harris and “S” Streets has been previously identified in the CIP.

**Emergency Vehicle Pre-emption Equipment - \$584,100**

Grant funding for the installation of emergency vehicle pre-emption equipment was awarded through the Highway Safety Improvement Program (HSIP). The installation of emergency vehicle pre-emption equipment at all City-owned traffic signals has been previously identified in the CIP.

**The following funding is being pursued:****Jobs for Main Street Act of 2010 – Overlay Harris Street \$740,000**

Street Overlay 2009 and Street Overlay 2010 will remove and patch the failing pavement sections on Harris Street. This is a precursor to a final overlay on Harris Street from Broadway to Harrison Avenue. The Jobs for Main Street Act has been proposed to provide \$27 billion for highway funding. The Harris Street overlay project has been submitted to HCAOG for inclusion in the programming list for this funding.



**Transportation Enhancement (TE) – Sidewalk Construction/Relocation \$180,000**

An opportunity to fill the shortfall in the allocation for the Safe Routes to School project is being presented through TE funding. This project will include the relocation of the sidewalk in front of Washington Elementary School and sidewalk gap infill on Harris Street that was previously identified in the Safe Routes to School application. This funding has been programmed in the State Transportation Improvement Program (STIP) for fiscal year 2012/13 and the TE application is being reviewed.

**Longer Term Projects:****1. Downtown Parking Assessment District Task Force**

The Parking District Number One Task Force is revising its recommendations to the City Council for the operation and possible expansion of the parking district. These recommendations include expansion to the north, shared use parking standards, and residential parking ordinance changes.

**2. Eureka-Arcata Corridor Project**

Staff has attended several meetings with the State and the Jacobs Avenue business community regarding access into and out of Jacobs Avenue. Staff continues to provide input to the State's project engineers.

**3. Greater Eureka Strategic Transportation Plan**

The City, County, HCAOG, and State staff continue to work on the Greater Eureka Area Traffic Model which will be used for coordinated regional traffic forecasting by each entity. The traffic model will be used in a City /County project to identify future traffic impacts associated with development and the creation of a Traffic Management Program to assess fees and implement projects to mitigate those impacts.

**4. Greater Eureka Micro-simulation Project**

The City has received the final calibrated model of TransModeler, GEOmicrosim and is working with Caltrans and the County for training.

**5. Underground Utility Conversion**

Nine blocks of utilities on Fourth Street, between Myrtle and Y, will be considered for Rule 20A undergrounding. The City currently has a Rule 20A work credit balance with PG&E of \$2.8 million. The typical project schedule will include design, right-of-way acquisition, and construction.

**6. Broadway Feasibility Study**

The City is one of several stakeholders in Caltrans' Feasibility Study of the Broadway corridor. The section of Broadway between Kmart and 5<sup>th</sup> Street is being examined for improvements for non-motorized users. Staff continues to provide input and participation in the process.

## **7. Pavement Management Program**

The City and HCAOG entities are participating in the development of a regional Pavement Program to generate a systematic method to assist in determining roadway pavement maintenance, rehabilitation, and reconstruction needs. This effort will provide an opportunity for prioritization of these needs to maximize efficient use of limited resources. Staff is currently providing feedback on the initial pavement condition rating submittal.

## **Other Division Projects and Programs:**

The Traffic/Signals Division of the Engineering Department continues working with the State, County, and private developers on various traffic studies in and around the City of Eureka. This Division has also provided assistance to the Engineering and Public Works Staff in reviewing traffic issues for various projects.

### **1. Traffic Signals**

Maintaining operation of the 25 City owned traffic signals is a primary duty for this Division. Review of signal plans and feedback regarding the County's installation at Harris and Walford have continued to ensure compatibility with the signals at Harris and Harrison Avenue. A traffic signals maintenance agreement between the County and City of Eureka is being developed.

### **2. Traffic Studies**

Staff is reviewing the traffic study of the draft EIR for the Ridgewood Village Development project that is being proposed in the County. This development includes 1,442 housing units with commercial and open space. As proposed this will have a significant impact on the City of Eureka's transportation infrastructure.

### **3. Parking Items**

The Parking Place Commission is currently fully staffed with seven commissioners. Staff prepares the agenda, sends notices regarding requests, gathers data and documentation, prepares staff reports, and attends monthly meetings regarding on and off-street parking issues.

### **4. Meetings with EPD Traffic Officers**

Monthly meetings with Tony Zanotti and Gary Whitmer of EPD continue. Current traffic related issues include requests for traffic control devices, locations for increased enforcement, pedestrian safety, parking zones, and parking meters.

### **5. Transportation Safety Commission**

Staff attends monthly meetings and provides data and reports on various traffic studies, locations, and projects at the request of the Transportation Safety Commission.

### **6. Humboldt County Association of Governments Technical Advisory Committee**

Staff attends monthly meetings regarding the programming of regional transportation improvement funding and provides data, estimates, and input.

## **7. Electronic Parking Meter Program**

Staff maintains parking meter electronics and collects and maintains inventory, coin and card audits, and maintenance data from all City-owned metered parking lots. This data provides finance with a means to audit revenue through reports generated by the parking meter software. Additional reports track revenue by stall and lot and provide occupancy data. Per Council action, parking meter rates will be increased to fifteen cents on July 1, 2010.

## **8. Community Pedestrian Safety Training**

A training workshop provided by California WALKS, UC Berkeley, Safe Transportation Research & Education Center, National Highway Traffic Safety Administration, and California Office of Traffic Safety was attended and organized by staff, with participation of EPD, Caltrans, County of Humboldt Departments of Public Health and Public Works, and Redwood Community Action Agency. Members of the public attended as well, and public service messages regarding pedestrian safety were discussed and developed.

## **9. Training**

Many webinars and training sessions were attended this quarter. These included an MUTCD web conference, Caltrans Webinar Teleconferences (biweekly), two FHWA Contract Administration web conferences, and a Pedestrian Access on-line conference.

## **10. ARRA Project Reviews**

Project construction audits were conducted by both federal and state representatives for the City's ARRA transportation projects. In addition to monthly reporting, this process is part of the transparency and accountability mandate for ARRA economic stimulus funding. The review of all project documentation occurred over the course of two days for a total of seven hours. The findings of the FHWA ARRA Engineer and Caltrans Headquarters Construction Oversight Engineer were that both the pre-award and the post-award documentation were "found to be in excellent condition".

## **11. Other**

In addition to the items listed above, regular items processed during the quarter included:

- 12 Special Event requests (traffic control plans included)  
Work Orders for new signs, markings, and parking controls
- 5 Transportation Permits
- 9 Project referrals – Community Development  
Collision pin map and accident report filing  
Complaints and inquiries

# Property Management Division

Lisa Savage

In addition to performing routine property management duties, the following activities of interest occurred during the past quarter.

## 1. New Leases/Licenses

California State University/Humboldt State University– Humboldt State University has negotiated a Lease Amendment to the Boating Instructional Safety Center (aka Aquatic Center) February 10, 2003, Lease Agreement. The Amendment approves the construction of a floating dock adjacent to the Aquatic Center, and a long-term land lease for the City owned tidelands. The Lease Amendment was approved by the State Lands Commission on October 22, 2009. - **Update**- The City and CSU have executed the Lease which is now available from Property Management for review.

Converted Organics – The City in conjunction with Pacific Choice Seafood has agreed to allow Converted Organics to conduct operations on City property leased by Pacific Choice Seafood. Converted Organics collects fish waste from the plant and treats it with phosphoric acid on site in order to stabilize and preserve the material thereby, reducing odor from the waste. Following stabilization the product is hauled off site to be converted to fertilizer.

Humboldt Seafood Unloaders and Wild Planet Seafoods – Due to damage to Dock B resulting from the January 9, 2010 earthquake the City was forced to terminate leases with Humboldt Seafood Unloaders and Wild Planet Seafoods. Both tenants have signed new leases for the Fishermen's Terminal Dock that will carry them through until the Fishermen's Terminal Building is operational

## 2. Lease/License Renewals and Terminations

Chevron USA - The City's Lease with Chevron USA, Inc. for tidelands property located at the end of Christie Street expired during the fourth quarter of 2008. The Lease is in a month to month holdover tenancy while the City and Chevron negotiate the new terms of the Lease. Staff and representatives from Chevron have met twice, but have not been able to come to an agreement. The City proposed new lease terms to Chevron; Chevron countered the City's terms with an offer that would net the City roughly half of what they have previously paid. The City prepared a compromise offer, which Chevron accepted, with the exception of paying the City retroactive rent. The City held firm on the retroactive rental payments and Chevron declined the offer. The City has followed up with a letter reiterating the final offer and is awaiting a response from Chevron.

- **Update**- Chevron has retained James D. Poovey, of Davis & Poovey, Inc. as local counsel to "assist in further negotiations". Once apprised of the negotiation the new City Attorney will decide how to proceed.



Eureka Forest Products – Eureka Forest Products has expressed interest in an early renewal of their tidelands lease. This would result in higher rent for the City and secure a long term lease for Eureka Forest Products. A tentative lease agreement was drafted, reviewed by the City Attorney and forwarded to Eureka Forest Products for review. They have commented and requested some changes which the City is reviewing. Negotiations have tentatively stalled. - **Update**- City is attempting to move forward negotiations once again.

Laurence Badgley – The City terminated the Land License Agreement with Laurence Badgley for his personal hangar at Eureka Municipal Airport. The Agreement was terminated via 60 day notice and is effective July 12, 2010.

3. **Activities of Interest**

Community Service Work Referral Program - Humboldt County's probation department places workers requiring community service time with the City. During the past quarter Community Service Workers served the City at the Zoo and the Marina.

SWAP - SWAP performed a cleanup (cleared brush and removed garbage) on City property located at the corner of Broadway and Henderson.

4. **Facilities Inspection**

Facility inspections resumed in April. Twenty-two (22) City properties and all of the City parks/playgrounds were inspected this quarter.

5. **Real Property Work Completed**

One service/work requests were processed during the second quarter.

**The following projects are in final design:**

1. **Fisherman's Terminal Building – 17,000 s.f.**

The Fishermen's Terminal Building will be located adjacent to the Fisherman's Dock. The Fisherman's Terminal Building will have space dedicated to fish processing, retail seafood, and a café. Two businesses have committed to lease processing space in the building with one tenant committing to lease office and dock space. The Redevelopment Agency is pursuing a possible tenant for the Café. - **Update**- The lease agreements for the building are in the final review stage between the City and the tenants. (Savage)

**The following projects are undergoing preliminary design and environmental review:**

1. **Martin Slough Enhancement Project - \$4,400,000**

Through 2009 the partial funding for the Martin Slough Enhancement Project provided by the State Water Resources Control Board (SWRCB) was in suspension until Proposition 50 bonds could be sold. RCAA was notified in December 2009 that the

year-long suspension was being lifted and that funding had been restored. RCAA is requesting a contract amendment to extend the project termination date as the current termination date is March 31, 2010.

In 2009 one unsuccessful application for implementation funding was made to the National Oceanic & Atmospheric Administration's Community-based Restoration Program. The Martin Slough project did not compete favorably because CEQA had not been completed and the program was looking for "shovel-ready" projects.

Associated studies which had been partially completed before the suspension of funding included a wetland delineation and a low flow study to determine if the pond at the upper end of the golf course could supply enough irrigation water to irrigate both the front and back nine. A technical memo which will describe the study and its results is being prepared and will be provided to the City and Courseco within the next month.

RCAA is working with consulting engineers Winzler & Kelly to move forward on project designs and supporting documents needed for completion of a CEQA document for the project. Our goal is to get to a sufficient design level to prepare a CEQA document for the entire project, and prepare 100% designs for the replacement of the tide gates at the mouth of Martin Slough. **(No Change)** (Savage, RCAA, Winzler & Kelly Consulting Engineers)

## **2. Salt Marsh Restoration, \$275,000, 2011/2012 construction**

The Fisherman's Terminal Project required the mitigation for salt marsh covered by the construction of the wharf. The City is moving forward with the original "Eureka Slough Site" for the salt marsh mitigation. The City was not successful in negotiating with the adjacent property owner to secure access across their property to the City's Property. Therefore, the City will utilize City owned right of way at the terminus of V Street for access. The City is presently working with the Coastal Commission on approval to temporarily fill a wetland to accommodate the access.

# Memo



To: David Tyson, City Manager  
From: Garr Nielsen, Chief of Police  
Date: July 15, 2010  
Re: Apr, May, June 2010 Quarterly Report

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## **CHIEF'S MESSAGE**

In the second quarter of 2010 EPD launched a trial program to have domestic violence advocates ride with our uniform patrol officers on a regular basis. Over the past year we have made tremendous strides in moving forward with the Domestic Violence Response Team, which provides for victim advocates to respond to scenes of domestic violence to assist victims.

It is now policy at EPD that DVRT be notified in every domestic violence related incident to offer assistance to victims, and officers are required to submit formal reports on all domestic violence calls. These steps have resulted in a greatly enhanced delivery of services, increased prosecution, and a greater degree of assistance to victims and families. Given the success of this program the DVRT personnel suggested the possibility of having their advocates actually accompany officers on patrol. It is a program that has been utilized successfully in large jurisdictions where there are officers assigned specifically to handling domestic violence calls, but in a city the size of Eureka we do not experience the volume of calls that would justify an officer dedicated solely to DV, so we have modified the model to adapt it to the needs of our community.

During this trial period an advocate will accompany an officer during the periods of peak call volume and respond to domestic disturbance calls. And because these advocates have extensive training in dealing with family dynamics, and are much more aware of resources available in the social service arena, they will be able to assist officers in providing information and guidance in a wide range of calls not necessarily involving family violence.

This is an innovative program for an organization of our size and certainly for Humboldt County. We are excited about the possibilities and believe it will be a resource that our officers find valuable as well as being a significant enhancement in the delivery of services to the community. As with any new program we expect some obstacles and recognize that we will have to be flexible in working through the logistical and bureaucratic hurdles, but I am confident it will prove to be a worthwhile step in our effort to more effectively deal with the serious issue of domestic violence in the community.

Our POP team continues to make significant arrests of some of the most dangerous people in our community. They have made cases on persons who are responsible for an inordinate degree of

criminal activity. In spite of the budgetary challenges we will be facing in the next year we are committed to this team and the work they do. It should be noted that what they have accomplished would not be possible without the support and work of the patrol section and the Investigations section. Both units have been working at minimum staffing and handling an increasing call load.

Unfortunately the reduction in discretionary time has a negative impact on their ability to engage fully in community policing, but they continue to be committed to the philosophy and make every effort to remain fully engaged, and considering the circumstances under which they are constrained they continue to provide a high level of service to the community.

They are assisted in their efforts by our PSO's who supplement the work of our police officers in conducting the "routine" police functions which enables the sworn officers to be able to more effectively respond to major incidents. Of course, all of this work is supported by our professional staff who also have experienced an increased workload, greater demands relative to their duties, and yet continue to serve the community in a pleasant, timely, and efficient manner.

Finally, no division of the police department has endured the challenges that the Communications Section has over the past two years. At one point they were so short staffed that personnel were routinely working sixteen hour shifts six days a week, handling an increasing call load, and yet maintained the exceptional level of service that has characterized our dispatch center. Fortunately, we have hired several new dispatchers, assigned a supervisor to the unit, and have been able to relieve some of the pressure although we still have several months ahead of strain on the unit until they are fully staffed and trained. These remarkable individuals exemplify all the best of public service and commitment to the safety of our personnel and the citizens of Eureka.

As we anticipate the challenges of significant budget reductions in the coming year there will be greater strains placed upon all of our personnel. We will ask them to do more with less, to continue the high level of service they provide in the face of fewer resources and greater demands. The men and women of the Eureka Police Department exemplify all the best of public service. We are grateful for the continued support of the City Council, City Staff and the community in our efforts. Our efforts at community policing would not be successful without the commitment of the community, their willingness to take an active role in not only identifying the problems that are of greatest concern, but making an investment in working in partnership with the Police Department to find solutions to those problems.

One of the most concerning trends we are seeing is the increased level of violence and the frequency of calls involving violent behavior to which our officers respond. This raises concerns because it places our officers in more vulnerable situations, exposes them to greater physical danger, and increases the likelihood of violent confrontations. Our officers have demonstrated remarkable restraint in their handling of these calls, but as resources diminish it places our officers in more vulnerable and compromising situations. We have a very young and relatively inexperienced workforce who are being pushed to their limits and we will increasingly rely upon the front line supervisors and the training cadre to ensure that our officers are prepared for the violent environment in which they sometimes operate. We will continue to strike the appropriate balance between providing service in a compassionate manner while not losing sight of the very real threats that face our officers in the service of their community.



## **PATROL AND POLICE SERVICES**

Between April 1 and June 30, 2010, Eureka Police Officers responded to 10,634 calls for service and conducted approximately 8,478 self-initiated enforcement actions resulting in 2961 written reports and 1,180 arrests.

### **Projects:**

#### **PD NOW ON FACEBOOK**

The Police Department has launched a new Facebook page. The address is [www.facebook.com/eurekapd](http://www.facebook.com/eurekapd).

The Department will be listing press releases, information regarding significant issues of public concern, and various photos. The page will act as an interactive supplement to our existing website which can be found at [www.eurekapd.net](http://www.eurekapd.net).

According to *Law and Order* magazine, there are more than 350 million active users of Facebook. Half of those users log on every day. More than 35 million users update their status every day. There are more than 55 million status updates every day.

It is believed that this will be an effective way for the PD to disseminate information and communicate with the citizens of Eureka.

#### **ABC OPERATION – SIX CITED FOR FURNISHING ALCOHOL TO MINORS**

On evening of June 12<sup>th</sup>, several members of the Department's Patrol Section worked a special alcohol sales operation that resulted in six (6) individuals being cited for furnishing alcoholic beverages to a minor. The operation was conducted at various "off-sale" locations within the City of Eureka.



The special enforcement operation is commonly known as a "Decoy Shoulder Tap Program" which specifically targets adults who purchase alcohol for people less than 21 years of age. As part of the program, a minor, under the direct supervision of a peace officer, stands outside a liquor or convenience store and ask patrons to by them alcohol. The minor indicates in some way that he or she is underage and cannot purchase the alcohol.

If the adult agrees & purchases the alcohol for the minor, the adult is apprehended and cited for furnishing alcohol to a minor. The penalty for furnishing alcohol to a minor is a minimum \$1000 fine and 24 hours of community service. This program is intended to reduce the availability of alcohol to minors. Statistics show they generally have a higher rate of drunken driving crashes than adults. Studies also show the combination of alcohol and youth tends to increase criminal conduct.

The following people were cited and released for violation of Business and Professions Code Section of 25658(a) – Furnishing alcohol to minors:

**Gerald Alan SWECKER, 56 years old of Eureka**

**Kou HER, 24 years old of Eureka**

**Eric Duane NELSON, 28 years old of Eureka**

**Randy Jack KOBICI, 52 years old of Eureka**

**John Allen KNOTT, 55 years old of Eureka**

**Stephen Douglas MILLER, 50 years old of Eureka**

This project is part of the Department of Alcoholic Beverage Control's Minor Decoy / Shoulder Tap Grant Project, funded by the California Office of Traffic Safety through the National Highway Traffic Safety Administration.

#### **OFFICERS CONDUCT ILLEGAL CAMPING ENFORCEMENT DETAIL**

On June 23, 2010, Eureka Police Officers from Team 2 utilized their allocated training day to assist Lt. Harpham and POP with a special enforcement detail that targeted illegal camping within the city limits.

Officers briefed at 0700 hours during which they were assigned to one of 4 teams. Each team was assigned various target areas in which to conduct foot patrol. These targeted areas were selected as a result of citizen complaints and included:

Indian Island, Mauer Marsh, Palco Marsh, foot of Vigo, foot of Del Norte, Cooper Gulch, area behind the Bayshore Mall, foot of Truesdale/Hilfiker, foot of "T" Street, and the area around the Eureka Slough bridges.

Officers located numerous camps, both occupied and abandoned. Those persons found in occupied camps were issued citations for illegal camping and asked to collect their property and leave the area. Those camps that were found to be abandoned, were dismantled, collected, and transported to City Garbage for disposal. At least 8 pick-up loads of trash were collected and disposed of, with at least the equivalent of 4 pick-up loads left on scene. Several arrests were made when persons contacted were found to have local arrest warrants.

John Shelter (New Directions) accompanied Lt. Harpham on this day and received a firsthand view of how EPD deals with illegal camping. He assisted in disseminating information to some of the persons contacted that gave them alternatives to illegal camping. He also recruited several persons to assist him in his group's clean-up efforts.

Of special interest was the commonality of conditions located at different campsites. With the exception of a few, most camps were reminiscent of trash dumps. Months of trash was heaped in and about the camps with a total disregard for the environment. Hypodermic syringes and drug paraphernalia was also a common sight. Illegal cutting of trees was evident at almost all campsites.

All in all, it was a productive day, however, despite our best efforts; the majority of the campers were back at their camps later in the day. These types of enforcement details are not the type to gain the notoriety that other special enforcement details generate, however, they are just as important and do fall under the purview of Problem Oriented Policing.

## **ADDITIONAL FUNDING ALLOWS CHP TO CONTINUE ENFORCEMENT EFFORTS**

Once again the California Highway Patrol partnered with the Police Department to provide supplemental law enforcement within the City limits. As a result of a state funded grant, CHP was able to provide approximately 1446 hours of patrol time within the city limits over a twelve week time period from April to June.

As part of the grant, CHP provided up to four officers to primarily patrol problem areas of the city from 2 p.m. to 10 p.m. several days a week. Even though CHP's primary responsibility involved traffic enforcement, CHP officers were often called upon to assist Department personnel with non-traffic related matters.



**Activity Stats for CHP**

	Last Qtr	Current
<b>ENFORCEMENT STOPS</b>	880	1255
<b>COLLISIONS</b>	15	6
<b>DUI IN CUSTODY</b>	6	20
<b>CITATIONS TOTAL</b>	557	826
<b>IMPOUNDED VEHICLES</b>	44	52
<b>VERBAL WARNINGS</b>	281	368
<b>FELONY ARREST</b>	10	5
<b>OTHER ARREST (non DUI)</b>	15	27
<b>PD ASSIST</b>	276	313

Selected Calls of Interest:

**MAN ARRESTED AFTER ATTEMPTED THEFT OF A  
CALTRANS TRUCK**

On 6/13/10 at about 8:07 a.m., the Police Department received a report from Caltrans via CHP that a man had just attempted to steal a CalTrans construction vehicle from their construction zone in the northbound lanes of US 101 at the Slough Bridge.

CalTrans workers were at the scene when a strange transmission suddenly came over their radio system. A man, later identified as Dan LAKS - age 40 of Los Angeles, was asking how to get one of their trucks started. When the phantom voice was asked who he was, the man simply identified himself as "Dan."



"Dan" had apparently gotten into one of the construction trucks that was parked at the scene and successfully started it, but was able to get it into gear. This particular truck was parked in the traffic lane as a way of protecting workers from oncoming traffic.

After a few moments "Dan" jumped out of the truck and began to walk away, northbound on US 101. He walked by several shovels that were leaning against the guardrail and subsequently grabbed a couple them. He was told by CalTrans workers to put them back, and he complied.

Upon arrival at the location, officers located "Dan" in the rear parking lot of Mid-City Motors. He was identified by a CalTrans employee and was arrested for attempted vehicle theft.

LAKS was booked into the Humboldt County Correctional Facility.

**PRIOR CONTACTS LEADS TO COOPERATION BY HOSTILE SUSPECT**

On 06-19-10 at 1440 hours, Eureka Police Officers responded to the 1400 block of Harrison Ave. for the report of a disturbance between a male and female.

While the female was on the phone with the 911 dispatcher, the dispatcher could hear loud noises and a male yelling in the background. The female said the male was destroying items inside the residence with a "hammer", and the phone line disconnected. The female re-phoned 911 and said the male left the residence on foot in an unknown direction. She provided a detailed description of the subject.

The female said the male has been diagnosed with a personality disorder. A records check for prior contacts with the male subject showed he had a history of being combative with officers.

Several officers arrived on scene and searched the neighborhood. When officers located the subject he fled on foot and climbed onto the roof of an apartment complex.

The subject was obviously agitated and upset as stood at the edge of the roof which was approximately 15-20 above the concrete below. He refused to comply with officers' requests to come down as he stood facing away from them, literally at the very edge of the roof. As officers attempted to calm him down and talk with him the subject would take several steps forward and backward from the edge of the roof. He continuously flailed his arms in the air and screamed for everyone to "leave him alone", and that "he was not the problem."

Due to the subject's agitated state, lack of communication and apparent suicidal behavior the Watch Commander told officers to step back and not further excite or agitate the subject, then called for a Crisis Negotiator.

At that time Officer Wayne Rabang, who knew the subject from prior contacts, looked at him and said, "Hey, I've always been cool with you." The subject looked at Rabang said, "Yeah, you have." He suddenly calmed down as if turning off a switch and walked off the roof to an adjacent parking structure where he placed his hands behind his back. He was safely detained and transported to the Humboldt County Mental Health Facility for evaluation.

Officer Rabang has had prior dealings with this subject, not all cordial, but has obviously gained his trust through treating him fairly and with dignity during those prior contacts. This is a great example of how treating everyone fairly and with dignity at all times pays dividends in many ways for everyone from violators to officers and to the community as a whole.

**On a Personal Level:**

**TRANSITION by Officer Brian Stephens**

In January 2010, I returned to patrol duties at the Eureka Police Department after completing almost a 4 ½ year assignment at the Humboldt County Drug Task Force. I immersed myself in this assignment and even though I was aware of the changes taking place in the department I had little interaction due to my scheduling and investigations. Upon my return I discovered a very different and new department from the time of my departure. Of the roughly 37 patrol Sergeants and Officers currently assigned to patrol duties, 19 were hired during my departure from patrol with another 7 being hired in the past 7 months. With more than 50% of the department not knowing me and me not knowing them it has been an interesting transition back to patrol.

I have noticed a common theme among most of the new hires and this is their enthusiasm to work and take care of the City they patrol. "Young Blood," as it can be referred too, can be a positive influence for a department. These Officers are eager to work, enjoy working, and for some of our most energetic Officers, enjoy working to the point they have to be told to go home. This type of behavior also tends to bring excitement to more seasoned Officers who feed off of their younger peers' enthusiasm. Overall it has had a positive impact on the department.

In May I was assigned as the acting Watch Commander for a watch responsible for supervising four Patrol Officers, two (2) of which are a part of the "Young Blood." The other two (2) Officers are Veteran Officers whose experience was an asset to the watch. I was given this opportunity due to an open Sergeants position in the department and my interest in testing for this position when the time arises. I am thankful and appreciative to the Administration at the department to entrust

me with these duties and give me the opportunity to demonstrate not only my abilities to supervise, but also lead and mentor. I conducted these duties for two (2) months before being replaced by another Officer who is interested in promoting and who is being provided the same opportunities. During this time the watch worked diligently to provide the most efficient and productive service to the Citizens we serve. It was a pleasure to watch these young Officers grow; become more proficient and more productive. Their integrity and work ethic was a pleasure sight in a world and profession, which at times seem to lack these qualities. These young Officers are an asset to the department and will be the backbone for positive change on the streets of our city.

I have been employed with EPD for 11 ½ years now and during that time I have seen many quality, seasoned, Officers come and go from the department. In writing this piece for the Quarterly Report I am hoping to bring attention to the importance of retaining quality Officers at this department. I know that budget issues are the hot topic of conversation, not only in Eureka but across the State. Money affects the way we do our jobs and there's nothing we can do about that, but financial situations don't change the job itself. The workload we face on a daily basis hasn't change, the inherent dangers of the job haven't changed, if anything have become more serious, and the unknowns that this profession brings every time we go on duty definitely haven't changed. It has been said that an Officer who works for EPD for more than a year, has more experience than a majority of Officers across this state and this makes them marketable. This is why the City and the department need to work together on retention; keeping a balance of experience and wisdom, with the young and energetic. This is an important topic with such a young department. Much is invested into these young Officers, not only money and time by the City and department, but mentoring and educating by the Senior Officers.

In closing, I want to thank the Officers of E-2 for making my job as acting Watch Commander a positive experience. Thanks for all the hard work, effort, and support you gave me during this time. Keep It Up! God Speed and Be Safe!

### **WORKING THE NIGHT WATCH by Sgt. Kay Howden**

This quarter, rather than present a specific call or event, I thought I'd give you a general overview of this team of officers. As most of you no doubt know, the two night watches, (C and E) overlap for about 6 hours. This quarter, that group consisted of the following officers: Louis Altic, Cory Crnich, Ed Wilson, Travis Braud, Josh Siipola, and Amber Cosetti. Much of the time the public is made aware of the high-profile, and/or dangerous, calls for service. While this will always be a factor in our profession, this time I'd like to call your attention to HOW this group deals with both the dangerous and the 'routine' calls. Control under great pressure is one of the most difficult and critical abilities an officer must possess. It has been said that, typically, law enforcement spends 95% of its time dealing with 5% of the population.....and it certainly seems true here! These, and in fact all, of your officers deal with these people ALL the time.....on an 'up close and smell-you' basis. And let me tell you, if I could bottle the experience and bring it to a council meeting, we'd never have to ask for a raise again!



We've been spit on, told post-arrest, "Oh yeah, I have Hep. C....and scabies", punched, scratched, forced to inhale more than our share of second hand smoke, breathed in hazardous chemicals, been bitten (by people and pit-bulls), and this past quarter a new twist.....a crazy naked woman tried to pee on us during our attempt to restrain her (a very near miss, for the record)..... And most of these challenges are faced while having the offending party scream expletives a Marine probably hasn't heard before.

It's easy to be rhetorically thankful to those who deal with this type of behavior on a daily/nightly basis.....but it is another thing altogether to truly appreciate the person who sees, smells, touches, fights, and hears, what no decent person should have to be subjected to. The above officers have shown consistent and dependable professionalism during the performance of their duties, a rather formal way of saying, "They have shown EXCEPTIONAL CONTROL in the face of TREMENDOUS ADVERSITY." These officers have demonstrated that they have not only the ability, but the DESIRE, to bring the most peaceful conclusion to every call they handle. I've worked for this department for 20 years, and been in law enforcement for the past 24, and the current environment is the most frustrating and dangerous.

So, say a prayer for your cops on the beat and share nice thought when you pass them on the street. They are the keepers of the peace and braver than you'll ever know.

### **EPD Crime Suppression/Gang Unit:**

#### **MULTI-AGENCY OPERATION NETS 19 VIOLATORS**

On May 25-26, 2010, officers and special agents from multiple Federal, State, and agencies participated in a two day anti-crime/anti-gang sweep in the greater Eureka area. The operation was jointly led by Special Agents with the U.S. Department of Homeland Security/ICE (Immigration and Customs Enforcement) and officers/detectives with the Eureka Police Department's Gang/POP Units. Approximately 33 officers and agents with the FBI, CHP, State Parole, California Department of Corrections, ICE, EPD and Humboldt County Drug Task Force participated. The Humboldt County Sheriff's Department also assisted with logistical support at the county jail (HCCF).

The operation was part of ICE's Community Shield Program. The program partners federal, state, and local agencies to combat, disrupt, and dismantle street gangs and the associated criminal activities occurring in a community.

During the course of the two day operation, a total of 19 suspects were arrested for the following offenses:

**Edward Paul Poehner**, 56 of Eureka, was arrested for possession of hypodermic syringes and probation violation after officers/agents contacted him in the 1400 block of Pine Street, Eureka.

**Peter George Longendyck**, 40, was arrested on an outstanding felony domestic violence charge after officers/agents contacted him in the 2100 block of B Street, Eureka.

**Cosme Hernandez Sanchez**, 34, was taken into custody by officers/agents in the 1900 of Fairfield Street, Eureka, for being a previously deported convicted felon. A "Title 8" immigration hold was placed on Hernandez by ICE following his transportation to HCCF. Hernandez has numerous prior arrests for crimes such as drug possession/sales and carrying a loaded/concealed firearm.

**Aron Joe Riley**, 27, was arrested for a court order violation after officers/agents contacted him in the 2100 block of Broadway.

**Jerry Dean Dingler**, 55, was arrested for an outstanding warrant after officers/agents contacted him at 2nd/Commerical Streets, Eureka.

**Paul Scott Yuron**, 40, was arrested for possession of heroin for sale and possession of drug paraphernalia at a residence in the 2200 block of Lindstrom Avenue, Fairhaven. During a search of the residence, Yuron unsuccessfully attempted to discard approximately 3 grams of suspected tar heroin. Officers found numerous drug sales related text messages on his cell phone.

**Charles Davis Bowen**, 32, was taken into custody for parole violation in the 1200 block of 6th Street, Eureka. Bowen is a documented local gang member.

**Michael Sandor Pitek**, 39, was arrested at a residence in the 1500 block of Eloa Lane, Rio Dell, for a misdemeanor warrant alleging DUI and being under the influence of a controlled substance.

**James Dean Hanson**, 45, was arrested for a felony domestic violence warrant at a residence in the 600 block of Summer Street, Eureka.

**Rodney Donaven Sanchez**, 23, was arrested for two felony warrants at an apartment building in the 1400 block of Union Street, Eureka. The warrants were for probation violation related to a prior vehicle theft and a federal weapon possession conviction. Sanchez is a suspected gang member from Southern California.

**Douglas Patrick Thorpe**, 31 of Eureka, was arrested for an outstanding traffic warrant at a residence in the 3500 block of Spring Street, Eureka.

**Jack Philip Sarter** (51) and **Mary Margaret Oliva** (53) were arrested for maintaining a space for drug use/sales, possession of methamphetamine, and possession of drug paraphernalia at a separate residence in the 3500 block of Spring Street, Eureka. Additionally, Sarter was on monitored non-revocable active parole for possession of a controlled substance. Inside their residence, officers/agents located a small quantity of methamphetamine, drug paraphernalia, approximately 140 grams (5 ounces) of processed marijuana, and pay & owe sheets indicating drug sales activity. Officers had to force entry into the residence by kicking the door down after Sarter and Oliva refused to unlock it despite repeated commands for them to do so.

**Marvin Wayne Murrish** (51) and **Valerie Leigh Smith** (48) were arrested for maintaining a place for purposes of drug sales/use and possession of drug paraphernalia at a separate residence

in the 3500 block of Spring Street, Eureka. Additionally, Murrish was arrested for possession of a controlled substance after officers located over 1/8 ounce of crystal methamphetamine on his person. Smith was also arrested for probation violation. During a search of their residence, officers/agents also located a digital gram scale and drug use paraphernalia (meth pipes, foil, tooter straws etc.).

The arrests in the 3500 block of Spring Street stemmed from an on-going EPD investigation into complaints of drug sales occurring from at least two “apartments” in the multi-unit, two story residence. POP is working with the property management company overseeing the involved rentals to aid them in the eviction process. The residence adjoins a nearby school.

**Carolyn Lea Whiffing** (35) and **Warren “Dirty” Clay Harralson** (30) were both arrested for various drug related offenses in the 1700 block of Pine Street, Eureka. At about 3:00 PM, an EPD officer conducted an investigative stop on their vehicle after Federal Agents witnessed them engage in suspected drug activity in the parking lot of a 4<sup>th</sup> Street gas station. Whiffing (the driver) was arrested after she was found to have an outstanding warrant for possession of a controlled substance. During a subsequent search of her person, officers located 8 small plastic baggies containing several grams of methamphetamine and heroin, a drug (meth) pipe, a hypodermic syringe, a large fixed blade knife, and a small quantity of methamphetamine. Whiffing’s passenger, Harralson, was also found to be in possession of a digital gram scale and pistol ammunition.

Whiffing was arrested for possession and transportation of a controlled substance for sale, possession of a hypodermic syringe, possession of drug paraphernalia, and her outstanding warrant. Harralson was arrested for possession and transportation of a controlled substance for sale and for being a convicted felon in possession of ammunition.

Additionally, a 27-year-old female was arrested for possession of a small quantity of heroin and drug paraphernalia at a motel in the 1300 block of 4<sup>th</sup> Street. Also, a 16-year-old male gang member was arrested for an outstanding warrant at a residence near Wabash Avenue/A Street.



**Harralson & Whiffing IN CUSTODY**



**Murrish, Smith & Sarter  
IN CUSTODY**



**Broken down door and meth seized at  
3500 Spring Street**



## **Criminal Investigations Section**

### **Major Cases:**

During the time frame of this quarterly report, the Criminal Investigations Section either initiated or provided follow up investigations on 73 felony cases, along with follow up on 154 missing person and/or runaway juvenile cases.

CIS also reviewed and investigated about 26 cross reports forwarded by either Adult Protective Services or Child Welfare Service, as well as screening about 33 additional cross reports.

CIS investigated a large number of sexual assaults on both adults and children during this quarter. These investigations have to be handled very delicately and require hours of investigative time, plus the assistance of several different agencies.

**The following is a summary of some of the larger cases handled:**

In the second quarter of 2010, a robbery spree of seven local businesses took place. During this spree, Madsen Reality, Bank of America, Sal's Off Broadway bar and Patriot Gas at Wabash and Broadway were robbed. Three different suspects were developed. One, Ezra Williams was arrested for two of the robberies, and two others were arrested for other related crimes. The robbery spree ended.

The robberies are summarized below:

**Case Number 3C10-2827:**

On 4-8-10 at about 0227 hours, the Off Broadway Lounge was robbed by a lone gunman. The gunman tied up a somewhat uncooperative bartender. The cooperative bouncer was unmolested. This robbery remains unsolved.

**Case Number 3C10-2776:**

On 4-10-10 at about 1049 hours, Madsen Realty was robbed by a lone gunman wearing a mask. A suspect has not been developed but investigative leads include several men who were close associates of Ezra Williams.

**Case Number 3C10-2784:**

On 4-10-10 at about 1411 hours, a lone gunman robbed the Bank of America in Henderson center. Probable cause was developed leading to the arrest of Ezra Williams several weeks later.



### **Case Number 3C10-3145:**

On 4-20-10, at about 0209 hours, the Patriot Gas located at Wabash and Broadway was robbed by a lone gunman. The method of operation and suspect description of this robbery was consistent with the robbery of two other mini marts in the last week of March. A suspect was developed but probable cause was lacking for an arrest.

The suspect, a Hispanic Male Juvenile (age 14), was arrested as the suspect in an incident where he allegedly brandished a handgun at several acquaintances.

He was also found in possession of handgun ammunition during a separate investigation. He was identified as a primary suspect in an armed robbery, as well.

The juvenile was ultimately prosecuted only for the ammunition violation. Based on his tattoos, he is a member of the 18<sup>th</sup> Street criminal street gang.

### **Case Number 3C10-4117:**

On 5-31-10, at about 0407 hours, unknown suspects broke into Fin and Feather pet shop and stole three snakes. One of the snakes was valued at near \$300. On 6-3-10, a man and woman returned the most expensive snakes. The snake was left in their car by associates. The man and women could not give me a complete name for the subjects who possessed the snake. The case remains unsolved.

### **Case Number 3C10-4303:**

On 05/27/10, there was a fire at the residence at 1805 2<sup>nd</sup> Street. One adult was trapped in the attic of the building and died during the fire. The investigation of the fire/death was a cooperative effort between EPD, EFD, and HCSO (under the umbrella of the Humboldt County Fire/Arson Investigation Unit). The exact cause of the fire is still under investigation. Occupants of the house stated the deceased was sleeping in the attic despite warnings from a variety of City officials not to do so.





### **CIS/Evidence Section:**

During this quarter, CIS/Evidence processed scenes in the field ranging from a string of armed robberies to several residential burglaries. CIS/Evidence also processed numerous vehicles involved in various crimes. Evidence duties accounted for 1/2 to 2/3 of the work of the combined Evidence Tech/Senior Detective position.

One example of the Evidence Sections work is on 5-12-2010, a patrol officer recovered a stolen vehicle. The vehicle was processed for evidence. A latent print was collected from the vehicle's rearview mirror. Also collected from the vehicle was a cell phone. CIS obtained a search warrant for the phone, resulting in a variety of incriminating information, and identified the primary suspect as the source of the latent print.

### **Missing Persons / Runaway Juveniles:**

During the time period 04/01/10 to 06/30/10, there have been 154 missing persons/runaway juvenile reports filed with the Eureka Police Department. As a result of follow up in these cases, of the 154 reports, only 10 persons have yet to be located. 47 runaway juveniles were also cited as incorrigible during this quarter.

The last remaining report for 2009 was cleared with the safe recovery of the runaway juvenile. Follow up work is being done on two missing person cold cases from 1988 and 1989 with possible new contact information for witnesses being located.

### **Equipment:**

CIS switched over to Verizon cellular service, which should increase availability of cellular service in remote areas of the county. With this switch came new Windows operating system based cellular phones. The software in these new phones will greatly increase the Detective's time in the field, due to the ability to read/respond to email and process simple files, via cell phone.

CIS also purchased new data recovery software which allows many "deleted" files to be recovered from memory cards. This will assist in the prosecution of many crimes where memory cards are seized from suspects during our investigations.

### **Training:**

Detective Wilcox attended the Forensic Fire Death Investigation Course sponsored by the San Luis Obispo Fire Investigation Strike Team, with financial support from the Humboldt County Fire/Arson Investigation Unit. This course was a unique opportunity to receive instruction from recognized experts in several disciplines of fire investigation (forensic anthropology, forensic entomology, fire dynamics) and to study the effects of fire on human cadavers first-hand. Attendees included police investigators, Coroner's examiners, and fire investigators from across the country, Canada and England

## **COMMUNITY RESPONSE / POP UNIT**

The following are some approximate POP Unit statistics for the period of 4/01/10 - 6/30/10:

- **88 arrests made (including 83 custodial arrests and 5 criminal cites)**
- **15 search warrants served (excluding EPD/outside agency assists)**
- **4 guns seized**
- **Conducted three neighborhood watch meetings**
- **Spoke to employees at two businesses about security/safety issues**
- **Assisted the City's Improvement Team (CIT) on nine inspections**

Most of these arrests were for serious felonies such as weapons violations and possession/transportation of controlled substances for sale. Drug houses and grow houses continue to be the number one complaint that POP receives from concerned citizens. As a result, narcotics enforcement has remained the unit's main focus and the public has shown strong support for these efforts. The following are some selected POP cases from the second quarter of 2010:

### **TRAFFIC STOP LEADS TO ARREST OF PERSON OF INTEREST IN EUREKA ROBBERY SPREE**

On 4/13/10, at about 8:30 AM, an officer with the Eureka Police Department's Problem Oriented Policing Unit (POP) spotted 33-year-old Eureka resident Jamie Delos Jeffery driving a red Ford Probe stopped at a light on westbound McCullens Ave. at Broadway. Jeffery was under investigation as a person of interest connected to the recent string of armed robberies occurring in the Eureka area. Investigators had learned Jeffery was a close friend of the main suspect, Ezra "Eazy Money" Williams, and that he may have played a role in more than one of the robberies himself.

When the light turned green, Jeffery proceeded straight across the intersection and into the trailer park located at 1834 Allard Av. though he had been signaling a left turn onto southbound Broadway. Jeffery continued driving through the trailer park at a high rate of speed in an obvious attempt to evade the POP officer who was now behind him. When the officer arrived at the far (west) side of the trailer parking and turned the corner, he found the Probe abandoned. The officer located and detained Jeffery a short time later hiding by a nearby storage shed.

Officers subsequently located approximately 3 grams of tar heroin, a digital gram scale, syringes, and a large amount of cash (over \$3,100.00) on Jeffery's person. During a search of his car, officers found numerous syringes, drug smoking paraphernalia, a small quantity of heroin, unlawfully possessed prescription medications, numerous small baggies commonly used to package controlled substances for sale, and apparent pay/owe notes further indicating drug sales activity. Officers also located evidence in Jeffery's car believed to be connected to the recent armed robbery spree including a black, metal replica handgun and a detailed escape plan to Mexico.

Jeffery was arrested and transported to the Humboldt County Correctional Facility where he was booked for possession and transportation of heroin for sale, possession of a controlled substance,

possession of drug paraphernalia and hypodermic syringes, being under the influence of a controlled substance, and driving on a suspended license.



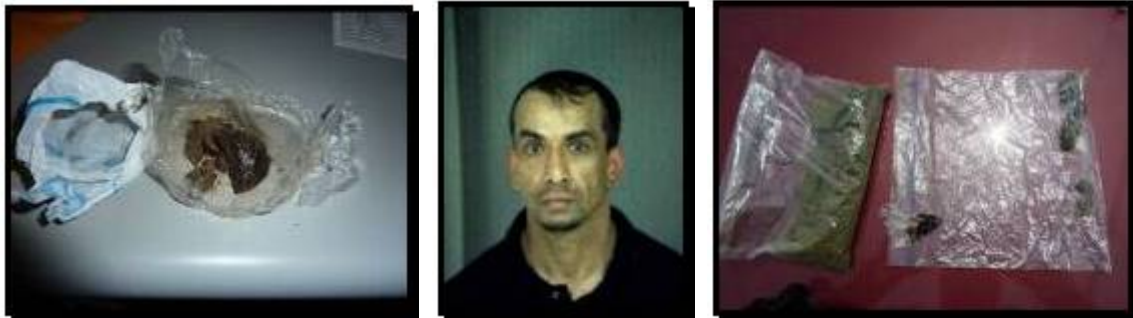
**Jamie Jeffery**  
**IN CUSTODY**

### **POP SEARCH WARRANT RESULTS IN DRIVER'S ARREST FOR TRANSPORTATION OF HEROIN AND HASH FOR SALE**

On 6/22/10, at about 1:30 PM, Humboldt County Drug Task Force (HCDTF) Agents, assisted by the Humboldt County Sheriff's Office, stopped a vehicle being driven by Thomas "Tom Tom" Uttam Ferguson, in the 4800 block of Meyers Avenue, Eureka. Ferguson, 37 of Eureka, was the subject of an on-going drug sales investigation by the Eureka Police Department's Problem Oriented Policing Unit (POP). POP had obtained a signed search warrant for Ferguson and his vehicle. HCDTF Agents were assisting POP with a surveillance operation intended to locate Ferguson so the search warrant could be served on him.

POP Officers and HCDTF Agents subsequently searched Ferguson and his car pursuant to the warrant. Approximately one ounce of tar heroin and two ounces of hash (concentrated cannabis) were located inside the vehicle. Additionally, Ferguson's passenger, Haley Maria Adams (21 of Eureka), was found to be in possession of a methamphetamine pipe and several hypodermic syringes.

Ferguson was arrested by POP and transported to the Humboldt County Correctional Facility for possession and transportation of heroin and hash for purposes of sales. Adams was arrested and transported to the Humboldt County Correctional Facility for possession of drug paraphernalia and hypodermic syringes.



**Ferguson & the heroin and hash seized in his vehicle**

### THREE GROW HOUSES RAIDED

Two Search warrants were served in April and one in May on marijuana grow houses following complaints by neighbors. One house in the 3400 block of Elizabeth Street yielded sixteen pounds of marijuana. A house in the 3200 block of Albee Street was a victim of a home invasion but POP officers still found over 80 plants. A third house on West Wabash also revealed evidence of a large grow. The power was shut off at all three locations for electrical code violations which created a fire hazard.

### EUREKA PROSTITUTION STING NETS 6 ARRESTS

On 6/09/10, the POP Unit, assisted by Agents with the Humboldt County Drug Task Force, conducted a “prostitution sting” in Eureka’s Old Town area. This operation was in response to complaints of increasing activity by prostitutes working along 3<sup>rd</sup> Street west of the Humboldt County Library.

Officers utilized male decoys or “Johns” (undercover officers and agents) driving a car loaned to EPD for the sting by a local business, J&L Towing & Transport. During the course of the approximately 5 hour operation, the following suspects were arrested and transported to the Humboldt County Correctional facility:

- **Nature Ren’a Davis**, 21, was arrested for soliciting an act of prostitution (a negotiated sex act for money).
- **Johanna Marie Moran (AKA: Johanna Frank)**, 27, was arrested for loitering with intent to commit prostitution and soliciting an act of prostitution.
- **Lisa Marie Yocum (AKA: Lisa Henderson)**, 32, was arrested for soliciting an act of prostitution and for a felony warrant alleging possession of a controlled substance.
- **Ramona Diane Cooper (AKA: Ramona Mueller)**, 50, was arrested for loitering with intent to commit prostitution and soliciting an act of prostitution. Cooper was also arrested for possession of a controlled substance and drug paraphernalia after officers found a small quantity of methamphetamine on her person.
- **William David Smith III**, 31, was arrested for loitering with intent to solicit prostitution and soliciting an act of prostitution after he stopped to pick up a prostitute for sex. Additionally, a 6<sup>th</sup> suspect (name unavailable) was also arrested for loitering with intent to commit prostitution and soliciting an act of prostitution.



## STRANDED TABBY RESCUED

This story goes to show POP can be about more than just kicking down doors and taking bad guys to jail...

On the evening of 05/24/2010, an inconsiderate loose dog chased a manx gray striped “putty tat” up a power pole just outside of the Eureka Boy’s and Girl’s Club on the 3100 block of Prospect Street. The cat was still sitting about 25 feet up on the lower cross member of the power pole the next day. It had rained all night and it was obvious the unhappy though freshly showered cat was not able to get down on its own. Several people came to the Eureka Police Department’s nearby annex and asked that the cat be helped down off the pole.

Since the Fire Department no longer removes cats from power poles and EPD’s Animal Control does not have the equipment to perform this risky task, Police Services Officer Susan Strom called PG&E for assistance. A PG&E boom truck arrived about an hour later and was able to safely remove the troubled feline from its power pole perch.

The tabby was cared for by PSO Strom and then taken to the Humboldt County Animal Shelter in McKinleyville until its owner could be relocated. A media release was also prepared to assist with this process. A week or so passed at the shelter with no inquires into its welfare or whereabouts. Meanwhile, Strom continued to monitor the wayward feline’s situation and she contacted the media in hopes of finding its owner.

A story ran in the Times Standard on Memorial Day weekend. Amazingly, a lady who turned out to be the cat’s long-lost-owner just happened to read the newspaper that day. Upon seeing the cat’s story and picture, “Cindy” immediately recognized him as her “Frankie.” According to Cindy, Frankie was born a wild feral kitten in June of 2003. Cindy “adopted” Frankie along with his brother and sister (Hudson and Savannah). However, Frankie was “stolen” from Cindy in 2004. Despite taking out lost pet photo ads in all the local papers, offering rewards for his return, and putting up flyers at numerous local businesses, Frankie remained lost until his fateful encounter with PSO Strom 6 years later.

Upon reading the article, Cindy immediately rushed to the animal shelter where with the help of some photos and her story she was able to prove her ownership and “bail” Frankie” out of “kitty jail.” Frankie is now back home and reunited with his family, including siblings Hudson and Savannah. Cindy later wrote a glowing letter to Chief Nielsen thanking Frankie’s rescuers for their commitment to solving this “problem.”



## **EPD TRAFFIC STOP RESULTS IN MAN'S ARREST FOR POSSESSION OF AN ASSAULT WEAPON**

On Wednesday 5/12/10, at about 2:16 PM, a Eureka Police Department traffic officer stopped a 1995 GMC Yukon for vehicle code violations in the vicinity of Spring and West Del Norte Streets. Officers with the Problem Oriented Policing Unit (POP) responded to assist with the traffic stop. During a subsequent interview with the passenger, Aaron Michael Riley (23 of Eureka), officers learned there was a shotgun in the Yukon.

Officers then searched the vehicle for weapons. Inside a duffle bag belonging to Riley, they located an illegally possessed semi-automatic 12-gauge shotgun (a Russian made Saiga-12). The shotgun was equipped with a pistol grip and detachable high capacity magazines, classifying it as an assault weapon in the State of California. 4 loaded magazines containing 12-gauge 00 buckshot shells (12, 10, 9, and 5 shells each respectively) were found with the shotgun, along with a large quantity of pistol and shotgun ammunition. Additionally, officers found a black ski mask with the weapon and ammunition, raising the suspicion that Riley may have been planning to commit an armed robbery.

Riley was arrested and transported to the Humboldt County Correctional Facility where he was booked for unlawful possession of an assault weapon. Additionally, Riley had recently been released on his own recognizance following a March 2010 arrest for carrying a concealed firearm on his person.

Riley later pled guilty in Humboldt County Superior Court to unlawful possession of the assault weapon. He was sentenced to two years in state prison.



**Riley and his Saiga-12**

### **TRAFFIC SECTION**

During this quarter the Eureka Police Department took 186 traffic collision reports. These collisions ranged from major injury, to minor property damage. During this time there have been numerous collisions that were handled civilly, and there was no police involvement because there were no injuries and minor in nature. Of the 186 collision reports taken 67 people reported being



injured. These injuries ranged from a complaint of pain to severe injuries. There were no traffic collision fatalities this quarter.

<b>Traffic Analysis Summary</b>	<b>This Quarter</b>	<b>January 1, 2010 – June 30, 2010</b>
Fatal Collisions	0	1
Injury Collisions	53	138
DUI Collisions	19	33
Bicycle Collisions	8	17
Pedestrian Collisions	12	27
		<b>440 total collisions</b>



### **Areas of Concern**

During this quarter there have been 10 reported traffic collisions on Wabash Avenue between Broadway and “F” street. 6 of the 10 collision were injury crashes while the remaining 4 crashes were property damage only.

This quarter 4<sup>th</sup> street has seen 6 reported collisions. 3 of the collisions were reported as injury.

There have been other collisions on these streets that go unreported because they are minor property damage only and no injuries were reported. The involved parties are asked to exchange their information. Police are dispatched if they need assistance or one party does not have their required information (drivers license, registration or insurance).



### **Office of Traffic Safety DUI Grant**

The OTS grant provides overtime funding for specialized DUI enforcement. This quarter EPD Officers worked 10 DUI saturation patrols (5 hour blocks) During these patrols officers arrested 5 DUI's, and made 2 warrant arrests. Officers made a total of 85 enforcement stops.

The grant also provides funding for warrant service sweeps for defendants that fail to appear in court and have DUI or driving while suspended warrants. This quarter EPD Officers made 45 warrant service attempts and arrested 9 suspects.

The grant also provides overtime funding for DUI checkpoints, court stings, and stakeouts of habitual DUI offenders who continue to drive with a suspended or revoked driver's license.

### **Total Number of Citations Written This Quarter / January 1, 2010 – June 30, 2010**

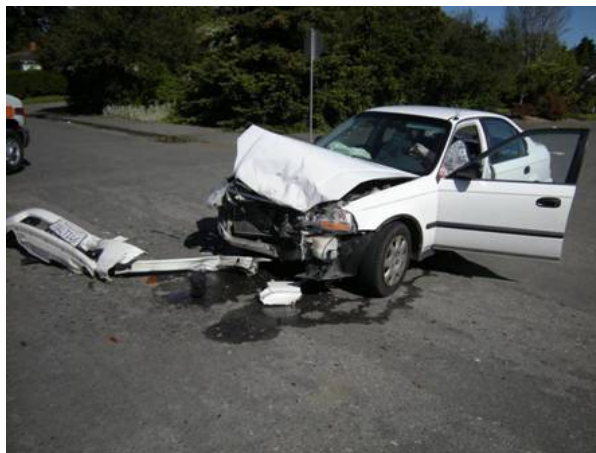
1117

2005

### **Total number of DUI Arrests This Quarter / January 1, 2010 – June 30, 2010**

96

184



## **EUREKA POLICE K9 QUARTERLY REPORT**

The Canine Unit has nearly completed its “mutt-amorphasis”, and by the time you read this we should have three street ready teams. Annual POST certifications take place the end of this month, and we are pleased to be hosting this year’s Northern California training and certification day. K9 teams from Arcata, Fortuna, Redding, and possibly Anderson police departments will be here and it’s a great opportunity for the teams to network and share ideas, once the stress of certification is over.



Tanner and Tava



## **Police and Fire Communications Center**

The Communications Center welcomes new dispatch trainee Katie Kime. In 20 short weeks Katie is expected to enter the world of Eureka Police & Fire Departments; not having a background in public safety and exit an independent co-worker who is able to work a shift with a more experienced partner. The vast array of subjects our trainees are expected to master in those short 20 weeks is demanding and exacting; CAD – Computer Aided Dispatch, memorize hundreds of codes, abbreviations, address, names, phone numbers, master numerous telephone and radio procedures, learning how to speak to an individual in crisis, fire and police department policies and procedures, learning how to talk on the phone, type on the keyboard and listen to the radio simultaneously among a countless variety of nuances that will determine their degree of success as a dispatcher. Best of luck to Katie for a successful training program!

The Communications Center has been working with North Coast Emergency Medical Services on the implementation of the Emergency Medical Dispatch Procedure. This procedure outlines the purpose of the procedure, the goals of the employees, minimum and continuing education

requirements and continuous quality improvement. The Emergency Medical Dispatch Procedure is designed to enhance the lives and safety of the users of Eureka's emergency and business phone system by providing a high quality of medical dispatch.

April 13-19th was the 43rd anniversary of National Telecommunication's Week. It is a week dedicated to recognizing the men and women who serve as dispatchers in our Nation's emergency police, fire and medical dispatch centers. The City of Eureka's mayor and council again recognized the Eureka Police & Fire Communications Center for their dedicated work with a proclamation read at the City Council meeting. Later in the week, dispatchers from each agency in the county gathered at Scotia Inn for a dinner commemorating the week which included announcing the Eureka Police & Fire Department's 2009-10 Dispatcher of the Year: Traci Gouthier.

Due to ongoing staffing shortage, the dispatchers of the Communications Center found themselves continuing to covering over 300 hours of overtime to cover the vacant positions. This overtime must be filled due to minimum staffing requirements, state requirements and to continue providing a high level of accurate and timely service to the citizens of Eureka. This caused some dispatchers to continue working 16 hour days or 12 hour days five and six days a week.

#### **Personnel Announcements:**

Traci Gouthier was nominated by her peers as the 2010 Eureka Police and Fire Dispatcher of the Year on April 15<sup>th</sup>.

Katie Kime was welcomed as a Dispatch Trainee on June 1<sup>st</sup>.

Karina Gianola successfully completed the Communications Training Program on June 2<sup>nd</sup>.

#### **Training:**

Amanda Nichols, Bethany Archer and Michelle Reyna-Sanchez attended an 8 hour Advanced Dispatcher Update course on May 3<sup>rd</sup>.

Brittany Wilson and Traci Gouthier attended a 4 hrs CPR course on May 25<sup>th</sup>.

#### **Most Notable Call:**

One of the worst types of calls a dispatcher can receive is the report of a young juvenile that is missing, even worse is if that child has been missing for an extended period of time. The following information and statistics were obtained from The Missing and Exploited Children's website:

*“800,000 children are reported missing every year in the U.S. or 2,000 every day. Of that number, an estimated 200,000 are abducted by family members; 58,000 by nonfamily members, the primary motive for which is sexual; and 115 represent the most serious cases in which the child is abducted by a stranger and killed, held for ransom, or taken with the intention to keep”*

***“1 in 5 girls and 1 in 10 boys will be sexually victimized before adulthood and as of yet there is no standardized process used by 911 operators across the country.”***

***“Two-thirds of the sex offenders in state prisons committed offenses against children. There are more than 620,000 registered sex offenders in the U.S. today. At least 100,000 are noncompliant and missing. No one knows where they are.”***

***“When a child is missing a rapid response may make all the difference in a successful recovery”***

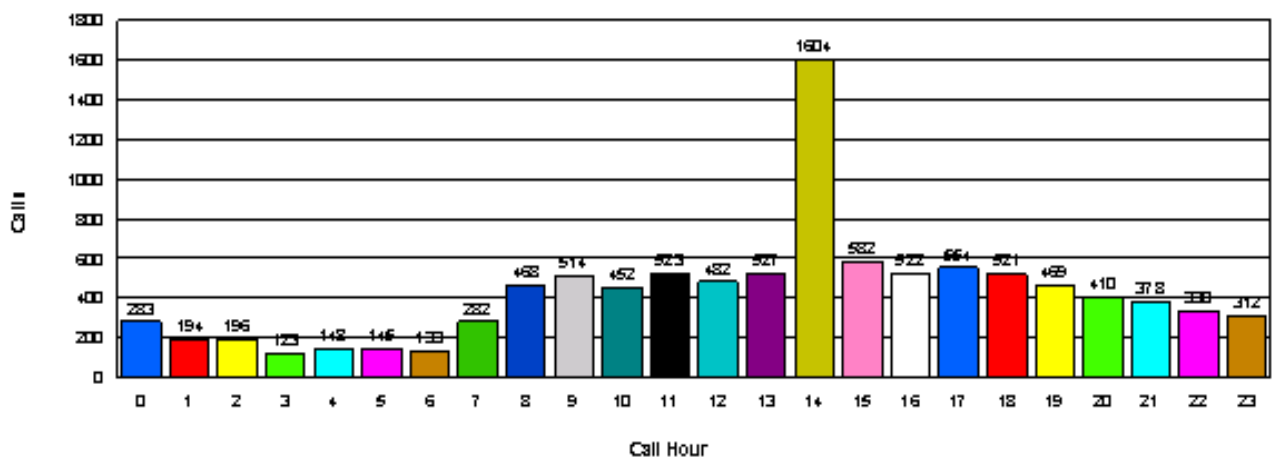
***“Time is critical when responding to reports of missing or sexually exploited children. How 911 operators handle these reports can mean the difference between life and death for many children.”***

On 06/21/10 a call for a missing child was received by Eureka Police Department at 1056 hrs, it was determined that a 3 year old male was missing from his residence around 0800 hrs that morning.

Dispatch immediately notified the handling Police Officers, Fire Units via Fire radio, City Cab, City Ambulance, California Highway Patrol, Humboldt County Sheriff’s Office, Eureka Public Works and all local towing companies.

In addition to all the above listed resources several other members of the department assisted patrol in the search; Problem Oriented Policing, Public Services Officers, the Animal Control Officer, and the on duty Traffic Officer. Another very helpful bit of information came from the 290 registrant PSO who took it upon herself to compile a list of all the 290 registrants that had offenses against juveniles in the vicinity. 22 minutes into the investigation, the juvenile was located by an officer.

The outcome of this call was the best case scenario thanks to the efforts of everyone involved, their rapid response and teamwork demonstrated.



<b>Total Calls:</b>	<b><u>April 2010</u></b>	<b><u>May 2010</u></b>	<b><u>June 2010</u></b>
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<b>911:</b>	1,899	1,985	1,892
<b>Admin calls:</b>	11,199	11,025	10,668
<b>Calls Dispatched:</b>	7,227	7,252	7,919

#### **RECORDS SECTION / PROPERTY**

With the fiscal year ending many request have been filled for various questions pertaining to revenues especially in the Parking Section.

The Dashboard Statistics compiled the last three months reflect report writing is up. It is evident in the Records Section also; with more activity in the field it also means more customers in the lobby, more reports that are processed, and more evidence/property to book in to the Property Section.

A new collection agency, Sequoia Financial Services, is now contracted with the Parking Section. We are happy to work with them as it's apparent they are very professional with their contacts.



*UPDATE ON SUSTAIN and STAR!* Again, Sustain is an updated Superior Court of California County of Humboldt System that will help find dispositions of cases quickly and efficiently before return of property is released, reports are released, etc. Yes, we always researched the cases prior to release but Sustain will make it quicker and easier!



*Currently we are researching more because of license fee costs and the possibility of implementing DA (District Attorney) STAR through a web portal (we would be able to have access online). In doing so, we would use our budget more effectively and get our work completed efficiently. The company is currently going to be giving their estimate to the District Attorney's Office. Our quote is next!*

### **PROPERTY SECTION**

The Property Section is diligently working on purging old cases; drugs and property, in order to find more space when time allows as their current tasks do not leave much allowable time. Problem Oriented Policing (POP) has increased bookings of drugs and weapons evidence dramatically, increasing the workload even further.

### **EUREKA VOLUNTEER PATROL**

Your Volunteer Patrol and other volunteers were busy again this quarter totaling 459 hours of service to the community. The Volunteer Patrol consists of 10 members who each average approximately 16 hours per month of service. In this quarter, they covered 1139 miles, performed 10 vacation checks and responded to 1 business request for extra patrol. Generous, appreciative and supportive members of the Community donated a total of \$50.00 to the Patrol this quarter. The Patrol is not funded in the budget, so donations are very much appreciated. Please read more about the Volunteer Patrol in the Bragging Rights Section.

Our Volunteer Reserve Officer Mike Stephen, a full time Parole Board agent, logged in 80 volunteer hours this quarter performing just background investigations alone. He also usually assists in Patrol, DUI checkpoints and many areas as requested.



- For Officers Cory Crnich, Ed Wilson, Chandler Baird, Bryon Franco and Justin Winkle from Sgt. Kay Howden for their professionalism and effectiveness displayed when dealing with a barricaded and intoxicated subject. They displayed extraordinary communications skills, tactical planning and a concerted effort in resolving this tense and confrontational situation.
- For Lt. Murl Harpham and Reserve Officer Neil Hubbard from citizen Jessica Adams for abating a garbage nuisance in her area and for really caring about making Eureka a nicer place to live.
- For Officers Leonard LaFrance, Travis Braud, Mike Stelzig, Josh Siipola, Amber Cosetti and Dispatchers Jenelle Miller and Michelle Reyna Sanchez from Detective Terry Liles to

commend each of them for different incidents that were successfully handled. LaFrance, Braud and Stelzig responded to a motel where a tenant was refusing to check out. Upon entering the room, \$13,500 worth of crystal meth was located. The tenant was arrested on various drug charges. Officer Siipola saw a group of subjects he recognized from prior contacts who were handing a handgun. He contacted them and detained them, located the .380 caliber handgun and made two arrests for felons being in possession of a loaded firearm. Officer Cosetti saw what she believed was a stolen vehicle being driven in a reckless manner. She detained the driver and found credit cards belonging to the victim of another stolen vehicle in the driver's pocket. The driver was booked into the Correctional facility for possession of stolen property. On this very busy afternoon the officers and dispatchers worked together make sure each incident was properly covered and investigated. It is a testament to the professionalism and teamwork that all members of the Eureka Police Department should pride themselves on.

- To Sgt Patrick O'Neill from Susan Vandermeer, DA's Office, Check Enforcement Program to commend him on a very good presentation and for the great service he provides for the community.
- For Officer Adam Laird from Susan Allen to thank him for his assistance regarding a burglary to her vehicle. She claimed multiple times how friendly and helpful Officer Laird was to her.
- For PSO Susan Strom from Cindy LaGrand, to offer heartfelt thanks to PSO Strom who took great pains to follow up on a cat that was stranded on a telephone pole, and her creative thinking and commitment to solving a problem when others walked away. Because of Susan's care and concern for the kitty, Ms. LaGrand and Frankie the cat were reunited after a 6 year separation!
- For PSO Suzie Owsley from Linda Isaac, Administrator, Halo Haven Care Home, to commend PSO Owsley for an excellent job of community service when she stopped by on her day off to counsel a client with aggressive behaviors in a very kind manner, but was firm and exact in what was expected in the future from the client.



## BRAGGING RIGHTS



The Eureka Police Officer's Association (EPOA) is pleased to announce this year's winners of the Charlie Swanson Scholarship Awards. The scholarships are given out each year as a means of remembering EPD Detective Charlie Swanson, who died on duty in 1996 while apprehending a burglary suspect.

From St. Bernard's High School, the winner was Kaitlyn Swihart. From Eureka High School, the winner was Jamie Vest. Each winner will receive \$800.00 to the college that they will be attending this next year. Congratulations and best wishes to both deserving young ladies.



Total Eureka Volunteer Patrol hours for the first 6 months of 2010 is 667 hours. For the last 5 years EVP has averaged about 125 man power hours per month.

Members and years of service.

Jack Hopkins 15 years  
Terry Long 15 years  
Roger Miller 15 years  
A.J. Davis 15 years  
Bob Gish 14 years  
Gary Swanson 12 years  
Jim Nickols 12 years  
Dick Storre 10 years  
Pete Vallerga 7 years  
Gil Long 2 years

As a member I am truly proud of the years of service we have provided to The Eureka Police Department, and the citizens of Eureka. – Gary Swanson

#### **NEW HIRES, PROMOTIONS, SPECIAL ASSIGNMENTS AND SEPARATIONS**



Katie Kime and her swearing in

#### **NEW HIRES, SPECIAL ASSIGNMENTS**

Katie Kime – Communications Dispatcher  
Tory Edwards Siipola – Reserve Officer

#### **SEPARATIONS**

Amy Christian – Communications Dispatcher  
Miranda Baird – Communications Dispatcher  
Chandler Baird – Police Officer



# Eureka Police Department

April 2010

Crime							Response Times			Performance Measures					
Monthly Comparison							Year To Date			Monthly Comparison					
							Priority 1 Calls								
Violent Crime	Apr 09	Apr 10	% Change	2009	2010	% Change	2009 YTD								
	50	58	16%	220	229	4%	1st Unit: 2:36			Patrol Activity					
	0	0	0%	1	1	0%	2nd Unit:			Alarm Calls					
	2	2	0%	4	7	75%				Susp. Circ. / Person					
	2	11	450%	20	31	55%				Parking Complaints					
	5	13	160%	28	37	32%				Domestic Violence Calls					
Simple Assault	41	32	-22%	167	153	-8%	2010YTD			Reports Taken (Not traffic)					
							1st Unit: 2:40								
							2nd Unit:								
Property Crime	108	115	6%	437	465	6%									
	43	49	14%	178	179	1%									
	54	53	-2%	206	234	14%									
	11	13	18%	53	52	-2%									



# Eureka Police Department

May 2010

Crime							Response Times		Performance Measures						
Monthly Comparison							Year To Date		Monthly Comparison						
May 09	May 10	% Change	2009	2010	% Change				May 09	May 10	% Change	2009	2010	% Change	
<b>Violent Crime</b>							<b>Priority 1 Calls</b>		<b>Patrol Activity</b>						
Murder	64	43	-33%	284	272	-4%	2009 YTD		Alarm Calls	216	162	-25%	929	802	-16%
Rape	0	0	0%	1	1	0%	1st Unit: 2:47		Susp. Circ./ Person	138	151	9%	706	877	19%
Robbery	0	2	200%	4	9	125%	2nd Unit:		Parking Complaints	48	44	-8%	241	218	-11%
Aggravated Assault	6	1	-83%	26	32	23%	2010 YTD		Domestic Violence Calls	110	101	-9%	468	478	2%
Simple Assault	6	7	17%	34	44	29%	1st Unit: 2:26		Reports Taken (Not traffic)						
	52	33	-37%	219	186	-15%	2nd Unit:								
<b>Property Crime</b>									Felony Arrests						
Burglary	132	159	20%	569	624	10%			Misdemeanor Arrests						
Larceny	46	63	37%	224	242	8%									
Auto Theft	67	84	25%	273	318	16%									
	19	12	-37%	72	64	-11%									
Traffic															
Monthly Comparison							Year To Date								
May 09	May 10	% Change	2009	2010	% Change				May 09	May 10	% Change	2009	2010	% Change	
<b>Traffic Stops</b>									<b>Dispatch Activity</b>						
Citations	1268	1081	-15%	4,995	4,234	-18%			Total Phone Calls Processed	13,095	13,010	-1%	64,579	60,809	-6%
Moving	641	588	-8%	2900	2221	-23%			911	2,160	1,985	-8%	10,145	9,146	-10%
Non-Moving	269	322	20%	1142	1162	2%			Business	7,503	7,908	5%	38,474	36,450	-5%
DUIs	338	227	-33%	1495	900	-40%			Outgoing	3,432	3,117	-9%	15,960	15,213	-5%
	34	39	15%	163	159	-2%			Calls for Service						
<b>Collisions</b>									Dispatched	7,034	7,252	3%	36,339	35,881	-1%
Injury	66	62	-6%	360	329	-9%			Self-Initiated	3,397	3,540	4%	18,396	18,675	2%
Non-Injury	26	20	-23%	129	108	-16%									
	40	42	5%	231	220	-5%									
Personnel									Problem Oriented Policing Section						
Monthly Comparison							Year To Date		Comparisons						
May 09	May 10	% Change	2009	2010	% Change				May-10	2010					
<b>Allocated</b>							<b>Filled</b>		Vehicle Abatement						
85.6							77.6		272						
51							49		Neighborhood Watch meetings						
34.6							28.6		1						
<b>Vacant</b>							<b>Strength</b>		Graffiti Letters						
6							77.6		0						
49							49		Sign posting letters						
4							28.6		0						
<b>% Strgth</b>							<b>% Strgth</b>		Narcotics						
-9%							-9%		0						
-4%							-4%		In-door grows						
-17%							-17%		1						
<b>Vacant Positions (funded)</b>							<b>Jan-10</b>		Garbage abatement						
1 - on hold							Status		7						
2 - 2 given CJO, 2 in BGI									Nuisance abatement						
1 - on hold									2						
Sup Svcs Mgr									32						
1 - on hold									8						
Dispatchers									35						
1 - 1 lateral given CJO									2						
<b>Incoming Staff</b>							<b>Position</b>		Assists (Patrol, CIS, DTF)						
Officer							Date		18						
Police Officer							7/1/2010		1						
Dispatcher							6/1/2010		1						
<b>Special Assignment</b>							<b>Reserve Officer</b>		1						
Officer									1						
<b>Possible Future open</b>							<b>Outgoing</b>		1						
Dispatcher							Date		1						
Police Officer							unknown		1						
<b>Frozen Positions</b>							<b>Light Dtl /Med</b>		1						
Senior PSO							Est. Return Date		1						
Frozen for POP 10/08							unknown		1						
Pol Records Spec									1						
Frozen for POP 10/08									1						





# Eureka Police Department

June 2010

Crime		Monthly Comparison			Year To Date		Response Times		Performance Measures										
Violent Crime	May 09	May 10	% Change	2009	2010	% Change	Priority 1 Calls			Monthly Comparison			Year to Date						
	51	43	-16%	335	312	-7%	2009 YTD			June 09	June 10	% Change	2009	2010	% Change				
	0	0	0%	1	1	0%	1st Unit: 2:58			174	185	6%	1103	987	-12%				
	1	2	100%	5	11	120%	2nd Unit:			123	141	15%	829	1018	19%				
	4	2	-50%	30	35	17%	2010 YTD			47	52	11%	288	270	-7%				
	7	8	14%	41	52	27%	1st Unit: 2:25			82	109	25%	550	587	6%				
	39	28	-28%	258	214	-17%	2nd Unit:			Reports Taken (Not traffic)									
									900 956 6% 5171 5398 4.2%										
Property Crime		122	156	28%	691	790	14%				Felony Arrests			65	82	26%	422	463	10%
Burglary		34	81	138%	258	323	25%				Misdemeanor Arrests			193	187	-3%	1245	1126	-10%
Larceny		73	60	-18%	346	378	9%												
Auto Theft		15	15	0%	87	79	-9%												



# Memo

To: David Tyson, City Manager  
From: Lynn Ellingwood, Interim Finance Director  
Date: June 30, 2010  
Re: Finance Department Quarterly Status Report

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The following activities and accomplishments took place in the Finance Department during the months of April thru June, 2010.

**Sales Tax Revenues:** Sales tax totaling \$1,680,276 was received during the quarter ending June 30 2010. This amount represents a 4% cash basis increase compared to the same quarter last year.

**Transaction and Use Tax:** TUT totaled \$384,455 for the quarter ending June 30, 2010. This revenue continues to outperform our projections.

**Finance Advisory Committee:** The FAC held a total of 7 meetings during the months of April through June, 2010. Current FAC projects include Zoo funding, Fire Department funding and the Citywide budget.

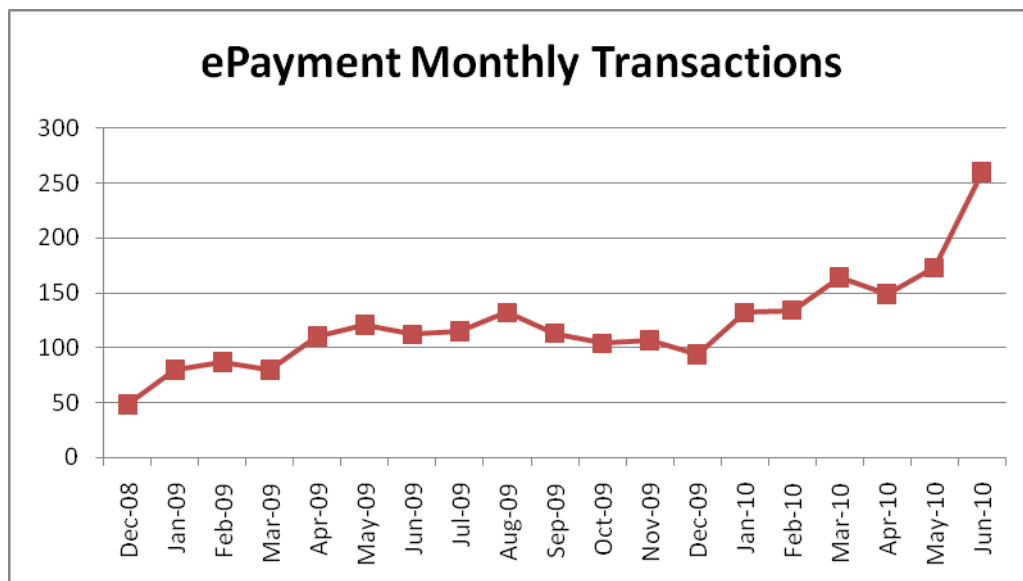
**City Utility Rates:** Council appointed 11 community members to participate in a Utility Task Force. The UTF appointed Ray Miller as chair and Leo Sears as vice-chair. The group met for the first time on February 9<sup>th</sup> and met weekly through June 22, 2010. Recommendations will be made to Council during the 3<sup>rd</sup> quarter regarding water and wastewater rate increases.

**Annual Financial Audit:** Staff sent out an RFQ for auditing services and received 4 proposals. The firm of Caporicci & Larson from Walnut Creek was selected to perform the City's audit for the next 3 years. Staff will be required to spend more time familiarizing this audit firm with the City's financial records and financial accounting system as this will be the firm's first time auditing the City's records in several years.

**Copier Contract:** Staff negotiated a new contract with Coastal Business Systems for the 15 copiers located throughout City offices which will decrease the City's annual expense by \$12,000.

**Collections Firm:** Staff selected a new collections firm to collect on delinquent accounts. There has already been a considerable increase in collection efforts and recovery.

**ePay Update:** The City went live with the ePay system for utility payments in December 2008. Participation increased from 40 customers per month to 135 customers per month in the first 9 months, but dropped off slightly since August. The 1<sup>st</sup> and 2<sup>nd</sup> quarters of 2010 have brought renewed interest in the online bill payment process as the number of online payments has increased. Staff is currently brainstorming ways to further increase participation in the ePay process as it involves very little staff time to process the payments leaving staff free to accomplish other tasks. Our goal is to increase customer participation to 10% (1,000) of our customer base. (See chart on next page for participation)



#### **IT Report:**

- IT staff continued the Police Department data migration to address data storage constraints. In a joint project between the Police Department and IT, an RFQ was sent out for a new data storage and backup solution. Council approved the award of the contract to the selected vendor in March and this project should be completed in the 3<sup>rd</sup> quarter of 2010.
- Implementation of wireless connections to Fire Station #3, Fire Station #4 and the Housing Authority Annex (POP) were completed. This connection enhanced the overall network performance for the Police and Fire Department personnel assigned to these satellite stations, allowing for greater efficiency.
- Upgrade to the TrakIt server was completed. This was a joint project between Building Department and IT staff.
- Implementation of the new fire command vehicle was completed. This was a joint project between the Fire Department and IT staff.
- IT staff completed 342 requests for service through the Help Desk System.

April 1, 2010—June 30, 2010

## SECOND QUARTER STATUS REPORT



# Personnel Department

### PERSONNEL EVENTS AND ACTIVITIES FOR THIS QUARTER:

This quarter has been busy with activity around the FY 2010-2011 budget process, gearing up for the new fiscal year 3rd year Koff implementation, activation of our Eureka Personnel Board, recruitments and other processes for filling a number of vacant staff positions, staff training, preparing new salary schedules, updating pay codes and pay grades for payroll, open enrollment with Anthem Blue Cross and AFLAC, new position classifications, and a wide variety of other tasks intended to provide high quality service to our employees, the organization and the public.

Despite the hiring freeze, recruitment activity within public safety is keeping Personnel busy, and we also have worked to implement a number of reorganizational changes authorized through the mid year budget process. We look forward to continuing to work with all departments to streamline and improve our recruitment processes to become as efficient as possible while still adhering to Federal, State and Local mandates regarding hiring practices.

Also, our new Personnel Director Gary M. Bird, enjoyed his third full quarter in the Department. He joined us on October 1, 2009, and has been busy getting acquainted with employment law and relevant mandates, and the Department's complex array of policies, procedures, programs, job classifications and MOU's.

Personnel continues to operate with a 25% staffing reduction, and Senior Personnel Analyst Becke Perry and Personnel Analyst I Jill Schoonmaker have done an outstanding job of maintaining service levels under difficult circumstances, and we all look forward to continuing the tradition of excellence as the department works to rebuild its institutional knowledge in the coming months and years.

During these difficult economic times, please do not hesitate to call on us if we can help with employment issues, benefits questions, employee assistance programs, etc. Thank you all for your continued patience and support as we strive to continue to provide excellent services with a reduced staffing level.

**RESIGNATIONS:**

A very fond farewell to Retirees: Darrell Bailey, Utility Maintenance Supervisor for Public Works Wastewater Treatment Division and Paul Wilson, Maintenance Worker for Public Works Streets Division. Police Officer, Chandler Baird; Communication Dispatchers ', Amanda Baird and Amy Christian; Accounting Specialist, Sarah Bunke and Recreation Aide, Ava Craddock.

All in all, **18** new employees were hired by the City, and **35** employees separated ( including regular, temporary and seasonal employees ).

5 Regular Full-Time

2 Regular Part-Time

28 Temp Resignations

**PERSONNEL ACTION FORMS PROCESSED**

A total **80** PA forms were processed during this quarter. Personnel issued Personnel Action Forms & Performance Evaluation Forms to the following Departments:

City Attorney Office: 0

City Clerk Office: 0

City Manager Office: 2

Community Development: 2

Engineering: 3

Finance: 2

Fire: 6

Personnel: 2

Police: 30

Public Works: 31

Redevelopment: 2

Personnel received **37** Regular Full /Part Time, and **87** Temporary Personnel Action Forms from all City departments. **26** Volunteers were processed for Public Works. **12** Parking Permits were issued to employees and visitors. **31** Medical histories were processed for temporary employees and volunteers.

**Employment Applications Processed:**

A total of **60** applications were logged in and processed for various positions within the city this quarter.

## NEW EMPLOYEE ORIENTATIONS

2 employees participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and legal documents.

## RECRUITMENT AND TESTING

The following is a list of position recruitments completed in January, February and March 2010:

**COMMUNICATIONS DISPATCHER ( LATERAL )** - Applications are accepted on an ongoing basis.

**COMMUNICATIONS DISPATCHER ( ENTRY LEVEL )** - Applications were accepted June 18, 2010 - July 23 2010. Testing is scheduled for August 23, 2010.

**POLICE OFFICER ( LATERAL )** - Applications are accepted on an ongoing basis.

**POLICE OFFICER ( ENTRY LEVEL )** - Applications are accepted on an ongoing basis.

**SPECIAL PROJECTS MANAGER** - Applications were accepted May 21, 2010 - June 4, 2010. Oral examinations are expected.

**UTILITIES MAINTENANCE SUPERVISOR** - Applications were accepted May 28, 2010 - July 23, 2010. Oral examinations are expected.

**WATER SYSTEMS SPECIALIST I/II** - Applications were accepted May 21, 2010 - June 4, 2010. An appointment was made.

## TRAINING PROVIDED

- **May 7, 2010** - Preventing Workplace Harassment Discrimination and Retaliation presented by Liebert Cassidy Whitmore sponsored by REMIF\*
- **May 27, 2010** - Leave Rights for California Employees, and The Disability Interactive Process presented by Liebert Cassidy Whitmore sponsored by REMIF\*

\* REMIF: Redwood Empire Municipal Insurance Fund, the City's risk management pool.

**LIABILITY INSURANCE**

Our Liability Insurance Provider, HUB International issued a new manual and certificates which meet the new standard of \$2,000,000 liability coverage for the many events held on City property. Insurance documents and certificates were examined and/or issued to insure appropriate insurance coverage for using City facilities. Four ( 4 ) special events liability insurance certificates were issued by the City of Eureka.

**LABOR RELATIONS/EMPLOYEE RELATIONS**

The City will soon be entering into discussions with two ( 2 ) bargaining units whose MOUs expire at the end of 2010.

**DISCIPLINARY ACTIONS**

Various disciplinary/complaint issues were discussed and addressed, or are in process of being addressed.

**NEW WORKERS' COMPENSATION CLAIMS**

19 work related injuries occurred during this period, resulting in 15 new workers' compensation claims.

**NEW HIRES THIS QUARTER THROUGHOUT THE CITY**

A **BIG** welcome to:

**Police:** Communications Dispatcher; Katie Kime.

**Public Works - Recreation:** Krista Acosta, Marianne Candela, Tim Davidson, Kathleen Franci, Brandon Holli-  
man, Justin Holz, and Rianne Margart.

**Public Works – Harbor:** Temporary Harbor Aides: Pepe Alessandro, Abby Armstrong and Pearl Krysteena.

**Public Works - Wastewater Treatment:** Temporary On-Site Inspector; Darrell Bailey and Temporary Utility  
Worker; Shayne Cunningham,

**Public Works -Zoo:** Late Keeper; Elisa Phillips, Temporary Zoo Education Aide; Valerie Henderson, Tempo-  
rary Zookeeper Aide; Natalie Clark and Nicole Nagel.



# **CITY OF EUREKA**

## **PUBLIC WORKS 2<sup>nd</sup> Quarter Report APRIL – JUNE 2010**

### **PUBLIC WORKS ADMINISTRATION**

Public Works Administration processed 469 service requests during the second quarter of 2010. They included 155 street related issues, 71 facility maintenance issues, 100 water distribution issues, 20 were related to sewer, 3 were wastewater treatment issues, 23 were park issues, 2 were related to storm water issues, 2 harbor issues, and 48 items were addressed by administrative staff (which included encroachments, sidewalk issues and illegal dumping. Approximately 346 service requests were resolved during the quarter.

There was one Notice of Lien released which was sent to the property owner for proper recordation.

Two training sessions were held for employees on the new TrakIt version.

### **PARKS DIVISION**

#### **Sequoia Park**

The Sequoia Park Garden Dahlia Collection is growing rapidly and perennial beds also have color starting to show. Park staff has started staking/tying Dahlias and many plants are already flowering nicely. A group of volunteers led by Sylvia and Dave Douglas has been working to install annual flowers in all four beds around the wishing well and also along borders of the big four planter beds. The donated plants from local businesses are growing well and starting their floral display.



The Humboldt Fish Action Council held a volunteer work day at Sequoia Park in April to remove invasive non-native plants from a watershed near the Duck Pond Meadow. Volunteers removed nearly 12 cubic yards of English Ivy, Heather, Holly and Cotoneaster shrubs from a sunny hillside above the meadow.

At the Sequoia Park Zoo, park staff helped prepare Zoo landscaping and exhibit viewing areas for the AZA accreditation team inspection on June 23rd and 24th. According to Zoo Manager Gretchen Ziegler, the inspection and records review went well and the few corrective measures identified should be completed before the next AZA Houston Conference in mid-September. The new Red Panda Exhibit should be opening this summer in early July. Parks staff planted a 24 inch box Trident Maple tree within the exhibit.

## **Park Facilities**

The Eureka Skate Park continues to attract a large number of skaters. The Eureka Police Department provides daily patrols of the area, enforce skate park rules, and close the gate at dusk. Park staff open the facility around 8:30 a.m. and maintain the skate park.

The Hammond Park Spruce Up volunteer project on May 8<sup>th</sup> was a great success. Neighborhood volunteers and AmeriCorps workers performed a wide variety of painting, cleanup, garden planting and Ballfield improvement projects. On the same day, the City of Eureka held its 4<sup>th</sup> Annual May Day Community Cleanup along the waterfront. A total of 250 volunteers worked at Halvorsen Park, the Boardwalk, Eureka (Palco) Marsh and at the Elk River Wildlife Area to cleanup and remove over 10,000 pounds of trash and debris.

At Cooper Gulch Park, the irrigation system is fully operational and mowing of all parks turf grass is occurring on a weekly basis. Trash and graffiti removal efforts continue within the Cooper Creek area and tree related public safety concerns are addressed when damage occurs. California Fish and Game has requested that vegetation within the riparian zone be allowed to return to an overgrown natural condition.

At Carson Park, the First Church of the Nazarene conducted a service project to cleanup the park and completely repainted the picnic area wooden arbor. They did a great job and afterward held a church picnic to celebrate their successful effort. Park staff worked to repair a broken irrigation line near the Carson Recreation Building.

## **Landscape Facilities**

The new Community Garden at the corner of California and 15<sup>th</sup> Street is complete with asphalt paving installed over the small off-street parking area. All the gardening beds are planted and growing a wide variety of vegetables. The new garden has fruit trees, elevated planters and includes one bed tall enough to accommodate wheelchair access.



Park staff assisted Main Street in the cultivation and installation of four large hanging flower baskets at the Old Town Gazebo. The decorative baskets are overflowing with Petunias and other colorful annuals flowers. Eureka Rescue Mission service crew members water and maintain the flower baskets.

Weed abatement work and tractor mowing of undeveloped area along the waterfront was completed prior to the July 4<sup>th</sup> festival and fireworks show. A work crew from the Eureka Rescue Mission under the guidance of Brian Hall was instrumental in weed trimming efforts along

the railroad right-a-way in Old Town. Parks and Facilities staff had previously completed installation of US and Coast Guard flags in Henderson Center, Fourth and Fifth Streets and along Second Street.

## **HARBOR DIVISION**

### **Eureka Public Marina**

The marina has been at full capacity since the announcement of the recreational fishing season. With the sport season openers beginning in May, Harbor staff was busy preparing the marina for influx of anglers and recreational boaters. Staff repaired and replaced 120' of whaler boards on the outer docks. Bumper rails and corner caps were also repaired throughout the marina. Power pedestals were repaired with new 30 amp plugs, and compact fluorescent light bulbs were replaced at each slip. With the help of the Streets Division equipment and operators, several yards of mud were cleared from the Marina and Samoa launch ramps to provide better access for trailer boats. The Samoa launch dock was removed and two new hinges were installed on the floats.



### **Waterfront Facilities**

Much to the delight of local commercial fishermen, this year's crab season was very successful. This meant that the Fisherman's Terminal was busy. Harbor staff was on site to provide access and maintain the hoist and storage areas. Staff attached loading bumper rails on the outer pilings and replaced cables on the two fish hoists. Staff worked together with Property Management and the Fisherman's Marketing Association to develop policies for accommodating unloading of seafood to buyers.



Harbor staff installed new Coast Guard and American flags at the F Street Plaza. The old drinking fountain was replaced with a new three tier fountain including a doggie water bowl. Iron gating around the large planters at F Street was removed and new shrubs were planted improving the overall appearance of the planters. Staff pressure washed around the Bayfront 1 building and repaired banners along the Boardwalk. The Del Norte Street fishing pier was cleaned and the navigation light was repaired including a new lens.

### **Waterfront Events**

Harbor staff has been involved in the preparation and clean up for many summer events at various waterfront facilities including the Kinetic Race, Summer Concert Series, Madaket 100 yr. Celebration, May Day Clean Up, and the Yacht Club/Marina Open House. Harbor staff also spent several weeks in preparation for the July 4<sup>th</sup> Fireworks Display. Back in April, we also participated in the Plan-It Green conference in Arcata along with other City departments. This was a great opportunity to show our community what we are doing to promote and maintain a clean and green waterfront and marina.



From our guest book:

Fraser from Vancouver BC, Canada aboard the White Dove returning to Vancouver writes:

*Excellent Port in a Storm! Waited out a gale and seriously enjoyed the hospitality. Especially the WIFI, laundry and showers. THANK YOU!*

Bob & Laurel aboard the Someday Soon returning home to Nanaimo BC, Canada wrote:

*Excellent Marina, Clean facilities, Excellent service THANKS – Will Recommend*

Jack & Celene aboard the Coyote from Houston, TX stopped on their way to Seattle, WA stated:

*Great service and facilities. Thanks for your hospitality!*

Jerome is heading from Portland, OR to Hawaii about SoleMar writes:

*Thanks for the hospitality!*

**Wharfinger Building**

This quarter there were eighty-eight (88) events held at the Wharfinger Building, forty (42) were held in the Bay Room and forty-six (46) in the Great Room. When not in use for other events, the Bay Room was used regularly throughout the quarter by the Census Bureau for a variety of training and meetings.

Approximately 2,270 people attended the 29 events generating approximately \$4,000 in revenues during the month of April. Along with our normal events, Humboldt Bay Harbor District held their annual symposium in both rooms.

There were 30 events held at the Wharfinger Building in May with approximately 2,200 people in attendance. Revenues generated were approximately \$8,300. Two weddings were held in May to start off our wedding season at the Wharfinger Building, which normally runs through the month of September.

The 29 events in June generated approximately \$6,500 and were attended by nearly 2,300 guests. Several end-of-the-school year social events were held this month along with all the other normal activities.



**FACILITIES OPERATIONS DIVISION**

The 2<sup>nd</sup> Quarter was no less busy than the first. We started by remodeling an office for the new Public Works Director. Because of the time and dust problems, we worked some weekends and late nights. The director should be able to move in July.

The energy efficiency program is going well. We have changed out many ballast and lamps to improve lighting and efficiency throughout many city owned buildings.

At EPD we had a contractor in to repair the cooling system so that many of the offices and dispatch were not so hot and humid.



EFD had a problem with the roof over the garage and we hopefully put a successful patch on it. Inside of the garage and with the help of the Fire Department, we also removed and cleaned up some sheet rock that had fallen on the EOC engine.

The Zoo had many items to address in order to get their AZA accreditation. We keep trying to stay up with them, but with a small crew, we can only accomplish a small amount of them.

We hung flags on 4<sup>th</sup> and 5<sup>th</sup> Streets for Flag Day and will leave them up until after Veteran's Day.

Traffic signal wise, Facilities Operations repaired many pedestrian poles, back boards and one signal pole due to collisions and high winds.

## **RECREATION DIVISION**

### **Youth Programs**

#### **F.U.N. Play Center**

The City of Eureka, in partnership with First 5 Humboldt, is excited to offer The F.U.N. Play Center, Eureka's only Play Group offering vital services to community members with children ages 0-5. The F.U.N. Play Center provides a supportive and enriching play group opportunity for families with children ages 0-5, allowing children their first play and socialization experiences with a focus on enrichment, while also providing parents and caregivers a supportive environment offering parenting resources and opportunities for networking and building unity among families.

The F.U.N. Play Center welcomed 16 new families to the program in the months of April, May & June, continuing to build a loyal participant following. Circle time, complete with enriching song and dance activities, continues to be a highlight of the program, offering children and parents/caregivers an opportunity to bond through play experiences while also promoting the development of social and cognitive skills.

An exciting partnership with the KEET Network was cultivated resulting in the filming of two segments for the networks Kids' Club. These segments highlighted an array of activities taking place at the Play Center, encouraging families to limit television exposure and engage in community oriented youth activities and promoting literacy within the community.

#### **After School Programs**

The City of Eureka, in partnership with Eureka City Schools, culminated their 10<sup>th</sup> year operating the After School Programs, an essential community need providing youth with positive, constructive and enriching environments that promote the development of healthy lifestyles and to keep youth safe and engaged until as late as 6 PM.

In the last months of the 2009-2010 school year, the After School Programs served over 24,000 youth and the programs were full of enriching and community oriented activities, while a variety of community partnerships were cultivated as well. One notable partnership took place with the Humboldt County Office of Education's Harvest of the Month Program. An Amazing Race event was put on in which teams of students from various elementary After School Programs participated in a dynamic relay race focused on physical fitness and nutrition hosted by the City of Eureka at the Adorni Recreation Center. Additional community partnerships included the North Coast Co-Op who

invited students from Lafayette Elementary to attend a cooking class and to learn about healthy eating habits, as well as Eureka High's Service Project club who engaged youth in a project focused on taking care of each other and team unity.

### **John Ryan Youth Center After School Program**

The John Ryan Youth Center culminated its 18<sup>th</sup> year serving Eureka's youth, continuing to uphold a positive reputation among the community while retaining a dedicated participant base. The Ryan Center After School Program meets a vital community need, providing youth with positive, constructive and enriching environments that promote the development of healthy lifestyles and keeping youth safe after school hours.

In the final months of the 2009-2010 school year, the Ryan Center After School Program served over 1,700 youth and provided hands on projects and enriching activities related to unique monthly themes including forestry and oceans. The Harvest of the Month Program continues to be a valued community partnership, providing nutritious cooking projects, facts, and activities that expose participants to the value of healthy eating habits. The partnership with the Food Bank's Food For People Program is an additional appreciated partnership, providing youth with daily snacks at no cost.

### **Summer Camps (Camp Ryan & Camp Carson)**

The City of Eureka Summer Camp Programs began another fun filled summer, providing the community with positive recreation experiences for potentially 95 children each day and keeping the community's youth safe during the summer months.

Camp Ryan has been serving the Eureka community for 18 years, developing a positive reputation among the community and retaining a dedicated participant base. Camp Carson is in high demand, as it is a vital community program for parents in need of summer care for their children at no cost. Each camp continually reaches 100% registration.

Participants participated in wildlife themed activities in the month of June. Camp Ryan enjoyed a visit to the Sequoia Park Zoo and Guest speakers from the Redwood Sciences Lab attended both camps, facilitating hands-on experiential activities and educating campers about wildlife. The City of Eureka summer camp programs are pleased to uphold several community partnerships that enhance the enrichment aspects of camp and provide valuable resources. Through a partnership with Six Rivers National Forest, the City of Eureka summer camps are excited to be involved in More Kids in the Woods, a program funded by a grant from the USDA Forest Service. This program focuses on infusing education about science and natural resources into the summer camp programs, and works to encourage youth to explore their local environments and learn about research and careers in natural resources. The Humboldt County Office of Education's Harvest of the Month Program offers nutrition education and exposure to a variety of fruits and vegetables. Food for People continues to support the Summer Camp programs providing free lunches for campers.





### **Hoopsters Youth Basketball**

The Hoopsters Youth Basketball Program concluded at the beginning of April with the 9<sup>th</sup>-12<sup>th</sup> grade tournament championship games. This extremely popular program had close to 600 boys and girls participate in the league this year. In addition, the league had over 100 adult volunteer coaches. Hoopsters Youth Basketball continues to receive excellent community support by local businesses.

Participation in youth programs exceeded 27,745 during the quarter.



### **Adorni Recreation Center**

City Facilities were busy with a variety of facility rentals. There were 20 total events held during the second quarter, 14 at City Parks. The large events held at the Adorni Center included Eureka High School's Junior Prom and the League of Women Voter's Luncheon in April. May was filled with Mike Thompson for Congress Fundraiser Dinner, a wedding reception, Humboldt County Office of Education's Excellence in Teaching Awards and HCOE's Amazing Race. Kinetic Universe held its annual After Party at Halvorsen Park for race participants. At Hammond Park, Ruth Robertson organized volunteers and provided materials for service projects from painting and power washing to pruning plants and leveling home plate to increase field drainage. First Church of the Nazarene also provided volunteers to do some much needed painting of the group picnic area at Carson Park.

April was a very busy month for the Adorni Center gymnasium. We had both Hoopsters youth basketball and adult volleyball concluding their games and practices in early April and the men's adult basketball finishing up at the end of April. Usually the adult sports programs would resume in September, but due to budget cuts all adult programs have been cancelled.

The Adorni Center's annual summer membership promotion began in June and resulted in 20 new memberships. Our daily aerobics classes and our new cardio room are the most popular activities. We have recently purchased a new recumbent bicycle and weight benches. This will improve both our weight and cardio room.

Attendance for all Adorni Center activities exceeded 9,700.

### **Community Classes**

A new series of Community Classes is slated to begin in July. While some of the classes are brand new, such as Yoga for Youth, Aerobic Hip Hop, Beginning Ceramics and Dancing for Broadway, others, such as Puppy Manners and Tai Chi are popular classes from previous seasons. The process of hiring instructors for these classes began with flyers posted around the community asking those interested to fill out our updated Community Class application. All instructors attended an interview and facility tour. In addition to holding classes at the Adorni Center, classes will also be held at the John Ryan Youth Center and Municipal Auditorium. Marketing for these classes has been through the Recreation Activity Guide, Press Releases and flyers posted throughout Eureka.

## **Adult Programs**

### **Women's & Coed Adult Volleyball**

Our winter/spring women's and Coed volleyball program came to an end at the beginning of April. The league began during the first week in January. The extremely popular league will be cancelled due to budget cuts.

### **Men's Adult Basketball**

The men's adult basketball program came to an end with our City Championship Tournament on April 23<sup>rd</sup>. The season began during the first week in January. All of the games were played at the Adorni Recreation Center this season due to budget constraints. Unfortunately, the next scheduled season has been cancelled due to cuts.

### **Men's, Women's & Coed Softball**

Our men's & women's slow pitch softball program got underway on June 1<sup>st</sup>. Both leagues will continue through the end of August. The men's annual season ending tournament has been cancelled due to budget cuts. Unfortunately, the Coed softball program has been cut also. Full refunds were issued to all team sponsors.

### **Art's Alive**

Beginning in May, the Recreation Division partnered with the Ink People to begin hosting Art's Alive at the Adorni Center. Each show has been well received with members and staff enjoying art and the Ink People enjoying showcasing in our facility. Numerous members of the public now look forward to attending Art's Alive each month at the Adorni Center. The Recreation Division receives 10% of all art sold while on display at the Adorni Center. This partnership will continue through December and possibly longer.

Participation in programs for Adults exceeded 1,525 for the quarter.

## **Revenues**

Recreation Division revenues approached \$139,270.93 during the second quarter of 2010.

## **ENVIRONMENTAL PROGRAMS DIVISION**

As one of City Hall's many cost savings measures, the Public Works Department assumed the responsibilities of the Environmental Programs Division in October 2009. The office provides oversight of the City's recycling/waste diversion programs, administers the City's solid waste disposal contracts, and assists with trail development, grant management and committee staff support. The following is a brief description of the projects and programs administered by the Environmental Programs Division for the second quarter of 2010:

### **Unity Garden**

In late 2009, a group of community members around 15<sup>th</sup> and California Streets organized an effort to establish a community garden on a city-owned parcel. By June 2010, the community garden became a reality. With the assistance of Councilmember Atkins, community members and local contractors and businesses, a much needed enhancement in this area of the community has been established that provides a community empowered source of fresh, nutritious food for area residents. The Unity Garden consists of thirteen raised beds, fencing, irrigation, compost bins, tool shed and picnic table.



Environmental Programs staff applied for and received \$11,000 in funding from Humboldt Area Foundation's Mary Davidson Memorial Fund and First 5 Humboldt's Building Communities for Healthy Families. Staff solicited volunteer labor from the following organizations: All Construction, The Fence Doctor, Don's Rental, OBD Plumbing, Eureka Ready Mix, Powell Concrete and Straight-Up AmeriCorps. The Public Works Department's Streets/Alleys, Water Distribution and Parks Division deserve special acknowledgement for all of their help in making this project a reality.

### **Recycling / Waste Diversion**

Since the Public Works Department assumed the duties of this program, recycling tonnages have significantly increased. Recycling has been made available to all City facilities. Mandatory residential recycling is in full effect, and the multi-family component will be implemented July 1, 2010. All of these programs have contributed to the City coming into compliance with the State's ambitious waste diversion mandate, AB 939. Eureka's pounds per person per day target are 6.5. For 2009, the pounds per person per day for Eureka were 6.3, which equates to a 52% diversion rate. This marks the first time since AB 939 was established that the City has been in compliance.

While the Environmental Programs Division realizes that meeting the AB 939 mandate and lessening the City's environmental impact is a top priority, the Division also realizes that doing so cannot be at the expense of our rate payers. Staff worked diligently with Recology, Arcata Community Recycling Center (ACRC) and Humboldt Waste Management Authority (HWMA) to research cost savings measures. One side of the alley pick up was implemented to offset increases in rates, decrease the need for alley maintenance, improve operational efficiency and decrease greenhouse gas emissions. The recycling tip fee was decreased by \$10 per ton, and green waste tip fee was decreased \$51 per ton.

### **Public Recycling Education Program**

The City, in coordination with the Humboldt Waste Management Authority, continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs, green waste, food waste (home composting) and other related measures. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

### **City Schools Recycling Education Program**

The City continued its partnership with the Eureka City School District to facilitate a recycling educational program within the District's grade schools. The program allows trained educators and student mentors to visit schools in the district, and involves school assemblies, take-home literature, on-site recycling days, and service learning activities designed to promote recycling, reuse and food waste reduction. The program also provides support and information to assist the schools in achieving their own on-going, sustainable recycling program.

The City has contracted with the Recycling Education Team at the Arcata-Eureka Recycling Center to assemble the staffing and provide training necessary to facilitate the school program. The City contributes approximately \$3,000 annually to the program, and the County of Humboldt shares a portion of the costs for necessary materials. This collaborative program is consistent with the objectives in the City's adopted Source Reduction and Recycling Element (SRRE) which encourages cooperation with Eureka City Schools in the implementation of specific educational programs for all elementary grades.

### **Backyard Composting Bins**

In 2010, the Division continues its backyard compost bin program, and bins are now for sale to all Eureka residents for \$45.00. The bins may be purchased at the Environmental Programs Division (441-4184) at City Hall. The program is conducted in coordination with the County of Humboldt, local tribes and other jurisdictions in the County.

### **Regional Food Waste Diversion Facility**

The City continues to coordinate efforts with the Humboldt Waste Management Authority on development of a regional food waste digester project. The City of Eureka has teamed with HWMA in developing the environmental documents for the necessary permitting. The projected location ("Crowley Property") for the facility will be adjacent to the City's existing Wastewater Treatment Plant (WWTP). The development of a regional food waste diversion facility will greatly increase Eureka's ability to divert solid waste from the waste stream, and assist the City in maintaining compliance with the State's ambitious diversion goals. The facility is intended to divert organic materials from Eureka's waste stream. The project proposes to construct five in-vessel digesters for the anaerobic breakdown of food waste that is generated at local restaurants, schools, festivals, institutions and eventually residents. Methane generated from the process will provide power for the City's WWTP, creating a very energy efficient system. Any excess methane will be sold back to PG&E.

Planwest was recently retained as HWMA's consultant for development of the Initial Study and CEQA review. Environmental Programs, WWTP, Property Management and Community Development staff have been providing pertinent information and guidance. Environmental Programs staff and the City Manager's office have been working towards an Exclusive Right to Negotiate for the proposed "Crowley Property" site. The ERTN will be presented for Council approval in July 2010.

### **Elk River Wildlife Trail Project**

In April 2009, the Pacific Gas and Electric Co. (PG&E) donated \$230,000 to the City of Eureka for the City's Elk River Wildlife Trail project. These funds will be placed into a separate account earmarked for trail construction costs. The donation was a mitigation requirement of the CA Energy Commission's permit approval for PG&E's upgrade of their Humboldt Bay Power Plant. Per

PG&E request, the funds are specifically earmarked for construction of a ¾ mile trail segment from Truesdale Vista Point to the Elk River Wildlife Sanctuary boundary off of Hilfiker Lane.

Environmental Programs and Community Development staff are currently working on the Initial Study and CEQA review for the necessary permitting and Local Coastal Program amendment. The City contracted with a local engineering firm to identify wetlands and sensitive biological habitat and species near the trail route for environmental protection and review. The multi-use trail, a component of the Eureka Waterfront Trail and Promenade Plan, will generally run along the bay shoreline through the City's Elk River Wildlife Sanctuary. It is proposed as a hard paved surface of ten feet for bikes, wheelchairs and also accommodating infrequent maintenance and emergency vehicles and a four foot wide adjacent section of unpaved surface for walkers and joggers. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art and restrooms), improvements to an existing footpath loop, and accommodation for paddlers.

The project is scheduled to be funded primarily through grants and donations. In conjunction with Redwood Community Action Agency (RCAA), Environmental Programs staff submitted a \$1.3 million grant application with California River Parkways Program for the remaining trail south of the PG&E funded section of the trail. We have made the final stages of the process and are optimistic. More than \$200 million were requested for about \$28 million in grant funds available. The Elk River Trail proposal is one of fifty projects that made the final cut. Environmental Programs staff is also working with the Coastal Conservancy on obtaining funding for the Low Impact Development designed Truesdale Vista Point and Trailhead. We will be seeking approximately \$600,000 for engineering specifications and drawings, as well as construction costs.

### **Regional Trails Master Plan**

The main purpose of the 2010 Humboldt County Regional Trails Master Plan is to promote the development of a regional active transportation system. The Humboldt County Association of Governments (HCAOG) funded the plan in response to a growing and intensified interest on the part of Humboldt County residents for enhanced development of an 'active' (non-motorized) transportation facility network. A regional active transportation system is of particular interest in this region because there are limited options for active travel between north coast communities, other than small narrow two-lane county roads and/or highway shoulders. Environmental Programs and Engineering staff have provided all pertinent information and guidance pertaining to Eureka for this Plan.

### **Humboldt Coastal Trail Implementation Strategy**

RCAA received a grant from the State Coastal Conservancy to work collaboratively with local, state and federal agencies to developing an implementation strategy for building California Coastal Trail (CCT) segments in Humboldt County. This implementation strategy prioritizes recommended trail segments and makes recommendations of programmatic initiatives to increase the efficiency of the CCT's development. Environmental Programs staff has provided all pertinent information and guidance pertaining to Eureka for this Strategy.

## **STORMWATER DIVISION**

The Stormwater Division continues to move forward with the six Minimum Control Measures (MCMs) of the Stormwater Management Plan (SWMP) by implementing all the Best Management Practices (BMPs) and activities required by the City's Stormwater NPDES Permit. The City just



completed the fourth year of a five year permit. During this quarter, the Stormwater Division has been concentrating on the 4<sup>th</sup> *Annual Mayday Community Clean Up* and stormwater BMP manuals for an Integrated Pesticide, Herbicide and Fertilizer Management Plan and Pollution Prevention and Good Housekeeping Manual for City operations.

The pollution prevention and good housekeeping MCM of the City's SWMP requires the City to develop BMP manuals that detail preventative measures which will reduce the impact of municipal operations on water quality. Over the past few months, staff has been working with consultants to provide information concerning the City's operations and budget so that less toxic alternatives can be developed. The Integrated Pesticide, Herbicide and Fertilizer Management Plan and the Pollution Prevention and Good Housekeeping Manual are both complete and under review by City staff. They will be presented to Council sometime in August 2010.

The Stormwater Division is also working hard to comply with the public involvement and participation MCM of the SWMP. On May 8<sup>th</sup>, the Stormwater Division coordinated with local businesses, non-profit groups and community members to put on the 4<sup>th</sup> *Annual Mayday Community Clean Up*. The event enjoyed its greatest success to date. Eighteen local merchants donated food and/or gifts for the volunteers. Fourteen local organizations and 250 volunteers participated in the event to remove over 10,000 pounds of trash from Eureka's waterfront.



In addition, the stormwater hotline and webpage have effectively addressed the illicit discharge detection and elimination MCM of our SWMP. During the 2010 calendar year, the Stormwater Division received twenty-eight complaints via the hotline and webpage. Each complaint has provided the opportunity to educate the public and local businesses about the City of Eureka's stormwater program. They also help prevent polluted stormwater runoff from entering our waterways.

## **STREETS/ALLEY DIVISION**

The Streets/Alley Division switched from winter mode to summer mode -- from reactive to flooding, pot holes and failed alleys to repair and rebuild mode. We have a large number of alleys that did not hold up well over the long winter. The asphalt grindings that came from the grind outs on Harris and Hodgson Streets gave us some very good material to rebuild these alleys in the summer months, plus it is another case of the City of Eureka being "Green" by reusing a waste product that would normally go to the land fill.

Other tasks the Streets Division preformed this quarter include patching pot holes and failed ditch lines by using 68 tons of hot asphalt. Nineteen (19) alleys were rebuilt using the asphalt grindings. The road side mowing program is in high gear. Our most time consuming is Fairway Drive. The crews had



traffic control set up for this task as they did some grind outs and patching in some failed locations. Also during this time of year, we are able to do street painting. Thirty-one (31) gallons of white paint was used for stop bars and crosswalks and twenty-four (24) gallons of red, which was used mostly in the Old Town area for the red zones.



Three (3) failed culverts were replaced and a number of D.I.s and culverts were cleaned out citywide.

Other tasks the Streets Division was involved in was helping the Harbor crew clean off the boat ramps and made repairs at the Zoo before there accreditation inspection. The Streets also helped with the Community Garden at 15<sup>th</sup> & California Streets.

## **WATER DISTRIBUTION**

Noteworthy jobs for the first 2 quarters included 10 water main repairs. The most challenging and impressive was the failure and repair of the 16 inch transit pipe at the corner of 4<sup>th</sup> and Broadway on New Years Day. The size of pipe and a constant downpour, along with the proximity of our pipe to other utilities, added to the challenge. The water crew



responded to 6 other water main breaks associated with the large earthquake we had, and had them all back in service within 12 hours of the incident. The performance of the water crew during the events was absolutely phenomenal and should be recognized at the highest level within our city. This was the most impressive work our crew has done since I have been their supervisor and I could not be prouder of the crew. Four new fire hydrants were installed during the first 2 quarters bringing the number of type “E” and “F” hydrants to under 5, which is a great accomplishment for our crew and provides better service for our Fire Department.

Mario Castillo took and passed his State Water Distribution Operators test which makes the entire crew certified by the State of California. Three other crew members will be taking the Grade 2 test in September.

The pressure valves at 18<sup>th</sup> and Harrison were tested to ensure proper operation and they passed with flying colors. These valves are intended to allow water from the high system to flow to the low system if the pressure dips below the preset psi level.

Repairs during the first 2 quarters included 74 leaks/renewals, 4 new services, 10 main repairs, 4 fire hydrants replaced and 1 fire service.

## **WASTEWATER COLLECTION**

The Wastewater Collection Division was busy this quarter with maintenance on the 17 lift stations, which included brushing, painting and pump maintenance.

A 10" pressure main failed at the end of Madrone Street that caused an S.S.O. (sanitary system overflow) that was reported to the State. Our crews were able to make the repair in a very timely fashion without having to shutdown the line. A full circle leak band was used for the repair -- a job well done in conditions that weren't the best (lot of redwood roots).



The Crew hydro cleaned 48,100 feet of main; rodded 10,150 feet of main; and televised 3,401 of main; installed 6 new service laterals; and repaired 7 mains and/or laterals.

## **UTILITIES OPERATIONS DIVISION**

### **Laboratory**

Quarterly wastewater laboratory samples being analyzed by an outside lab were submitted for chronic and acute bioassay samples for NPDES permit compliance. Bio-solid residuals were also sent out for testing to comply with EPA regulations. The analytical results for these tests were well under our discharge limitations.

Lab staff has also continued preparing for its bi-annual inspection by the State. This has been deferred indefinitely by ELAP which is the agency overseeing this program.

Proficiency tests were conducted to satisfy our laboratory accreditation. This consists of testing different unknown constituents in water and reporting a value within an allowable deviation of error. We are happy to announce that all testing results were accurate and within limits. Staff is also looking into the upcoming change in reporting to our regulating state agencies by way of electronic means instead of the current practice of submitting hard a copy.

The City of Eureka staff was recently represented by Michael Hansen at the annual CWEA training conference held in Sacramento.

## **Wastewater Treatment Plant Operations and Maintenance**

In addition to normal operation and preventive maintenance the staff stayed busy with grounds keeping related to grass and weed growth. The winter related plant operations continued longer this year because of continued wet weather. Staff has now switched into our normal summer operational strategies.

Most of the earthquake related damage was corrected and repaired this past quarter. Some paving segments of this work are still pending.

Due to a long term illness and a retirement, the Elk River staff is currently working with limited trained staffing levels. This along with having non-certified operators-in-training at the plant has increased the amount of maintenance being deferred. The good news is that two of our staff members were informed they passed the State exam test taken in April. This will allow them to become certified after meeting work experience requirements.

Water treatment staff, with dual certifications, has been assisting at Elk River to help meet state regulations related to training regulations. No discharge violations occurred during this second quarter reporting period.



*Elk River Digester Repair Project*

## **Water Treatment Plant Operations and Maintenance**

Along with routine operation, preventive maintenance and repairs the staff has been busy with ongoing training opportunities required to maintain certifications. Recent repairs included climbing the elevated steel tank (High Tank) at Harris and K to replace lamps, ballasts, and repair security cameras. Operations are also starting the normal summer pumping schedule to help reduce energy costs.

Staff recently conducted tours at both the water treatment plant on W Street and Elk River plant for the municipal water users group, which is made up of customers of Humboldt Bay Municipal Water District.

The Cross Connection Control Program (required by State regulations) is now managed and administered by the Water Treatment Division. Daniel Vit is the newly hired Water Systems Specialist working directly with plant supervisor Dan Duncan. They have set up a new work space and are currently reviewing the City of Eureka Cross Connection Control Ordinance and are developing a plan for implementing this program.

## **Pretreatment**

### **(Permitted Industries)**

Twenty one facility inspections and sixteen wastewater samplings were conducted at Eureka businesses. Regular pretreatment facility inspections are preformed by the City to monitor and ensure compliance of all permitted businesses.

### **(Non-Permitted Industries)**

The Pretreatment Department also performs inspections of non-permitted industries in order to identify any new industrial dischargers. No facility inspections were conducted at non-permitted industries.



(Fats, Oil, and Grease (FOG))

The City's FOG program includes grease trap and interceptor inspections, and public education regarding kitchen Best Management Practices. Eighty-one grease interceptors and traps were inspected for fats, oil, and grease.

- An inspection conducted on 6/10/10 confirmed that La Chaparrita installed a grease interceptor as required.
- Speedy Taco Commissary submitted a timeline for the installation of a grease interceptor.
- Cherry Blossom Bakery submitted a timeline for the installation of a grease interceptor.
- Mazottis's Restaurant submitted a timeline for the installation of a grease interceptor.
- Marcelli's Ravioli and Sausage Factory submitted a timeline for the installation of a grease interceptor.
- Kristina's Restaurant submitted a timeline for the installation of a grease interceptor.
- Panda Café submitted plans for the installation of a grease interceptor.



Elk River Crew Cleaning Chlorine Contact Basin

*On May 10, 2010, local redevelopment agencies throughout California were required to make the first of two devastating payments to county auditors to fund the \$2.05 billion State of California raid of redevelopment funds authorized as part of their 2009-10 State Budget (as AB 26 4X). In response to a lawsuit filed by the California Redevelopment Association (CRA) which attempted to invalidate the raid of funds, a Sacramento Superior Court Judge ruled on May 4<sup>th</sup> 2010, in favor of the State of California “take” in response to the lawsuit. The CRA requested a temporary stay of making SERAF payments, as they are continuing to pursue an appeal of the adverse decision made on May 4<sup>th</sup> in the Sacramento Superior Court which found that the \$2.5 billion State take of redevelopment funds does not violate the Constitution. Therefore, \$990,253 of the Agency’s Low and Moderate Income Housing (LMIHF ) budget and reserves in the amount of \$654,360 was paid to the County Auditor on May 10, 2010. A loan to the Eureka Redevelopment Agency from the Housing Set-aside LMIHF will be repaid at \$198,430 per year for 5 years. This will have a devastating affect on Redevelopment and Housing impacts to our communities for years to come.*

## **EUREKA REDEVELOPMENT AGENCY SUMMARY OF 2009-10 PROGRAM OBJECTIVES AND ACHIEVEMENTS**

The Eureka Redevelopment Agency is responsible for the implementation of all activities associated with the expenditure of Redevelopment tax increment and bond funds. The primary objective of the Agency is to undertake projects that will revitalize the project areas and improve the economic base of the community by facilitating redevelopment, housing and economic development activities. In order to leverage and fully maximize the impact of the Redevelopment Agency’s limited tax increment monies, the Agency also applies for additional funding from both state and federal sources for housing and economic development activities. This summary does not separate achievements by funding source, but by projects, which are administered by the Agency. The following lists the 2009-10 program objectives for each of Redevelopment’s major areas of responsibility and highlights the accomplishments completed towards those objectives.

### **REDEVELOPMENT GENERAL ADMINISTRATION**

#### ***PROGRAM OBJECTIVES:***

- Assist in the elimination of economic and physical deficiencies, underutilization of property and other blighting factors.
- Focus limited Redevelopment monies, and invests in projects that will be self-sufficient, increase tax increment and create new employment opportunities.
- Strengthen and stimulate commercial activity in the area.
- Revitalize the Eureka waterfront and eliminate blighting influences.
- Assist in the elimination of blighting influences to improve and strengthen residential neighborhoods and supporting commercial areas.
- Comply with California Redevelopment Law requirements.

## ***PROGRAM ACHIEVEMENTS:***

### **ADMINISTRATION**

- ◆ ***2009-10 Statement of Indebtedness***—prepared the 2009-10 Statement of Indebtedness with the Finance Department as required by California Redevelopment Law.
- ◆ ***2008-09 Annual Report of Financial Transactions***—prepared 2008-09 Annual Report with the Finance Department as required by California Redevelopment Law.
- ◆ ***2010-11 Annual Budget***—prepared 2010-11, Annual Budget for Redevelopment Administration, Housing and Revolving Loan Fund Programs.
- ◆ ***I-Bank***— Ten reimbursements totaling more than \$1,042,910 have been requested and received for work completed on the \$2,000,000 “C” Street and Market Square Public Improvements Project. A request for a contract extension is being prepared due to project delays due to rainy weather. The project completion date is now anticipated to be August 31, 2010 and the final disbursement must be received from the I-Bank by the end of October.

### **PRIVATE DEVELOPMENT ACTIVITY**

- ◆ ***Exclusive Right to Negotiate (ERTN)***
  - **Tydd Street Housing** —Purchase and development of the property adjacent to the Salvation Army parcel for market rate apartments. The following activities occurred:
    - ✓ Six month ERTN with new developer Travis Schneider was approved on May 20, 2008.
    - ✓ A deposit of \$10,000 was requested from developer.
    - ✓ ERTN expired.
    - ✓ New development team has been assembled and discussions were held on the terms and conditions of the sale.
  - **Dock B Coastal Dependent Industrial Property, David Schneider**—Mr. Schneider proposes to construct a cargo storage area which could accommodate up to 300 containers, 5 million board feet of logs or cargo associated with a 600 foot cargo ship. The following activities occurred in 2009-10:
    - ✓ A 180-day ERTN was approved on October 6, 2009
    - ✓ A \$10,000 deposit was received from the developer
    - ✓ Developer applied for a Coastal Development Permit
    - ✓ It was determined that a traffic study air quality impacts must be addressed
  - **First & C Street Property**—No activity.



- **Old Town Carriage Company**—The Old Town Carriage Company project includes deconstructing the H.H. Buhne Warehouse building and using salvageable components of the building to construct a new building on the corner of Waterfront Drive and “C” Streets. The first floor will be the stable for the horse and carriage business with the second floor providing living quarters for the caretaker. The following activities were completed FY 2009-10:
  - ✓ Developer is working with an architect and an engineer to design the building
  - ✓ A business plan is being completed
  - ✓ Financing options are being explored
  - ✓ Negotiation regarding the property price and terms has been concluded.
- **Humboldt Bay Center for Sustainable Living (HBCSL), previously referred to as Environmental Technology Hostel**—Development of an Environmental Hostel on the Halvorson waterfront property. The following activities occurred FY 2009-10:
  - ✓ A new 360-day ERTN was approved by Council on December 1, 2009
  - ✓ HBCFSL requested the project site be expanded from the original three acre size to accommodate organizations they have determined to be prospective partners
  - ✓ Staff has requested submittal of items as required by the ERTN so Council can determine if expansion of the project site is warranted
  - ✓ On June 25<sup>th</sup>, the Agency received a letter from HBCSL relinquishing their ERTN due to the challenge of securing funding for the development.

◆ ***Disposition and Development Agreements (DDA)***

- **Eureka Pier (Fisherman’s Building)**—Staff met with the Developer as needed.

◆ ***Facade Improvement Program (co-administered with Eureka Main Street)***

- **Administration**—prepared and executed Facade Improvement Loan documents and disbursed funds when projects were completed for the following facades:

**FAÇADE IMPROVEMENTS – COMPLETED**

❖ <b><i>Humboldt Bay Coffee Company</i></b> 526 Opera Alley	Total Project Cost: \$12,960 Agency Participation: \$ 6,480
❖ <b><i>Picky, Picky, Picky Annex</i></b> 304 Sixth Street	Total Project Cost: \$65,000 Agency Participation: \$ 7,500

## **PUBLIC WORKS PROJECTS\*\***

The Eureka Redevelopment Agency is providing a major portion of the funding for the design and construction of the following public works projects:

- ◆ ***Flake Ice Plant Project***—Flake Ice Plant has been installed on the City of Eureka’s EDA Fish Plant finger pier.
- ◆ ***Waterfront Drive Extension Phase 2 From G” to “K” Streets***—Construct Waterfront Drive, which will connect Old Town and the City’s northern waterfront resources with vehicular, pedestrian and transit access.

- ◆ ***Foot of Commercial Street Fueling Upgrade***—Replaced fueling terminal conveyance piping, replace underground tanks with above the ground tanks and completed cleanup of contaminated soil around leaking underground storage tanks
- ◆ ***“C” Street Development Projects***
  - **Market Square**—Construction of a plaza area at the southeastern corner of C Street and the Boardwalk up to 17,000 square feet in size. The square will include the installation of street furniture that would be consistent in number, scale, and style as those on the existing boardwalk and “F” Street pedestrian plaza. The Square will also consist of permanent, semi-permanent, and removable facilities for public gatherings including: a ticket booth and/or information kiosk, outdoor dining areas, umbrella stands for market events and an approximately 60-foot by 120-foot removable tent along with imbedded anchoring stanchions and brackets. In process.
  - **“C” Street**—Construction of a 60-foot wide plaza along the 240-foot long portion (14,400 square feet) of “C” Street between the Boardwalk and First Street. This pedestrian oriented plaza area will include the installation of street furniture consistent in number, scale, and style as those on the existing Boardwalk and “F” Street pedestrian plaza. In process.
  - **Fisherman’s Terminal**—Construct seafood buying, processing and retail facility at the foot of “C” Street. City and Agency staff met with prospective tenants to determine their needs and lease space configuration. Tenants are committed and construction is in process.
  - **Public Parking Lot**—Construction of 41 public parking spaces, including 2 handicap accessible spaces, immediately south of the Fisherman’s Terminal Building. Access to the Terminal Building loading docks (noted above) will be provided through the parking lot to Waterfront Drive. The parking lot will be landscaped and include the installation of amenities consistent in number, scale, and style as those on the existing Boardwalk and “F” Street pedestrian plaza. In process.
- ◆ ***Sidewalk Improvement Project***—Phase out the defective brick crosswalks and replace and upgrade them with red colored and stamped concrete that provides the brick appearance but is more durable than brick, holds up to traffic loading better, safer for pedestrians and the disabled and require less long term maintenance
- \*\* **Sections 332255 and 33421.1 of the Health and Safety Code require the Redevelopment Agency and City Council to make certain findings prior to committing funds for the design and construction of public improvements. When projects are scheduled to proceed, findings will be presented to the Agency Board and Council for approval.**

## NON-HOUSING GRANT ACTIVITY

- ◆ ***Community Development Block Grant (CDBG) Public Hearing*** — On July 28, 2009, staff held a CDBG public hearing to discuss the Fiscal Years 2009 & 2010 Community Development Block Grant (CDBG) program and solicit citizen input on the following activities.

Maximum award limits for each CDBG allocation are specified in the Notice of Funding Availability. The dollar amount of General, Colonias, and Native American allocation funds available varies each year, and a grant from these allocations does not count toward any yearly caps under the Economic Development and Planning and Technical allocations of the CDBG Program.

1. **Annual Grantee Performance Reports for CDBG Program Income Business Revolving Loan Account and Housing Revolving loan Account.** Repaid funds available for business and housing loans.
2. **Annual Grantee Performance Report for CDBG Grant #04-STBG-1959,** Phase I construction of a new Alzheimer's Day Center; acquisition and rehabilitation of a Veterans Transitional Housing facility; and a Lead Based Paint Evaluation and Mitigation Grant Program.
3. **Annual Grantee Performance Report for CDBG Grant #07-EDOC-3159,** Phase II construction of new Alzheimer's Center.
4. **Annual Grantee Performance Report for CDBG Grant #09-STBG-6037,** rehabilitation of Veterans Transitional Housing Facility and Services, and Humboldt Community Access and Resource Center (HCAR)/ Sunrise Plaza building improvements.

The five major activity categories are Housing-New Construction, Housing-Rehabilitation, Public Facilities/Public Services, Public Improvements, and Planning. Projects funded with CDBG allocations must carry out one of three National Objectives, as follows: Benefit to targeted Income Group (TIG) people, elimination of slums or blight, and meet urgent community development needs.

◆ ***Humboldt Senior Resource Center (HSRC) New Alzheimer's Day Center***—The construction of a new Alzheimer's Center. The City of Eureka secured over \$1.5 million dollars from the Community Development Block Grant Program toward the completion of the project. Fifteen full-time equivalent jobs are required to be created within 36 months of grant expiration date which is June 30, 2012. A grand opening was held on Saturday, April 18, 2009. The City Council and City Staff were applauded. A CDBG Rep from Sacramento visited Eureka on May 19<sup>th</sup> and 20<sup>th</sup> to review this project and tour the new facility. Staff monitored and continues to monitor the required job creation.

◆ ***Humboldt Community Access and Resource Center (HCAR) Sunrise Plaza Building***—As a 10% Set-Aside Activity of the CDBG FY 2008/09 General Allocation grant, \$12,000 will be received by the City to assist the Humboldt Community Access and Resource Center ("HCAR") in completing Phase II improvements of the HCAR/Sunrise Plaza Building in Eureka. Also committed to HCAR project by City Council Resolution is \$150,000 of the City's Program Income.

Since being notified of grant award, Staff continues to work closely with State CDBG staff to clear all Special Conditions required for release of funds.

◆ ***Fisherman's Terminal Building, Economic Development Administration (EDA), Public Works Assistance Grant,*** —Staff submitted an application to the Economic Development Administration for the construction of the Fisherman's Terminal Building. . The following actions were completed FY 2009-2010:

- ✓ We received a letter notifying us that the \$2,400,000 application was approved for American Recovery and Reinvestment Act (ARRA) Funding on September 18, 2009.
- ✓ The time schedule specified by the award required that we start construction no later than January 18, 2010. A project management conference call was held to discuss the details of the special conditions that needed to be met before and after the start of construction.
- ✓ Special conditions were satisfied and on December 15, 2009, the contract was awarded to Randy Hill Construction, Inc., the low bidder on the project
- ✓ Construction started on schedule and the building is currently under construction.
- ✓ Our first payment request was submitted and on April 23, 2010, our first funds transfer in the amount of \$345,612 was approved.

◆ ***Ice System, Headwaters Financing for Industry Program***—On December 1, 2008, Staff submitted a pre-

application to the Headwaters Fund in the amount of \$500,000 to assist with the purchase and installation of an ice system to provide necessary flake ice to the local fishing fleet, transient vessels and recreational vessels. The application assumed a match of \$250,000 from the Redevelopment Agency. The Headwaters Board considered our request on December 16, 2008, and recommended approval to the Board of Supervisors. On January 27, 2009, the Board of Supervisors approved the application, followed by City Council approval on February 24, 2009. The finger pier where the ice system was to be located had to be structurally analyzed and retrofitted to handle the weight of the machine when fully loaded. Construction started in March, 2009 and was substantially complete by December 31, 2009. The completed project cost \$900,000 and actually required a match of \$400,000 from the Redevelopment Agency. The ice system will now serve the Humboldt Bay fishing industry for many years to come. A new contract was negotiated with Pacific Choice to include the day-to-day operation of the system.

- ◆ **Website Update**—PG&E awarded a grant to update the Agency's website. Request for Proposals were solicited and the consulting firm of Morse Media was selected to design a website for both the Redevelopment Agency and Eureka Main Street. The project included design work and the lengthy task of populating the sites with current information. Main Street's site is complete and the Agency's is substantially complete.

## **REDEVELOPMENT & HOUSING EDUCATION AND TRAINING**

Staff attended the following education and training workshops:

- ◆ CDBG General Allocation Grant Training
- ◆ Community Development Funding Workshop
- ◆ 2008 Biennial Community Development Block Grant Conference
- ◆ Brown Act and Conflict of Interest Training
- ◆ 2008 CRA/CAL-ALHFA Affordable Housing Conference & Workshop

## **ECONOMIC DEVELOPMENT**

## ***PROGRAM OBJECTIVES:***

- Administer the Business Revolving Loan Program to encourage business start-ups and expansions within the City of Eureka.
- Market and administer the Eureka Enterprise Zone to the business and financial communities.
- Act as a City liaison with the business, financial, and economic development communities.
- Ensure compliance with all federal and state CDBG requirements and procedures.
- Be actively involved in the California Enterprise Zone Association to influence legislative changes to enhance the Zone's benefits to business.
- Maintain open communication with the Business, Transportation and Housing Agency to ensure inclusion in appropriate business location leads.
- Develop relationships with federal and state funding agencies as well as legislative representatives to assist the City in accessing financial and technical assistance.
- Complete Foreign Trade Zone implementation.
- Develop Business Retention and Expansion Visitation Program and conduct regularly scheduled visitations to Eureka companies with 10 or more employees.

## ***PROGRAM ACHIEVEMENTS:***

### ***FOREIGN TRADE ZONE***

- ◆ ***Administration***—City staff completed a request to activate the Foreign Trade Zone at the Redwood Marine Terminal in Samoa which is owned by the Harbor District. The activation documentation was submitted to Customs and Border Protection for consideration and was approved.

### ***REVOLVING BUSINESS LOAN PROGRAM***

- ◆ ***Administration***—continued to monitor open loans and market program to lending institutions and potential borrowers. All business loan recipients have completed their job creation requirements. One loan application was reviewed and the applicant withdrew their request. Staff continues to meet with prospective businesses interested in starting, relocating or expanding a business in Eureka.

### ***ENTERPRISE ZONE PROGRAM***

- ◆ ***California Enterprise Zone Board (CAEZ)***
  - **California Enterprise Zone Board (CAEZ)**—Serve as a Board Member, attend quarterly Board Meetings and actively supported/opposed legislation affecting Enterprise Zone incentives. Testified at State Committee Hearings and met with Legislators and their Staff.
  - **Annual Enterprise Zone Conference**—Staff attended the CAEZ Annual Training Conference in Fresno, California. The conference provided staff with updates on Zone legislation and new regulations, as well as an opportunity to network with other zones throughout the State.
- ◆ ***Eureka Enterprise Zone (EZ) Activity***
  - **Administration**—Administer and market the program in compliance with the State rules and regulations.

- ✓ **Employee Hiring Credit Vouchers Issued**—Staff issued 1052 Employee Hiring Credit Vouchers to EZ businesses in FY 2009-2010 to date. Businesses located in the EZ continue to learn about the program and the benefits it offers.
- ✓ **Business License Waivers Issued**—110
- ✓ **Business Information Packets Distributed**—51
- ✓ **EZ Reporting**—Staff is gathering information needed to track the 27 performance measures required to be documented as a condition of EZ approval. Detailed information on vouchers has also been compiled for future monitoring.
- ✓ **EZ Outreach**—Attendance at various workshops gave staff an opportunity to discuss the benefits of the EZ and educate business owners interested in applying for the State tax credits.

## ***EUREKA MAIN STREET PROGRAM***

- ◆ **Board of Directors**—Serve as City liaison on the Main Street Board of Directors and Economic Restructuring Committee. Attend monthly Board Meetings.
- ◆ **Eureka Main Street Program Cumulative Results (9/92-6/10)**
  - **Net New Businesses**—516
  - **Net New Jobs**—1928.5
  - **Ground Floor Vacancy Rate**—reduced from 14% (9/92) to 1% (6/30/09).
- ◆ **National Recognitions**—The City of Eureka was recognized in the following publications
  - “Best Small Art Towns in America” (Eureka listed #1)
  - “One Of The Top Ten Travel Hotspots”, by TripAdvisor

## ***CALIFORNIA ASSOCIATION FOR LOCAL ECONOMIC DEVELOPMENT (CALED)***

- ◆ **California Association for Local Economic Development Board**—Executive Committee Board Member. CALED actively supported/opposed legislation affecting economic development in the State of California.
- ◆ **Annual CALED Conference**—Staff attended the 30<sup>th</sup> Annual CALED Conference in Long Beach, California. The conference, California’s largest economic development conference, provided information on how to implement effective economic development practices to help businesses and grow their local economy. This year’s conference featured special issues facing local governments, businesses and economic development. The issues discussed included federal and state funding opportunities.

## ***CALIFORNIA ENTERPRISE DEVELOPMENT AUTHORITY (CEDA)***

- ◆ **California Enterprise Development Authority Board**—As Board Member, attend meetings to review and approve capital to California small and medium sized businesses for expansion and job creation through an innovative gap financing program. Financing is a combination of tax-exempt industrial bonds (IDB’s) and below market-rate 2nd mortgages resulting in a lower down payment and lower blended interest rates than commercial lenders.

## ***UPSTATE CALIFORNIA ECONOMIC DEVELOPMENT COMMISSION***

- ◆ **Upstate California Economic Development Commission—UCEDC**—The mission of UCEDC is to cooperatively market the region (Northern California from Sacramento to the Oregon border) to new and



existing businesses in support of the regional effort to diversify the economy, increase employment and enhance the quality of life. Redevelopment staff attends quarterly board meetings, and serves as Chief Financial Officer for the group. UCEDC has strengthened its efforts to attract relocating businesses from other parts of the state and from outside of California by updating its website, attending targeted industries tradeshows and authorizing our executive director to increase outreach efforts. Current projects include updating our regional website and completing a current marketing piece. During the year, staff prepared responses to requests for information regarding business relocation benefits and potential available sites.

## MARKETING

- ◆ ***Business Outreach***—Redevelopment staff had a number of meetings this quarter to discuss potential revolving loans and grant applications, as well as enterprise zone benefits for specific businesses.
- ◆ ***Purchased Advertising***—Ads were placed in the following publications:
  - Humboldt Crabs Baseball Program      ➤ North Coast Jazz Festival Program
  - The Palette Magazine
- ◆ ***Business Assessment Survey***—The Business Assessment Survey produced a respectable 12%+ response. Local companies openly shared their concerns and expressed their willingness to participate in solutions. One question which staff responded to immediately were businesses who expressed, ‘their facility was not adequate for their needs’. Those businesses were contacted by phone and meetings set up as a follow-up.

Another outreach component is ‘One to One Business Meetings’. Staff sets up meeting with businesses who have expressed concerns and the City Manager, Redevelopment & Housing Director and Economic Development Coordinator meet with those businesses. From these meetings, many positive remarks are heard. As an example a recent business stated, “My business resides in 3 cities and Eureka is the only city who has taken the time to come and show concern for our business.”

One component of the survey was to launch a buy-local program. Ultimately Eureka businesses gave this issue the highest rating when compared to all other issues. Due to budget constraints Redevelopment is unable to complete this portion of the Business Friendly Program.

## ADDITIONAL PUBLIC INVOLVEMENT

- ◆ ***Eureka Chamber of Commerce Business & Industry Committee***—staff attends meetings as scheduled to discuss issues affecting businesses in the region.
- ◆ ***Prosperity***--Attend Prosperity network meetings as required.

## HOUSING

## PROGRAM OBJECTIVES

- Provide adequate sites and promote the development of new housing to accommodate Eureka's fair share housing allocation for very low, low and moderate-income residents.
- Encourage the maintenance, improvement and rehabilitation of Eureka's existing housing stock and residential neighborhoods.
- Insure the provision of quality housing opportunities for very low-income citizens.
- Assist in the elimination of substandard and deteriorated housing while preserving the neighborhood community.
- Increase, improve and preserve the community's supply of very low or low-income housing.

## ***PROGRAM ACHIEVEMENTS***

### ◆ ***CDBG Housing Rehabilitation Program Income 1989, 1994 (Fund #271)***

➤ Housing Rehabilitation Completed	1
➤ Housing Loans Monitored	18
➤ Housing Pending Applications	2
➤ Housing Loans Declined	0
➤ Housing Loans Canceled	0

### ◆ ***HUD Rental Rehab (Fund #285)***

➤ Rental Rehab Projects Monitored	0
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### ◆ ***Low and Moderate Income Housing Program (Fund #290)***

➤ Owner Occupied Housing Rehabilitation Completed	3
➤ Owner Occupied Housing Pending Applications	0
➤ Rental Rehabilitation Loans Pending	1
➤ Rental Rehabilitation Loans Monitored	9
➤ Paint-up Fix-up Grants (Funds Frozen Due to State Take)	0
➤ First Time Homebuyer Loans Approved	4
➤ First Time Homebuyer Loans Monitored	75
➤ Owner Occupied Housing Loans Monitored	14
➤ Housing Loans Canceled	0
➤ Relocation Grants Approved	0
➤ Subordinations Processed	1

### ◆ ***RCAA HOME Program Owner Occupied Housing Rehabilitation***

➤ Housing Rehabilitation Loans Monitored	13
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### ◆ ***RCAA HOME First Time Homebuyer Program***

➤ First Time Homebuyer Loans Monitored	8
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### ◆ ***Local Housing Program (#291)***

➤ Wheelchair Ramp Grants	2
➤ Dumpsters Provided	16
➤ Senior Home Repair Grants	95
➤ Paint-up Fix-Up Grants	9

➤ Housing Rehabilitation Projects under Construction	1
➤ Housing Rehabilitation Completed	0
➤ Rental Rehabilitation Loans Monitored	1
➤ Housing Loans Monitored	6
➤ Housing Loans Canceled	0
➤ Housing Loans Declined	0
➤ Loan Increases	0
➤ Pending Applications	0

◆ ***CalHome Program 06-CalHOME-198***

➤ Completed Housing Rehabilitation Applications	0
➤ Pending Applications	9
➤ Applications Withdrawn	0

◆ ***Other Miscellaneous Loan Activities***

➤ Loan Payoffs Processed (5 Defaulted Loans)	15
➤ Defaults/Foreclosures In Progress	9

## HOUSING GRANT ACTIVITY

- ◆ ***Community Development Block Grant Program Income (CDBG-PI) Funds*** - One CDBG owner occupied rehabilitation project was completed. These funds are revolving funds which accumulate from repayments of past CDBG program loans. As the balance increases, these funds are then expended for allowable program uses. It is anticipated that CDBG funds will be used to finance any rehabilitation work for CalHome loans with costs of construction over the allowable \$35,000 maximum loan limit. There are currently two CalHome loans pending the final contractor's bids to establish the CDBG-PI loan amount.
- ◆ ***CalHome Grant Program*** - The City was awarded a CalHome grant of \$600,000 for the purpose of restoring substandard owner occupied residential units. The grant will provide between 13-15 owner occupied rehabilitation loans. These loans are for low income eligible applicants at 3% interest with deferred payments for 30 years and will be administered by the City. Ten percent of the total grant will be for activity delivery costs associated with the loans. Twenty-five applications were mailed with 10 applications received to date and two loans completed (one of which was repaid). It is anticipated that CDBG-PI funds will be used as matching funds, should the rehabilitation repair costs exceed the \$35,000 CalHome loan amount, up to an additional \$60,000. An extension to the Standard Agreement was received extending the deadline for completion of project funding to June 28, 2011.
- ◆ ***HOME Program Income Fund*** – The City has received and administered multiple State of California Home program grants in the form of owner occupied rehabilitation loans. When these loans are repaid, the funds are deposited to this revolving program income account to be reused for other program eligible purposes. For Fiscal Year 2009-2010, \$450,000 was budgeted for multi-family affordable housing projects. A local Developer has expressed interest in constructing a large affordable housing project. There has been no application to date and the project is currently in the proposal stage.

## HOME OWNERSHIP ACTIVITY

- ◆ ***First Time Homebuyers Program*** –The program is being administered by Umpqua Bank who is in their third and final year of contract to administer without a new Request for Proposal being issued to lenders. Umpqua Bank qualifies applicants for their amortized monthly payment first mortgage. The Agency is currently providing 6 First Time Homebuyer Low and Moderate Income Housing Fund loans to provide up to \$150,000 in a deferred payment (second lien position) loan, which provides the gap financing, up to the allowable

purchase price of the home. This program does not reserve funds for applicants; therefore once the applicants are pre-qualified by the first mortgage lender, the program is on a first-come first-served basis until a purchase agreement is executed by the owner and seller. The program in 2009-2010 funded 4 of the 6 new Seventh Street Villas Condominiums to low and moderate income households at a total cost of \$524,698. This also includes a loan increase of \$2,248 to a defaulted borrower as a loan increase to bring his delinquencies current.

- ◆ ***Humboldt County Office of Education (HCOE) Seventh Street Villas*** - On September 4, 2007, the City Council/Redevelopment Agency authorized the Agency to enter into a Joint Agency Agreement (JAA) with the Humboldt County Office of Education (HCOE), to develop redevelopment owned property between 6<sup>th</sup> and 7<sup>th</sup> Street on Myrtle Avenue in Eureka, as an affordable housing condominium complex that will be an annexation to the Sixth Street Villas. This project will consist of six condominium units which will be constructed by the Humboldt County Office of Education's Regional Occupational Building Trades Program at Eureka High School and will be sold to First Time Homebuyer's funded by the City's Low and Moderate Income Housing Fund. As of June 30, 2010, construction is complete on all six units and four of the six condominium units are sold. The two remaining units are to be sold to moderate income households. Two applications are pending with Umpqua Bank.
- ◆ ***Agency Acquisition of Defaulted First Time Homebuyer Property Through Deed in Lieu of Foreclosure*** - On June 15, 2010, the First Time Homebuyers who owned the property located at 1710 16<sup>th</sup> Street in Eureka became 3 months delinquent on their 1st mortgage and requested the Agency allow a short sale. The Eureka Redevelopment Agency suggested a Deed in Lieu of Foreclosure. The homeowner had lost his employment and was leaving the area to pursue gainful employment, thus was unable to place the property on the market for sale as they would not be around and they felt there was no equity in the property for them to gain. As they felt they were upside down in their home, they agreed to a Deed in Lieu of Foreclosure. The City acquired ownership on June 15, 2010. The property has been cleaned and relocked and may be available for sale to a First Time Homebuyer or to the public to repay the Agency's expenditures.
- ◆ ***Annual Monitoring of Loan Term Compliance for All First Time Homebuyer Program Borrowers, Owner Occupied Rehabilitation loans, and Rental Rehabilitation Loans.*** All loans are monitored annually for program compliance (i.e. taxes current, owner occupancy, affordable rents, tenant occupancy, and income verification for new tenants on rental properties with required covenants. Insurance monitoring is provided by AmeriNational Community Services, a third party vendor.

## HOUSING/NEIGHBORHOOD UPGRADE ACTIVITY

- ◆ ***LOCAL Fund/Owner Occupied Rehabilitation*** – Of the \$50,000 budgeted for the LOCAL owner occupied rehabilitation loan program for FY 2009-10, \$28,200 was expended for 1 loan. This applicant was moderate income, but not located within the Low and Moderate Income Housing Fund target area, thus requiring LOCAL funding. There are currently six LOCAL owner occupied rehabilitation loans and one rental rehabilitation loan remaining to be monitored with revenue generated into this account only upon repayment of these loans. Therefore, it is critical to limit the number of grants in the future and to save the repayments to be used for loans which can be repaid.
- ◆ ***Low and Moderate Income Housing Fund/Owner Occupied & Rental Rehabilitation*** – Two owner occupied rehabilitation loans and 1 loan advance was completed in FY 2009-2010. Although, \$550,000 was budgeted, only \$71,000 was expended as funding was frozen for the State "take" (see below). The waiting list consists of eight owner occupied rehabilitation applicants and three applicants who have requested rental rehabilitation. Staff is continuing discussions with the owner of the Greyhound Hotel to develop 11 apartments from single resident occupancy rooms with shared bathrooms above retail in "Old Town" when funding is available.
- ◆ ***Paint Up/Fix Up Program*** – \$25,000 was budgeted for FY 2009-2010 from the LOCAL fund. An additional

\$43,000 was budgeted from the Low and Moderate Income Housing Fund, but frozen due to the State “Take” of funds. Nine grants were paid in 2009-2010 totaling \$20,936.40. The program provides grants of up to \$2,500 for qualified moderate to low income households. The program provides grants for exterior repairs to qualified homeowners and landlords who rent to qualified income eligible tenants. Additional funding was requested for emergency earthquake repairs. Those applicants with Building Department red tags were given priority. All others were added to the waiting list. There are current 95 applicants on the waiting list.

- ◆ **Dumpsters** - The City, in cooperation with Eureka City Garbage, provides free dumpsters to neighborhoods upon request (based upon need). Eureka City Garbage provides 20 dumpsters, at no cost to the City, every calendar year. This program was augmented by the City’s budget of \$5,000 for additional dumpsters in FY 2009-2010. Since July 1, 2009, 16 dumpsters have been provided to the community free of charge and none of the budgeted \$5,000 has been expended.
- ◆ **Senior Home Repair Program** – In FY 2009-2010 the City appropriated \$15,000 from the LOCAL fund, for the Humboldt Senior Resource Center to administer the “Senior Home Repair Program”. These grants provide small home repairs to income qualified seniors, over 60 years of age, ranging from grab bars to leaky faucets and running toilets. As of June 30, 2009, approximately \$12,000.00 was expended to assist 95 seniors with small repairs.
- ◆ **Graffiti Clean Up Program** - The City, in cooperation with Shafer’s Ace Hardware is providing Graffiti Clean-up kits to those single family and multi-family residential property owners whose properties have been a target of graffiti. To be eligible, the property must be located within the Eureka city limits. The kits are available to eligible property owners at \$5 per kit and consists of 1 quart of latex paint, a free paint color match by Shafer’s staff, a 2” paint brush, clean up cloth, drop cloth, stir stick, and wet paint sign. As of June 30, 2009, 2 kits were issued.
- ◆ **Wheelchair Ramp Grant Program** - The City Council in October 2007 approved new guidelines to increase grant funding per project from \$1,500 to \$2,500 for moderate income households and up to \$3,500 for low income households. By increasing coverage it is anticipated there will be more participation. For fiscal year 2009-2010, 2 wheelchair ramp grants have been provided to households in need at a total cost of \$5,111.

## **AFFORDABLE RENTAL HOUSING ACTIVITY**

- ◆ **Greyhound Hotel Project/Jack Freeman:** Jack Freeman, the owner of the “Greyhound Hotel” located at 420 3rd Street has requested \$450,000 in Agency funding from Low and Moderate Income Housing funds for the rehabilitation and conversion of the existing single resident occupancy units on the 2nd and 3rd floors of the structure, to 11 single unit apartments. The applicant will also seek bank financing. There is an existing retail store on the 1st floor. This project involves relocation, lead based paint mitigation, historic review, and affordability covenants for 25 years. The subject site suffered fire damage which is still under insurance company repairs. Due to the State “take” of funding, Low and Moderate Income Housing funds were not available and HOME funding is available but would require more costs and reporting. In order for the applicant to proceed, updated application materials will be required. This project will go before the Housing Advisory Board and City Council for approval, once the completed application has been received.
- ◆ **DANCO Communities Affordable Housing HOME Project:** Danco Communities has proposed a HOME grant application for the fall of 2010 for the development of a 15 unit multi-family affordable housing project. There has been no application to date and the project is currently in the proposal stage.

## **TRANSITIONAL HOUSING ACTIVITY**

- ◆ **North Coast Veterans Resource Center (NCVRC)-Veterans Transitional Housing Facility—Redevelopment**

staff continues to monitor this Community Development Block Grant funded project.

On July 17, 2008, the City of Eureka received notification that Eureka had been awarded a conditional commitment of additional grant funds in the amount of \$1,500,000 from the FY 2008/2009, General Allocation of the State Community Development Block Grant (CDBG) Program for the North Coast Veterans Resource Center. \$1 Million will be used to assist the North Coast Veterans Resource Center (the “NCVRC”) in the financing of Phase II of the rehabilitation of a Veteran’s Transitional Housing facility in Eureka, and \$500,000 will assist the Veterans in providing additional program services. The City of Eureka has previously secured CDBG grant funding for the Veteran’s project in the amount of \$201,000 which was used to assist the Veteran’s in the acquisition of the facility site. The center will create 34 new beds for homeless Veterans.

As a 10% Set-aside Activity of the CDBG FY 2008/2009 General Allocation grant, an additional \$12,000 will be received by the City to assist the **Humboldt Community Access and Resource Center (“HCAR”)** in completing Phase II improvements of the HCAR/Sunrise Plaza Building in Eureka. Also committed to the HCAR project by City Council Resolution is \$150,000 of the City’s CDBG Program Income.

The City has met all Special Conditions of the grant standard agreement and have received approval from the State for Release of Funds. Both projects are underway.

- ◆ ***Humboldt Housing & Homeless Coalition’s Request for Consultant Services***—The Humboldt Housing & Homeless Coalition requested \$4,500 for the consultant fees to Home Base for writing the 2010 Continuum of Care Application to HUD. The Housing Advisory Board reduced the funding authorization to \$2,000 due to lack of funds from the City’s programs due to the State “take” to balance the State’s budget.
- ◆ ***Alcohol & Drug Care Services 1742 J Street, Eureka Transitional Housing Facility*** – The Housing Advisory Board on May 10, 2010 authorized the temporary suspension of the use of the facility at 1742 J Street as a transitional housing facility until the Community Development Block Grant funding can be awarded for FY 2010-2011. The facility will temporarily house income qualified graduates or employees of Alcohol & Drug Care Services until the funding is in place to continue transitional housing anticipated on June 30, 2010.

## **DEFAULTS/FORECLOSURES**

- ◆ This fiscal year, the Redevelopment Agency had 9 loans in default. Many of the loans have carried forward from the previous year in probate. Of the nine, five have been paid in full, one was acquired by the Agency through a Deed in Lieu of Foreclosure, two are being processed as foreclosures, and the final heir to an estate is seeking resolution.

## **HOUSING ADVISORY BOARD ACTIVITY**

- ◆ ***Housing Advisory Board***—The Board held 5 public meetings during the fiscal year 2009-2010 primarily working to administer the approximately \$3.09 million in Redevelopment Low and Moderate Income Housing funds and various other State Grant programs. Among the accomplishments, the HAB continues to upgrade the City’s housing stock by providing low interest loans to low income residents through the Housing Rehabilitation loan program, monitoring the administration of the First Time Homebuyer Program, development and sale of the 7<sup>th</sup> Street Villas Condominiums, Senior Home Repair Program, Rental Housing Program Ordinance, Wheelchair Ramp Grant Program, the implementation of the Housing Element and



Implementation Plan, Lead Based Paint Hazard Reduction Grant program, CALHOME, general loan monitoring of it's approximately 146 loan files, and other general business related to loan and grant implementation.

## **ADDITIONAL PUBLIC INVOLVEMENT**

- ◆ ***Redwood Coast Green Opportunity Fair Hosted by College of the Redwoods Downtown Site in Eureka on March 19, 2010*** – This workshop was very information with green employers, green job trainings, presentations focusing on funding, building improvements, as well as other green services for employers and general public. City staff manned a booth from 10:30-2pm and discussed City programs.
- ◆ ***Tri-County Independent Living's 6<sup>th</sup> Annual Respect for Abilities Day at Redwood Acres in Eureka on July 24, 2009*** - Staff attended this disability awareness event/assistive technology fair in recognition of the anniversary of the signing of the Americans with Disabilities Act (ADA) on July 25, 1990. Staff manned a booth from 10-2pm with program materials.

## **STAFF TRAINING**

- ◆ ***HOME For Rent: Developing Multi-family housing with HOME Workshop in Sacramento on May 4-5, 2010*** - Staff attended this very informative workshop and learned about HOME program requirements, key steps in affordable rental housing development and rehabilitation, project conceptualization, and feasibility evaluation, project operating and development budgets, federal requirements such as relocation, NEPA, labor standards, and Fair Housing Advertising.

## **HOUSING PROGRAM MARKETING**

- ◆ ***Marketing***—Twice a year, the Housing Programs are marketed in the Times Standard as a 1/8 page advertisement, mailed once a year to the City's list of agencies and groups who may be assisted by City programs, and miscellaneous meetings are held within the community to inform of City programs. Also, the benefits of the Housing Programs are listed in the publication, "Humboldt Kid's Digest".